

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
June 14, 2022 6:00 pm
Council Chambers**

- A. ADOPTION OF AGENDA
- B. DELEGATION
- C. MINUTES/NOTES
 - 1. Committee Meeting Minutes
 - May 24, 2022
 - 2. Council Meeting Minutes
 - May 24, 2022
 - 3. Special Council Meeting Minutes
 - May 31, 2022
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
 - a) Crowsnest/Pincher Creek Waste & Recycle Center Response Letter
 - Letter received June 7, 2022
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - 1. Councillor Tony Bruder – Division 1
 - ORRSC 2021 Annual Report
 - ORRSC Minutes December 2, 2021
 - 2. Reeve Rick Lemire – Division 2
 - 3. Councillor Dave Cox– Division 3
 - Chinook Arch Regional Library System Board Report
 - 4. Councillor Harold Hollingshead - Division 4
 - 5. Councillor John MacGarva – Division 5
- G. ADMINISTRATION REPORTS
 - 1. Operations
 - a) Operations Report
 - Report from Public Works dated June 9, 2022
 - Public Works Call Log
 - b) Capital Adjustment - Bridge File #75377 Culvert Replacement & Other Work
 - Report from Administration, dated June 8, 2022
 - c) Capital Adjustment - Bridge File #75265 Culvert Replacement & Other Work
 - Report from Administration, dated June 8, 2022
 - d) Capital Adjustment - Bridge File #2488 Fisher Bridge Replacement
 - Report from Administration, dated June 8, 2022
 - e) Beaver Mines Water and Wastewater Project – Funding Update
 - Report from Administration, dated June 8, 2022
 - 2. Finance
 - a) Grants In Place of Taxes (GIPOT) Write Off
 - Report from Director of Finance, dated June 3, 2022
 - 3. Planning and Community Services
 - a) AES May Activity Report
 - Report from AES for June 2022
 - b) Land Use Bylaw Amendment – Bylaw 1338-22
 - Report from Director of Development, dated June 8, 2022
 - c) Land Transfer Lot 3 MR Block 2 Plan 9011646
 - Report from Director of Development, dated June 8, 2022
 - 4. Municipal
 - a) Interim Chief Administrative Officer Report
 - Report from Interim CAO, dated June 9, 2022
 - b) Clean Energy Improvement Program (CEIP)
 - Report from Municipal Energy Project Lead, dated June 14, 2022
 - c) Climate Resiliency Grant
 - Report from Administration, dated June 7, 2022

- d) 2022 Summer Meeting Schedule
 - Report from Administration, dated June 7, 2022

H. POLICY REVIEW

I. CORRESPONDENCE

1. For Action

- a) Meet with Alberta Health Services; South Zone Leadership Team
 - Invitation from AHS South Zone Leadership team
- b) Cowley Lions Club
 - Request for assistance with invoices, dated June 2, 2022
- c) Health Care Staff Plaque Dedication
 - Invitation from Windy Slopes Health Foundation, dated June 6, 2022
- d) Highway 3 Twinning Development Association (H3TDA) Information
 - Agenda for June 10, 2022 (*Resolution needed for Councillors attendance*)
 - Minutes from February 4, 2022
 - Director of Advancement Administrator Report
 - Strategic and Work Plan Completion Tracking
 - Supply Chain Challenges
 - Budget to Actual YTD
- e) Oldman Watershed Council AGM
 - Invitation to Summer Social and AGM, dated June 3, 2022
- f) Withdrawal from Airport Committee
 - Letter from Town of Pincher Creek, dated May 25, 2022
- g) SASCI AGM – June 21, 2022
 - Invitation dated May 27, 2022
- h) National Indigenous Peoples Day event invitation

2. For Information

- a) Riplinger Wind Power Project
 - Information from TransAlta received May 26, 2022
- b) Action Alert: “Red Tape Reduction” Likely to Threaten our Parks and Public Lands
 - Information from Alberta Wilderness Association, dated June 6, 2022
- c) HALO in the HANGER
 - Invitation from HALO, dated June 6, 2022
- d) Alberta Export Expansion Program - Re-launch
 - Information on AEEP, dated June 3, 2022
- e) Home Care Contract Extension & Request for Expression of Interest and Qualification
 - Information from Alberta Health Services, dated June 3, 2022
- f) Local Government Fiscal Framework (LGFF)
 - Information from RMA, dated June 2, 2022
- g) 2022 Stars of Alberta Volunteer Award
 - Information on Program
- h) Town of Tofield Letters
 - Alberta Provincial Police Force
 - Alberta Utility Fees
- i) Easing the Pressure on Alberta’s EMS System
 - News Release from Government on Next Steps
- j) Further Support for the RCMP
 - Letter from Town of Fox Creek, received May 25, 2022
- k) Provincial Education Requisition Credit
 - Letter from Alberta Municipal Affairs, received May 25, 2022
- l) MSI Funding Allocation
 - Letter from Alberta Municipal Affairs, received May 25, 2022
- m) Rural Broadband Strategy
 - Letter from Minister for Rural Economic Development, received June 8, 2022
- n) A Coal Policy for Alberta - 2022 and Beyond
 - Email from Town of High River, received June 8, 2022

J. NEW BUSINESS

K. CLOSED MEETING SESSION

- a) Landowner Concern Council Guidance Request – FOIP Sec. 17
- b) Gravel Agreements – FOIP Sec. 17

L. ADJOURNMENT

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, May 24, 2022 3:00 pm
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead and John MacGarva.

Staff: Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 3:00 pm.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for Council Committee Meeting on May 24, 2022 be amended to include:

2b) Danielle Smith

AND THAT the agenda be approved as amended.

Carried

2. Delegations

a. Doug Jensen, Tax Assessor for MD of Pincher Creek

Doug Jensen attended the meeting at this time to discuss with Council how tax assessment is completed in the Municipal District. To calculate assessment, assessors look at property characteristics such as the size, type, and age of property, as well as its location, style, condition, upgrades, and lot size. The selling prices of similar properties in the same neighbourhood or similar areas are also considered. Doug explained the deadline dates and system that the Province uses to calculate assessment.

Doug left the meeting at this time, the time being 3:44 pm.

b. Danielle Smith

Danielle Smith, attended the meeting at this time to discuss with Council that she is currently running for both Candidate for UCP Nomination Livingstone-Macleod, as well as UCP party of Alberta. She was interested in speaking with MD Council to determine what issues they see coming forth for the MD.

Council discussed Alberta Health Services, police funding, MSI funding, education tax submitted to the Province as well as other issues more specific for our smaller Municipalities.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, MAY 24, 2022

Danielle Smith left the meeting at this time, the time being 5:12 pm.

3. Round Table

4. RMA Members Survey

Council discussed and completed the RMA Members Survey as a group.

5. Closed Session

6. Adjournment

Councillor Tony Bruder

Moved that the Committee Meeting adjourn, the time being 5:40 pm.

Carried

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
MAY 24, 2022

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, May 24, 2022, at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Public Works Superintendent Eric Blanchard, David Desabrais Utilities & Infrastructure Specialist and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

A. ADOPTION OF AGENDA

Councillor Dave Cox 22/215

Moved that the Council Agenda for May 24, 2022 be amended to include:

Closed Session:

- ICF Update – FOIP Sec. 17
- Personnel – FOIP Sec. 17

And that the agenda be approved as amended.

Carried

B. DELIGATION

Regional Emergency Management Plan

Brett Wuth, Regional Director of Emergency Management, attended the meeting at this time to discuss with Council the Regional Emergency Management Plan. The plan is updated and approved by Council on an annual basis.

Councillor Tony Bruder 22/216

Moved that Council adopt the 2022-05-13 draft Regional Emergency Management Plan to take effect upon adoption of the same plan by the other Partnering Municipalities of the Pincher Creek Regional Emergency Management Organization.

Carried

C. MINUTES

1. Committee Meeting Minutes – May 10, 2022

Councillor Dave Cox 22/217

Moved that the Council Meeting Minutes of May 10, 2022 be approved as presented.

Carried

2. Council Meeting Minutes – May 10, 2022

Councillor Harold Hollingshead 22/218

Moved that the Council Meeting Minutes of May 10, 2022 be approved as presented.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 May 24, 2022

3. Special Council Meeting Minutes – May 18, 2022

Councillor Dave Cox 22/219

Moved that the Council Meeting Minutes of May 24, 2022 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

a) Beaver Mines Pathway

Councillor Harold Hollingshead 22/220

Moved that the Beaver Mines Pathway project be tabled pending receipt of plans to fund the pathway from the Beaver Mines Community Association.

Carried

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1

a) Emergency Advisory Committee – Regional Emergency Management Plan

2. Reeve Rick Lemire – Division 2

a) Upcoming – Alberta Southwest AGM/Matthew Halton Grad

b) ICF with Town

3. Councillor Dave Cox– Division 3

a) ICF with Town

b) Beaver Mines Community Association – Pathway

c) Complaint calls re: standpipe payment issues

4. Councillor Harold Hollingshead - Division 4

a) ICF with Town

b) Mediation with Town on PCESC Funding

5. Councillor John MacGarva – Division 5

a) Joint Health and Safety

b) Lethbridge Community Foundation presentation for funding to Lundbreck Citizens Council

c) Crowsnest/Pincher Creek Landfill Association

d) Complaint calls re: Maycroft road dust

Councillor John MacGarva 22/221

Moved to accept the Committee Reports and information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Tony Bruder 22/222

Moved that Council receive the Operations report, which includes the call log, for the period May 11, 2022 to May 24, 2022 as information.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 May 24, 2022

b) Capital Adjustment Heath Creek Bridge, BF 75265

Councillor Dave Cox 22/223

Moved that Council approve \$45,000 in additional 2022 funds for the capital work required for BF 75265 – Heath Creek Culvert Replacement & Other Work,

AND FURTHER THAT Council approve the funding of this capital item through the Federal Gas Tax Fund.

Carried

c) Water Services Capital Clean Up – Standpipe(s) Part 2

Councillor Tony Bruder 22/224

Moved that Council amend resolution 22/135 to increase the \$113,000 allocated for capital work on the Beaver Mines Standpipe to \$163,000 for a total project cost of \$406,000.

Carried

Leo Reedyk, Consultant, attended the meeting at this time as he is assisting with grant writing to replace airport lighting.

d) Airfield Lighting Replacement

Councillor Dave Cox 22/225

Moved that Council approve \$917,000 for capital work for the Airport Airfield Lighting Replacement with said funds coming from the Strategic Transportation Infrastructure Program (STIP) and the Municipal Sustainability Initiative (MSI).

Carried

Leo Reedyk left the meeting at this time, the time being 7:54 pm.

2. Finance

3. Development and Community Services

a) Policing Quarterly Update

Councillor John MacGarva 22/226

Moved that Council accept for information the Policing Quarterly Update, including:

- Community Letter
- RCMP Provincial Policing Report
- RCMP Crime Stats
- RCMP App
- Body Worn Cameras for RCMP

Carried

b) AES Report

Councillor Harold Hollingshead 22/227

Moved that the AES Report for May 2022, be received as information.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 May 24, 2022

4. Municipal

a) Chief Administrative Officer Report

Councillor John MacGarva 22/228

Moved that Council receive for information, the Chief Administrative Officer's report for the period of May 11, 2022 to May 24, 2022.

Carried

H. POLICY REVIEW

I. CORRESPONDENCE

1. For Action

a) Indigenous Awareness Day - June 21, 2022

Councillor Tony Bruder 22/229

Moved that Council participate in Indigenous Awareness Day on June 21, 2022 by purchasing the Blackfoot Confederacy flag to raise for the day, temporarily replacing the Ukrainian flag at the MD office.

Carried

b) Letter of Support Request – Highway 3

Councillor Dave Cox 22/230

Moved that Council approve a letter of support for the Highway 3 Twinning Development Association.

Carried

2. For Information

Councillor Tony Bruder 22/231

Moved to direct administration to research the necessity of replacement of Bridge File 02488 (Fisher Bridge) should the Highway 3 Twinning project be completed.

Carried

Councillor Tony Bruder 22/232

Moved that the following be received as information:

a) Town of Mundare Letter

- Alberta Provincial Police Force

b) Strategic Transportation Infrastructure Program

- Letter from Minister of Alberta Transportation

c) Grant Specialist Report

- April 2022

Carried

J. NEW BUSINESS

K. CLOSED SESSION

Minutes
Council Meeting
Municipal District of Pincher Creek No. 9
May 24, 2022

Councillor John MacGarva 22/233

Moved that Council move into closed session to discuss the following, the time being 8:19 pm:

- a) Eco Station – FOIP Sec. 17
- b) Landowner Concern – FOIP Sec. 17
- c) ICF Discussion – FOIP Sec. 17
- d) Personnel – FOIP Sec. 17

Carried

Councillor Harold Hollingshead 22/234

Moved that Council open the meeting to the public, the time being 9:20 pm.

Carried

- a) Eco-Station

Councillor Dave Cox 22/235

Moved that in response the Town’s letter of May 17, 2022, Council moves that a letter be forwarded to the Town indicating that the MD is requesting that the Town share the cost of providing the Eco-Station operation at a shared rate of fifty percent (50%).

Carried

L. ADJOURNMENT

Councillor Tony Bruder 22/236

Moved that Council adjourn the meeting, the time being 9:25 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
MAY 31, 2022

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Wednesday, May 31, 2022, at 3:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

Notice of this Special Council Meeting was posted on the MD website and social media.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF Interim CAO Roland Milligan, Director of Finance Meghan Dobie, David Desabrais Utilities & Infrastructure Specialist and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:00 pm.

A. ADOPTION OF AGENDA

Councillor Dave Cox 22/237

Moved that the Council Agenda for May 31, 2022 be amended to include Closed Session Beaver Mines Wastewater Treatment Facility – FOIP Sec. 17,

AND THAT the agenda be approved as presented.

Carried

B. CLOSED SESSION

Councillor John MacGarva 22/238

Moved that Council move into closed session to discuss the following, the time being 2:16 pm:

- a) Appointment – FOIP Sec. 17
- b) Public Communication – FOIP Sec. 17
- c) Beaver Mines Wastewater Treatment Facility – FOIP Sec. 17

Carried

Councillor Tony Bruder 22/239

Moved that Council open the meeting to the public, the time being 4:00 pm.

Carried

- a) Appointment

Councillor Dave Cox 22/240

Moved that Council hereby appoint Roland Milligan, Director of Development and Community Services, as the Interim CAO effective May 31, 2022.

Carried

- c) Beaver Mines Waste Water Treatment Facility

Councillor Harold Hollingshead 22/241

Moved that Council approve the revised budget for the Beaver Mines Wastewater Project at \$4.5M.

Carried

Minutes
Special Council Meeting
Municipal District of Pincher Creek No. 9
May 31, 2022

C. ADJOURNMENT

Councillor Dave Cox

22/242

Moved that Council adjourn the meeting, the time being 4:03 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER



Box 668
Pincher Creek, AB T0K 1W0
(403) 628-3849 Fax (403) 628-2258
www.crowsnestpincherlandfill.com

June 7/2022

M.D. of Pincher Creek
PO Box 279
Pincher Creek

Dear Mr. Lemire

Re: Letter

1st I would like to respond in 2 parts.

1st part regarding the paper/plastics that left the Landfill into adjacent landowners' property is a huge concern for the Landfill as we never want to see any paper/plastic leave the site at all. This year I think we can all agree has been a very unusual high wind year, not just the speed, but the frequency has been unrelenting. We have been closed due to high winds this year alone more than we have been in the last 10 years combined. That alone says a lot. We also had a catastrophic failure to our key piece of equipment that compacts the garbage, which in turn helps significantly reduce the number of paper/plastics that even leave the MSW cell. We lost this key piece of equipment for an entire month while we waited for parts from Finning.

I'm not trying or want to make excuses as I will take full responsibility as I am the Manager and in doing so, I have changed some of our procedures regarding the unloading and moving of the garbage at the MSW site which has made a significant difference as well I took a proposal to the board for an additional 250' of catch fence to be installed closer to the MSW cell, which will catch a large amount of the paper/plastics before they become air borne, which the board approved immediately upon my request. This has been ordered and will be installed on June 8th. I have also purchased 800 more feet of wind catch fencing which I will install up on the hill that will lengthen the current catch fence by that amount.

The Landfill has a donation policy for individuals or groups to come and pick paper/plastics and receive \$15 an hour per person. This has worked great in the past, but Covid has put a huge damper on a lot of the normal groups that have come here nearly every year to raise money for their group. These groups and individuals are a key piece in keeping the community clean. We have finally gotten some groups to come and have made a huge difference in the clean up. We are now down to some spot picking as all the big amounts have been cleaned up.

I want to apologise profusely as I take any products leaving the Landfill extremely seriously and try my very best to rectify any issues that happen as quickly as I can.

Part 2

I want to address the letter that was sent to the Landfill, I found this quite discouraging for a few reasons. 1st being that I found this letter to be very aggressive and somewhat threatening and when I showed it to the Board of Directors, they agreed that this seemed aggressive, but I think what discouraged me more than anything was the lack of team work presented here. Sending a threatening letter, I feel is not working together to solve problems, it does nothing to help the situation or come to any resolve as to how to find a solution to any problem.

I am a very approachable guy and I feel this letter was sent out way ahead of where we should have been. I feel a simple phone call to myself saying; hey Dean we have a problem, “how can we help” should have been the response here. From there we move together in finding a solution, that’s how we make the same community we all live in a better place, by working together.

Ladies and Gentlemen, I’m here to help with anything we can and please in the future don’t hesitate to call me directly with any concern and if you don’t get the response from me that I said I would do then by all means send me a letter, but for our community’s sake lets work together.

Yours Truly

Dean Bennett

Landfill Manager

403-563-0433 Cell

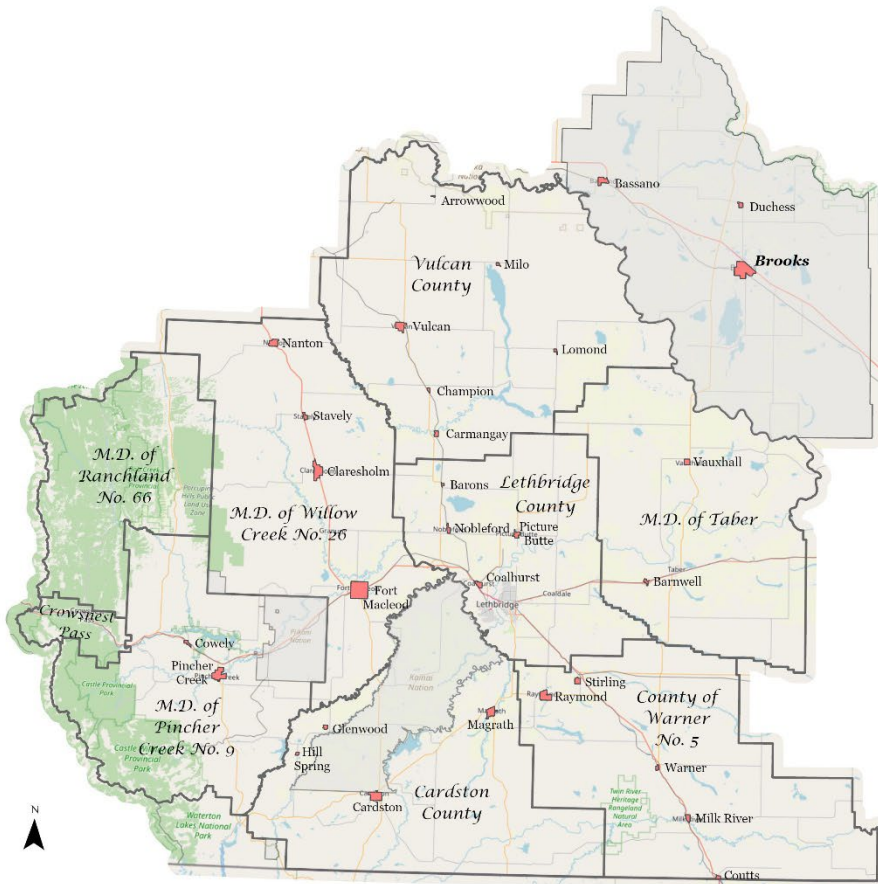
403-628-3849 Office

cnpcmanager@toughcountry.net



2021 ANNUAL REPORT

Oldman River Regional Services Commission



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For the year ending December 31, 2021



OLDMAN RIVER REGIONAL SERVICES COMMISSION

2021 ANNUAL REPORT

2021 AT A GLANCE

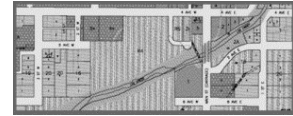
Election
2021

**VOTE
HERE**



184

Subdivisions
Approved



3

MDPs
Completed



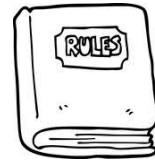
12

Local SDAB
Appeals



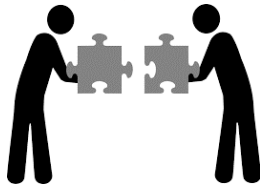
2

LUBs
Completed



10

IDPs
Completed



7

Subdivision
Appeals



109

LUB
Amendments

0

Staffing
Changes



7

Assessment
Review Board
Appeals

11

LPRT
Appeals

22

New Board
of Directors
Members

MISSION STATEMENT

The Oldman River Regional Services Commission will provide professional municipal planning, geographical information system and regional assessment review services and advice to our municipal members and their rate-payers in a professional manner befitting a non-profit entity.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

2021 ANNUAL REPORT

KEY MESSAGE

By Chair Gordon Wolstenholme and Chief Administrative Officer Lenze Kuiper

To say that this year was unlike any other is an understatement! The pandemic had a huge impact on ORRSC and on our municipalities. While we did manage to keep our office open, some of our staff and services went remote, and over a year later, some of our services are still being offered remotely.

During this year, we worked very hard to adapt our services to meet the new pandemic reality. Staff and teams experimented with a variety of online models in order to engage and serve our municipal members most effectively.

We adapted and/or expanded our services to meet the identified need during the pandemic. More resources were allocated to digital, remote meetings, and presentation services. Once the pandemic began, we switched our appeal services and Executive Committee and Board of Directors meetings to an online model. In conjunction with many member municipalities, Council and MPC meetings also went online. As we slowly come out of Covid, we anticipate some form of remote work will be the norm.

Throughout the year, we continued to process subdivision applications, subdivision and development appeals, and assessment complaints while still delivering GIS services, planning advice, preparing statutory plans, land use bylaws, mapping products and engaging with ratepayers, surveyors, and engineers.

The pandemic did not stop us from upgrading services. Our GIS staff rolled out a new and improved software platform with added functionality and data inputs. Planning staff introduced a quarterly periodical based on timely issues and topics relevant to our municipalities. We continue to ensure that our services are as professional and accessible as possible.

Throughout all these challenges, ORRSC staff were unwavering in their commitment to meeting municipal needs and to providing the most efficient and cost-effective services. They worked tirelessly to meet the needs of our members. They showed their resiliency as they adapted to very different ways of working and serving the community. We want to thank all ORRSC staff for their dedication and exceptional work.

Our Executive Committee and Board of Directors supported ORRSC and continued to provide guidance ensuring delivery for all our services and by giving us the flexibility to use funds in different ways to meet the unique needs of these times.



2021 ANNUAL REPORT

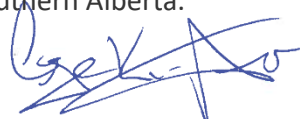
KEY MESSAGE CONT'D

This year we have had the pleasure to work with an exceptional group of people who form ORRSC's Executive Committee. They worked especially hard to support the Commission as we met the challenges of the pandemic. They provided leadership as we implemented the last stages of our strategic plan and worked hard to prepare a realistic budget and revise financial policies.

This year we had four long-time executive members leave the Board. We want to thank Jim Bester, Doug MacPherson, Jennifer Crowson and Richard Bengry for their outstanding service, leadership, and dedication. All four played key roles to ensure that strategic and fiduciary responsibilities were met.

As we continue to navigate through these complex times, it is crucial for us to strengthen our commitment to be champions of professional land use planning, affordable delivery of essential services/advice and accurate data/information. Introspection, relationship strengthening, and intentionality will continue to be the lens from which we operate.

As we look ahead, we have difficult but necessary work to do to embody our commitment to these principles. With the vision and support of our Board of Directors and incredible staff, we look forward to continuing to serve southern Alberta.



EXECUTIVE COMMITTEE

The Executive Committee is responsible for financial and administrative concerns including budget preparation, approval of accounts, procedures and policies for hiring and dismissal of staff, and specific issues affecting administration or policy.

Previous Executive Committee

Gordon Wolstenholme
(Town of Fort Macleod) – Chair

Jim Bester
(Cardston County) – Vice Chair

Doug MacPherson
(Town of Claresholm)

Don Anderberg
(Town of Pincher Creek)

Jennifer Crowson
(MD of Taber)

Margaret Plumtree
(Town of Vauxhall)

Ian Sundquist
(MD of Willow Creek)

Newly Elected Executive Committee

Gordon Wolstenholme
(Town of Fort Macleod) – Chair

Don Anderberg
(Town of Pincher Creek) – Vice Chair

Ian Sundquist
(MD of Willow Creek)

Christopher Northcott
(Vulcan County)

Brad Schlossberger
(Town of Claresholm)

Jesse Potrie
(Town of Coalhurst)

Neil Sieben
(Town of Raymond)



2021 ANNUAL REPORT

BOARD OF DIRECTORS From 39 Member Municipalities (Appointed October 2021)

Colin Bexte Village of Arrowwood	Gerry Baril Town of Magrath
Kent Bullock Village of Barnwell	Peggy Losey Town of Milk River
Dan Doell Village of Barons	Dean Melnyk Village of Milo
Mike Wetzstein Town of Bassano	Victor Czop Town of Nanton
Ray Juska City of Brooks	Marinus de Leeuw Town of Nobleford
Roger Houghton Cardston County	Henry de Kok Town of Picture Butte
Allan Burton Town of Cardston	Tony Bruder M.D. of Pincher Creek No. 9
Sue Dahl Village of Carmangay	Don Anderberg Town of Pincher Creek
Trevor Wagenvoort Village of Champion	Ronald L. Davis M.D. of Ranchland No. 66
Brad Schlossberger Town of Claresholm	Neil Sieben Town of Raymond
Jesse Potrie Town of Coalhurst	Don Norby Town of Stavely
Tanya Smith Village of Coutts	Matthew Foss Village of Stirling
Dave Slingerland Village of Cowley	John Turcato Municipal District of Taber
Dean Ward and Dave Filipuzzi Municipality of Crowsnest Pass	Raymond Coad Town of Vauxhall
Kole Steinley Village of Duchess	Christopher Northcott Vulcan County
Gordon Wolstenholme Town of Fort Macleod	Richard DeBolt Town of Vulcan
Mark Peterson Village of Glenwood	David Cody County of Warner No. 5
Suzanne French Village of Hill Spring	Scott Alexander Village of Warner
Morris Zeinstra Lethbridge County	Ian Sundquist M.D. of Willow Creek No. 26
Brad Koch Village of Lomond	



2021 ANNUAL REPORT

STAFFING RESOURCES

CHIEF ADMINISTRATIVE OFFICER	Lenze Kuiper (2005)
SENIOR PLANNER	Mike Burla (1978)
SENIOR PLANNER	Steve Harty (1998)
SENIOR PLANNER	Diane Horvath (2000)
SENIOR PLANNER	Bonnie Brunner (2007)
SENIOR PLANNER	Gavin Scott (2007)
PLANNER	Ryan Dyck (2013)
PLANNER	Madeleine Baldwin (2019)
PLANNER	Hailey Winder (2018)
ASSISTANT PLANNER	Max Kelly (2019)
CAD/GIS TECHNOLOGIST	Mladen Kristic (2006)
CAD/GIS TECHNOLOGIST	Kaylee Sailer (2013)
CAD/GIS TECHNOLOGIST	Yueu Majok (2017)
GIS ANALYST	Jaime Thomas (2005)
GIS ANALYST	Jordan Thomas (2006)
GIS TECHNICIAN	Carlin Groves (2019)
BOOKKEEPER	Sherry Johnson (1981)
SUBDIVISION TECHNICIAN	Jennifer Maxwell (2015)
EXECUTIVE ASSISTANT	Tara Cryderman (2020)

MUNICIPAL PROJECTS

Intermunicipal Development Plans:

- Lethbridge County and Town of Coalhurst - Completed
- MD of Pincher Creek No. 9 and Municipality of Crowsnest Pass – Completed
- MD of Pincher Creek No. 9 and Village of Cowley – Completed
- MD of Ranchland No. 66 and Municipality of Crowsnest Pass – Completed
- MD of Taber and Town of Taber – Completed
- Vulcan County and Village of Lomond – Commenced
- Vulcan County and Town of Vulcan – Completed
- Vulcan County and Village of Carmangay - Completed
- Vulcan County and Village of Arrowwood – Completed
- MD of Willow Creek No. 26 and Town of Claresholm – Completed
- MD of Willow Creek No. 26 and Town of Stavely - Completed
- MD of Willow Creek No. 26 and Town of Fort Macleod – Ongoing

Municipal Development Plans:

- Municipality of Crowsnest Pass – Completed
- Village of Duchess – Ongoing
- Lethbridge County – Draft Completed
- Village of Milo – Completed
- MD of Pincher Creek No. 9– Completed
- Town of Stavely – Completed
- Village of Stirling – Commenced



2021 ANNUAL REPORT

Land Use Bylaw:

- Town of Bassano – Land Use Bylaw No. 921/21 – Completed
- City of Brooks – Land Use Bylaw – Sign Schedule – Commenced
- Town of Fort Macleod LUB Rewrite – Ongoing
- Town of Vauxhall – Major Land Use Bylaw Amendments – Completed
- County of Warner No. 5 – Land Use Bylaw Amendments - Commenced

Other:

- City of Brooks – Northwest Area Structure Plan – Completed
- Village of Carmangay – Southwest Concept Plan – Commenced
- Town of Fort Macleod – Macleod Meadows ASP – Ongoing
- Town of Fort Macleod – Paddock Lands Concept – Ongoing
- Town of Fort Macleod - Westwinds Park Concept – Completed
- Lethbridge County and Town of Coalhurst Joint Industrial Area Structure Plan – Completed
- Lethbridge County - Hamlet of Shaughnessy Growth Study – Completed
- Lethbridge County – Hamlet of Diamond City Growth Study – Completed
- Lethbridge County – Hamlet of Fairview Growth Study – Completed
- Town of Nanton – West Nanton Concept Plan – Completed
- Town of Picture Butte – North Industrial Park Area Structure Plan – Draft Completed
- MD of Pincher Creek No. 9 – Wind Energy Conversion Systems Review – Completed

GIS

In 2021, the Oldman River Region GIS Project took enormous strides with the delivery of and capability with regards to GIS services for their municipal members. With the introduction of Geocortex software as the primary delivery method for the municipal GIS, all members are now using the most premier GIS software available anywhere in North America. Geocortex GIS is widely used by over 100 large municipalities in North America and is the principal GIS solution in cities such as Victoria, Kelowna, St. Albert, and Saskatoon among many more. The conversion to Geocortex was a monumental undertaking conducted by GIS staff but was certainly well worth the time and effort as all members can now benefit from the many new and improved operating features in their respective GIS systems.

In addition to the primary software enhancement to the GIS service, many more additional GIS related features and options are now readily available to the GIS group. Using the power of ArcGIS Online, ORRSC GIS staff are now able to create permanent or temporary web mapping applications that can be accessed via a municipality's own website. In 2021, ORRSC staff created individual web apps showing construction projects, historical building tours, recreation building tours, and GPS collection to name but a few.

ORRSC GIS staff also purchased a drone in 2021 and has a certified operator on staff. The drone has been used in many projects involving development and infrastructure and is yet another service that is available to all GIS members.



2021 ANNUAL REPORT

SUBDIVISION

SUMMARY OF APPLICATIONS PROCESSED

A total of 203 subdivision applications were processed during the 2021 calendar year.

The status of these applications as of December 31, 2021 are shown below:

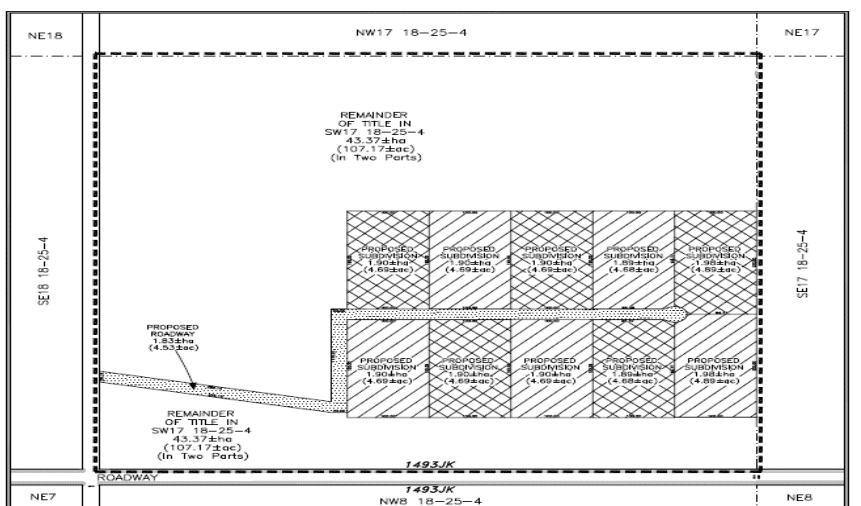
184 – Approved or Approved on Condition

3 – Refused

2 – Withdrawn or Expired

14 – Pending

There were seven subdivision applications appealed in 2021.



The following table shows a detailed breakdown of the subdivision applications for 2021.

ABBREVIATIONS:

A OR A/C –

Approved or Approved with Conditions

R – Refused

W/E – Withdrawn or Expired

P – Pending

Res – Residential

Com – Commercial

Ind – Industrial

CR – Country Residential

Ag – Agricultural

Inst – Institutional

Rec – Recreational

Misc – Miscellaneous



2021 Subdivision Statistics

MEMBER MUNICIPALITY	# of Subdivisions	Boundary Line Adj	DECISION				NEWLY CREATED LOTS (By Use)										TOTAL		
			A or A/C	R	W/E	P	Res	Com	Ind	CR	Ag	Inst	Rec	Misc					
Cardston County	22	4	19	2		1						14	10				1		25
City of Brooks	5	1	5						1	3									4
County of Warner No. 5	15	5	12			3						12	3						15
Lethbridge County	31	15	26	1		3			4			9	19	1					33
Municipal District of Pincher Creek No. 9	20	1	19			1			1			1	13	5	1				21
Municipal District of Ranchland No. 66	-	-	-			-			-			-	-	-	-				0
Municipal District of Willow Creek No. 26	23	3	22			1						17	18	1					36
Municipal District of Taber	17	6	16			1						9	2						11
Municipality of Crownest Pass	14	3	14						72						1	1			74
Town of Bassano	1	4	1						3										3
Town of Cardston	3	2	3						8										8
Town of Claresholm	-	-	-			-			-			-	-	-	-				0
Town of Coalhurst	-	-	-			-			-			-	-	-	-				0
Town of Fort Macleod	8	3	8						6			21			1				28
Town of Magrath	8	-	8						32			1							33
Town of Milk River	-	-	-			-			-			-	-	-	-				0
Town of Nanton	1	-	-						2								2		4
Town of Nobleford	3	-	2			1			2			1							3
Town of Picture Butte	2	-	1			1			4			1							5
Town of Pincher Creek	-	-	-			-			-			-	-	-	-				0
Town of Raymond	9	6	7			2			20										20
Town of Stavely	1	1	1			1			1										1
Town of Vauxhall	-	-	-			-			-			-	-	-	-				0
Town of Vulcan	1	-	1									1							1
Village of Arrowwood	-	-	-			-			-			-	-	-	-				0
Village of Barnwell	1	-	1						1										1
Village of Barons	-	-	-			-			-			-	-	-	-				0
Village of Carmangay	-	-	-			-			-			-	-	-	-				0
Village of Champion	2	-	2						4			1							5
Village of Coutts	-	-	-			-			-			-	-	-	-				0
Village of Cowley	-	-	-			-			-			-	-	-	-				0
Village of Duchess	-	-	-			-			-			-	-	-	-				0
Village of Glenwood	1	-	1						2										2
Village of Hill Spring	-	-	-			-			-			-	-	-	-				0
Village of Lomond	-	-	-			-			-			-	-	-	-				0
Village of Milo	-	-	-			-			-			-	-	-	-				0
Village of Stirling	1	-	1						1										1
Village of Warner	-	-	-			-			-			-	-	-	-				0
Vulcan County	14	3	14									17	1	1	15				34
TOTAL	203	57	184	3	2	14	164	5	50	103	23	4	19	0	368				

NOTE: Lot count includes Pending Decisions as of December 31, 2021

Financial Statements of

**OLDMAN RIVER
REGIONAL SERVICES
COMMISSION**

And Independent Auditors' Report thereon

Year ended December 31, 2021



KPMG LLP
3410 Fairway Plaza Road South
Lethbridge AB T1K 7T5
Canada
Tel 403-380-5700
Fax 403-380-5760

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Oldman River Regional Services Commission

Opinion

We have audited the financial statements of Oldman River Regional Services Commission (the Commission), which comprise:

- the statement of financial position as at December 31, 2021
- the statement of operations for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the “financial statements”).

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Commission as at December 31, 2021, and its results of operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards, including the 4200 series of standards for government not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the “***Auditors’ Responsibilities for the Audit of the Financial Statements***” section of our auditors’ report.

We are independent of the Commission in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, including the 4200 series of standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Commission's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Commission or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Commission's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Commission's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represents the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants

Lethbridge, Canada

April 14, 2022

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Statement of Financial Position

December 31, 2021, with comparative information for 2020

	2021	2020
Assets		
Current assets:		
Cash and short-term deposits	\$ 580,803	\$ 158,398
Accounts receivable (note 3)	66,082	66,094
Prepaid expenses and deposits	15,689	8,671
	<u>662,574</u>	<u>233,163</u>
Cash not available for current operations	342,707	340,896
Capital assets (note 4)	533,872	566,815
	<u>\$ 1,539,153</u>	<u>\$ 1,140,874</u>

Liabilities

Current liabilities:		
Accounts payable and accrued liabilities	\$ 266,194	\$ 223,945
Deferred revenue	20,000	-
	<u>286,194</u>	<u>223,945</u>
Long-term debt	40,000	-
Net assets:		
Unrestricted	336,380	9,218
Invested in capital assets	533,872	566,815
Internally restricted	342,707	340,896
	<u>1,212,959</u>	<u>916,929</u>
Commitments (note 6)		
	<u>\$ 1,539,153</u>	<u>\$ 1,140,874</u>

See accompanying notes to financial statements.

On behalf of the Board:

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Statement of Operations

Year ended December 31, 2021, with comparative information for 2020

	2021 Budget (note 13)	2021 Actual	2020 Actual
Revenue:			
Municipal contributions	\$ 926,320	\$ 926,318	\$ 958,555
GIS member fees	574,300	572,026	551,993
Application fees	210,000	260,410	196,765
Finalization fees	32,500	63,246	34,093
Extention fees	7,500	9,245	8,420
Service fees	400,000	729,264	410,156
Other revenue	39,300	56,977	55,152
Interest income	12,000	5,439	7,981
	<u>2,201,920</u>	<u>2,622,925</u>	<u>2,223,115</u>
Expenses:			
Salaries and benefits	1,983,232	2,023,814	2,009,284
Software licenses and equipment	64,000	56,783	71,197
Repairs and maintenance	15,000	37,055	37,951
Occupancy costs	35,000	36,937	33,322
Telephone	17,000	25,997	19,332
Miscellaneous	1,500	16,232	6,865
Staff travel	17,000	15,476	16,386
Public relations	2,000	12,567	3,048
Professional fees	11,000	11,480	9,980
Postage	6,000	10,803	3,029
Office and general	5,500	9,927	7,494
Printing and duplicating	7,500	6,735	4,029
Members' fees	5,000	6,700	6,944
Advertising	5,000	5,850	6,381
Consulting	-	5,519	1,491
Janitorial	6,000	5,389	5,366
Staff training and conferences	9,000	2,120	2,601
Land titles office	3,000	2,002	2,152
Members' travel	8,000	1,564	3,011
Interest and bank charges	-	585	512
Amortization	-	49,133	55,685
	<u>2,200,732</u>	<u>2,342,668</u>	<u>2,306,060</u>
Excess (deficiency) of revenues over expenses before the undernoted item	1,188	280,257	(82,945)
Other income:			
Gain on disposal of capital assets	-	15,773	-
Excess (deficiency) of revenues over expenses	\$ 1,188	\$ 296,030	\$ (82,945)

See accompanying notes to financial statements.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Statement of Changes in Net Assets

Year ended December 31, 2021, with comparative information for 2020

	Unrestricted	Internally restricted	Invested in capital assets	Total 2021	Total 2020
Balance, beginning of year	\$ 9,218	\$ 340,896	\$ 566,815	\$ 916,929	\$ 999,874
Excess (deficiency) of revenue over expenses	296,030	-	-	296,030	(82,945)
Amortization of internally funded capital assets	49,133	-	(49,133)	-	-
Purchase of capital assets	(23,472)	-	23,472	-	-
Net book value of disposed capital assets	7,282	-	(7,282)	-	-
Transfers to reserve (note 9)	(1,811)	1,811	-	-	-
Balance, end of year	\$ 336,380	\$ 342,707	\$ 533,872	\$ 1,212,959	\$ 916,929

See accompanying notes to financial statements.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Statement of Cash Flows

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Cash provided by (used in):		
Operations:		
Deficiency of revenue over expenses	\$ 296,030	\$ (82,945)
Items not involving cash:		
Amortization	49,133	55,685
Gain on disposal of capital assets	(15,773)	-
	329,390	(27,260)
Changes in non-cash operating working capital:		
Accounts receivable	12	(4,828)
Prepaid expenses and deposits	(7,018)	1,903
Accounts payable and accrued liabilities	42,249	(4,983)
Deferred revenue	20,000	-
	384,633	(35,168)
Capital activities:		
Purchase of capital assets	(23,472)	(1,747)
Proceeds on sale of capital assets	23,055	-
	(417)	(1,747)
Financing activities:		
Proceeds of long-term debt	40,000	-
Increase (decrease) in cash and short-term deposits	424,216	(36,915)
Cash and short-term deposits, beginning of year	499,294	536,209
Cash, end of year	\$ 923,510	\$ 499,294
Cash is represented by:		
Cash and short-term deposits	\$ 580,803	\$ 158,398
Cash not available for current operations	342,707	340,896
	\$ 923,510	\$ 499,294

See accompanying notes to financial statements.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements

Year ended December 31, 2021

Nature of operations:

Oldman River Regional Services Commission (the "Commission") is a regional planning commission created by an order in Council of the province of Alberta on October 21, 2003. It was created pursuant to the Municipal Government Act of Alberta. Members of the Commission are restricted to municipal authorities. The Commission is exempt from income tax under Section 149 of the Canadian Income Tax Act.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian public sector accounting standards including the 4200 standards for government not-for-profit organizations. The Commission's significant accounting policies are as follows:

(a) Revenue recognition:

The Commission follows the deferral method of accounting for contributions. Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are recognized. Unrestricted investment income is recognized as revenue when earned.

Approval fees, sales of maps revenue and fee for service revenue are recognized as revenue in the period in which the service is delivered or in which the transaction or events that gave rise to the revenue occurred.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(b) Capital assets:

Capital assets are stated at cost, less accumulated amortization. Amortization is provided using the following methods and annual rates:

Asset	Basis	Rate
Building	Declining balance	4%
Vehicles	Declining balance	30%
Computer	Straight-line	4 years
General contents	Straight-line	5 years

Capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the asset no longer has any long-term service potential to the Commission. Any such impairment is measured by a comparison of the carrying amount of an asset to estimated residual value.

(c) Cash and cash equivalents:

Cash and cash equivalents include cash on hand and short-term deposits, which are highly liquid with original maturities of less than three months from the date of acquisition. These financial assets are convertible to known amounts of cash and are subject to an insignificant risk of changes in value.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(d) Financial instruments:

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The Commission recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, portfolio investments, bank indebtedness, accounts payable and accrued liabilities, debt and other liabilities. Unless otherwise noted, it is management's opinion that the Commission is not exposed to significant credit and liquidity risks, or market risk, which includes currency, interest rate and other price risks.

Portfolio investments in equity instruments quoted in an active market and derivatives are recorded at fair value. All other financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of items in the cost or amortized cost upon initial recognition. The gain or loss arising from de-recognition of a financial instrument is recognized in the Statement of Operations. Impairment losses such as write-downs or write-offs are reported in the Statement of Operations.

There are no remeasurement gains or losses and as such, a statement of remeasurement gains and losses has not been prepared.

(e) Employee future benefits:

The Commission participates in a multi-employer defined pension plan call the Local Authorities Pension Plan ("LAPP"). This pension plan is a multi-employer defined benefit pension plan that provides pension benefits for the Commission's participating employees, based on years of service and earnings.

The plan is accounted for as a defined contribution plan whereby contributions are expensed as incurred.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(f) Use of estimates:

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amounts of capital assets. Actual results could differ from those estimates.

(g) Contaminated sites liability:

The Commission uses Public Sector Accounting Standards section 3260 - liability for contaminated sites. Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or retroactive or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring. At December 31, 2021 the Commission did not have any liabilities associated with contaminated sites.

2. Future accounting pronouncements:

The following summarizes the upcoming changes to the Public Sector Accounting Standards by the Public Sector Accounting Standards Board ("PSAB"). In 2022, the Commission will continue to assess the impact and prepare for the adoption of these standards. While the timing of standard adoption can vary, certain standards must be adopted concurrently.

(i) PS 3280 - Asset retirement obligations:

This section provides guidance on how to account for and report a liability for retirement of a tangible capital asset. This section is effective for fiscal years beginning on or after April 1, 2022.

(ii) PS 3400 - Revenue:

This section provides guidance on how to account for and report on revenue, specifically addressing revenue arising from exchange transactions and unilateral transactions. This section is effective for fiscal years beginning on or after April 1, 2023.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2021

3. Accounts receivable:

	2021		2020	
Trade receivables	\$	61,150	\$	62,796
Goods and services tax		4,932		3,298
	\$	66,082	\$	66,094

4. Capital assets:

	2021		
	Cost	Accumulated amortization	Net book value
Land	\$ 80,000	\$ -	\$ 80,000
Building	773,397	376,182	397,215
General contents	275,986	264,000	11,986
Other equipment	13,678	13,097	581
Vehicles	53,411	37,822	15,589
Computer	169,849	141,348	28,501
	\$ 1,366,321	\$ 832,449	\$ 533,872

	2020		
	Cost	Accumulated amortization	Net book value
Land	\$ 80,000	\$ -	\$ 80,000
Building	773,397	359,632	413,765
General contents	282,942	264,976	17,966
Other equipment	13,678	13,097	581
Vehicles	78,942	52,382	26,560
Computer	146,377	118,434	27,943
	\$ 1,375,336	\$ 808,521	\$ 566,815

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2021

5. Financial risks and concentration of risk:

(a) Liquidity risk:

Liquidity risk is the risk that the Commission will be unable to fulfil its obligations on a timely basis or at a reasonable cost. The Commission manages its liquidity risk by monitoring its operating requirements. There has been no change to the risk exposures from 2020.

(b) Market risk:

Market risk is the risk that changes in market price such as interest rates will affect the Commission's income or value of its holdings of financial instruments. The objective of market risk management is to control market risk exposures within acceptable parameters.

(c) Interest rate risk:

The Commission is exposed to interest rate risk on its fixed interest rate financial instruments and floating rate operating line of credit.

(d) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. The Commission is exposed to credit risk with respect to accounts receivable and has processes in place to monitor accounts receivable balances. The Commission believes that it is not exposed to significant credit risk arising from its financial instruments.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2021

6. Commitments:

- (a) The Commission leased equipment under agreements expiring on dates ranging from June, 2026 to August, 2026. The base rent obligation under the leases for the next year is approximately \$7,301.
- (b) The Commission has signed contracts for electricity and natural gas for its facilities, which expired on December 31, 2018, however it is to continue on a year to year basis until written notice of termination on December 31, 2023.

7. Economic dependence:

The Commission receives a significant portion of its revenue directly and indirectly from its members, as such, the Commission is economically dependent on its members.

8. Debt limits:

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 76/2000 for the Commission be disclosed as follows:

	2021	2020
Total debt limit	\$ 1,311,463	\$ 1,111,557
Total debt	(40,000)	-
Amount of debt limit unused	\$ 1,271,463	1,111,557
Debt servicing limit	\$ 262,293	223,311
Debt servicing	-	-
Amount of debt servicing limit unused	\$ 262,293	\$ 223,311

The debt limit is calculated at 0.5 times revenue of the Commission (as defined in Alberta Regulation 76/2000) and the debt service limit is calculated at 0.1 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the Commission. Rather, the financial statements must be interpreted as a whole.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2021

9. Internally restricted net assets:

Internally restricted net assets is comprised of the following:

	2021	2020
Operating reserve fund	171,353	170,448
Capital reserve fund	171,354	170,448
	342,707	340,896

10. Local Authorities Pension Plan:

Employees of the Commission participate in the Local Authorities Pension Plan, which is one of the plans covered by the Public Sector Pension Plans Act. The plan covers approximately 275,863 employees of approximately 433 non-government employer organizations such as municipalities, hospitals, and schools (non-teachers).

The Commission is required to make current service contributions to the Plan of 9.39% of pensionable payroll up to the year's maximum pensionable earnings under the Canada Pension Plan, and 13.84% on pensionable earnings above this amount.

Employees of the Commission are required to make current service contributions of 8.39% of pensionable salary up to the year's maximum pensionable earnings under the Canada Pension Plan, and 12.84% on pensionable salary above this amount.

Total current and past service contributions by the Commission to the Local Authorities Pension Plan in 2021 were \$156,677 (2020 - \$148,445). Total current and past service contributions by the employees of the Commission to the Local Authorities Pension Plan in 2021 were \$142,045 (2020 - \$134,748).

At December 31, 2020 the Plan disclosed an actuarial surplus of \$5.0 billion.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

Notes to Financial Statements (continued)

Year ended December 31, 2021

11. Contractual rights:

Contractual rights are rights of the Commission to economic resources arising from contracts or agreements that will result in both assets and revenues in the future when the terms of those contracts or agreements are met.

The Commission has entered into agreements to provide services to municipal members. The timing and extent of the fees collected in the future depend upon the timing and extent of services provided and as such will vary in the future.

The Commission collects municipal contributions from its members, the amounts collected depend upon participation and population of member communities and as such will vary in the future.

12. Budget information:

The budget information was approved by the Board on January 7, 2021.

13. Comparative information:

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.



ANNUAL GENERAL BOARD OF DIRECTORS' MEETING MINUTES

Thursday, December 2, 2021 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

and Via ZOOM

BOARD OF DIRECTORS:

Colin Bexte (In Person)..... Village of Arrowwood	Brad Koch (Absent) Village of Lomond
Kent Bullock (Virtual) Village of Barnwell	Gerry Baril (In Person)..... Town of Magrath
Dan Doell (Absent) Village of Barons	Peggy Losey (Virtual)..... Town of Milk River
Mike Wetzstein (Virtual) Town of Bassano	Dean Melnyk (Virtual) Village of Milo
Ray Juska (Virtual)..... City of Brooks	Victor Czop (Virtual) Town of Nanton
Roger Houghton (Absent) Cardston County	Marinus de Leeuw (Virtual)..... Village of Nobleford
Allan Burton (Absent) Town of Cardston	Henry de Kok (In Person) Town of Picture Butte
Sue Dahl (Virtual) Village of Carmangay	Tony Bruder (Virtual) M.D. of Pincher Creek
Trevor Wagenvoort (Absent) Village of Champion	Don Anderberg (Virtual)..... Town Pincher Creek
Brad Schlossberger (In Person) .. Town of Claresholm	Ronald Davis (Absent)..... M.D. of Ranchland
Jesse Potrie (In Person)..... Town of Coalhurst	Neil Sieben (In Person)..... Town of Raymond
Tanya Smith (In Person) Village of Coutts	Don Norby (Absent) Town of Stavely
Dave Slingerland (Virtual) Village of Cowley	Matthew Foss (In Person) Village of Stirling
Dave Filipuzzi (Virtual) Mun. Crowsnest Pass	John Turcato (In Person) MD of Taber
Dean Ward (Virtual)..... Mun. Crowsnest Pass	Raymond Coad (In Person)..... Town of Vauxhall
Kole Steinley (Absent)..... Village of Duchess	Christopher Northcott (In Person) Vulcan County
Gordon Wolstenholme (In Person)Town of Fort Macleod	Richard DeBolt (In Person) Town of Vulcan
Mark Peterson (In Person) Village of Glenwood	David Cody (In Person)..... County of Warner
Suzanne French (Virtual)..... Village of Hill Spring	Scott Alexander (Virtual)..... Village of Warner
Morris Zeinstra (Absent) Lethbridge County	Ian Sundquist (Virtual) M.D. Willow Creek

STAFF:

Lenze Kuiper Director	Steve Harty..... Senior Planner
Mike Burla Senior Planner	Gavin Scott Senior Planner
Diane Horvath Senior Planner	Hailey Winder..... Planner
Bonnie Brunner (Virtual) Senior Planner	Carlin Groves CAD/GIS Technologist
Tara Cryderman..... Executive Assistant	

Chief Administrative Officer Lenze Kuiper called the meeting to order, the time being 7:00 pm

1. WELCOME AND INTRODUCTION

The Board was welcomed, and congratulations were offered to the recently elected officials and to the newly appointed Directors.

2. APPROVAL OF AGENDA

Moved by: John Turcato

THAT the agenda of December 2, 2021 Board of Director's Meeting, be amended, the amendment as follows:

Addition to Reports 4b – GIS Update

And that the agenda be approved, as amended.

CARRIED

3. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2021

The following list of Members and Alternate Members was presented to the Board for information.

Municipality	Member	Alternate Member
Arrowwood – Village	Colin Bexte	Nicolas Kuntz
Barnwell – Village	Kent Bullock	Missy Foster
Barons – Village	Dan Doell	Ed Weistra
Bassano – Town	Mike Wetzstein	Sydney Miller
Brooks – City	Ray Juska	—
Cardston – County	Roger Houghton	LeGrande Bevans
Cardston – Town	Allan Burton	—
Carmangay – Village	Sue Dahl	Kym Nichols
Champion – Village	Trevor Wagenvoort	—
Claresholm – Town	Brad Schlossberger	Rod Kettles
Coalhurst – Town	Jesse Potrie	—
Coutts – Village	Tanya Smith	Stephen Pain
Cowley - Village	Dave Slingerland	—
Crowsnest Pass – Municipality	Dave Filipuzzi & Dean Ward	—
Duchess – Village	Kole Steinley	Tina Preston
Fort Macleod – Town	Gordon Wolstenholme	Brent Feyter
Glenwood – Village	Mark Peterson	—
Hill Spring – Village	Suzanne French	—
Lethbridge – County	Morris Zeinstra	—
Lomond – Village	Brad Koch	—
Magrath – Town	Gerry Baril	—
Milk River – Town	Peggy Losey	—
Milo – Village	Dean Melnyk	Sheldon Walker
Nanton – Town	Victor Czop	Roger Miller
Nobleford – Town	Marinus de Leeuw	Corne Mans
Picture Butte – Town	Henry de Kok	Teresa Feist
Pincher Creek – M.D. No. 9	Tony Bruder	Dave Cox

Pincher Creek – Town	Don Anderberg	Brian Wright
Ranchland – M.D. No. 66	Ronald Davis	Harry Streeter
Raymond – Town	Neil Sieben	Matt Evans
Stavelly – Town	Don Norby	—
Stirling – Village	Matthew Foss	Trevor Lewington
Taber – Municipal District	John Turcato	—
Vauxhall – Town	Raymond Coad	—
Vulcan – County	Christopher Northcott	Doug Logan
Vulcan – Town	Richard DeBolt	Lyle Magnuson
Warner – County No. 5	David Cody	Morgan Rockenbach
Warner – Village	Scott Alexander	Marty Kirby
Willow Creek – M.D. No. 26	Ian Sundquist	Maryanne Sandberg

4. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2021

a. Election of Chair

Advance Nominations: Gordon Wolstenholme (Town of Fort Macleod)

Nominations from the Floor: None

Gordon Wolstenholme was elected Chair by acclamation.

b. Election of Vice-Chair

Advance Nominations: Don Anderberg (Town of Pincher Creek)

Nominations from the Floor: None

Don Anderberg was elected Vice-Chair by acclamation.

c. Election of Executive Committee

Advance Nominations: Ian Sundquist (MD of Willow Creek)
Christopher Northcott (Vulcan County)
Dean Ward (Municipality of Crowsnest Pass)
Jesse Potrie (Town of Coalhurst)
Brad Schlossberger (Town of Claresholm)
Neil Sieben (Town of Raymond)

Nominations from the Floor: None

Pursuant to Bylaw No. 2021-01, two (2) rural members were nominated for election to the Executive Committee. No other nominations were submitted from the floor. As a result, Ian Sundquist and Christopher Northcott, both representing rural municipalities, were elected to the Executive Committee by acclamation.

A ballot, for the remaining three (3) positions, was provided to the Directors present at the meeting and a confidential survey was emailed to the Directors that were attending virtually.

The results of the election were scrutinized by Senior Planners Mike Burla and Steve Harty. The election results were:

Member Christopher Northcott
Member Brad Schlossberger
Member Neil Sieben

Based on the election results, the 2022 Executive Committee is:

Chair Gordon Wolstenholme
Vice Chair Don Anderberg
Member Ian Sundquist
Member Christopher Northcott
Member Christopher Northcott
Member Brad Schlossberger
Member Neil Sieben

Moved by: Gerry Baril

THAT the ballots for the Executive Committee election be destroyed.

CARRIED

Chair Gordon Wolstenholme assumed the chair at this time.

5. APPROVAL OF MINUTES

Moved by: Richard DeBolt

THAT the Board of Directors approve the Board of Director's Meeting Minutes of September 2, 2021, as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

7. REPORTS

a. Executive Committee Report

The Executive Committee Report, for meetings from September 2021 to December 2021, was presented for information.

b. GIS Update

A GIS update was provided for information, including the addition of asset management, which will be beneficial to the municipalities.

8. BUSINESS

a. Proposed 2021 Budget

The 2022 Budget was presented to the Board of Directors. Intermunicipal Development Plans were discussed, regarding the grant funding that was in place for the drafting of these documents.

Moved by: Richard DeBolt

THAT the Board of Directors approve the 2022 Budget, as presented.

CARRIED

b. Proposed 5 Year Capital Plan – 2022-2026

As a result of legislation changes, Commissions are now required to draft a 5 year Capital Plan.

Moved by: David Cody

THAT the Board of Directors approve the 5 Year Capital Plan – 2022-2026, as presented.

CARRIED

c. Subdivision Activity – 2021

The subdivision activity, as of November 30, 2021, was presented for information.

d. ORRSC Periodical

The inaugural ORRSC Periodical was shared with the Directors for information.

9. ACCOUNTS

Moved by: John Turcato

THAT the Board of Directors accept the Balance Sheet and Income Comparative Statement, as of October 31, 2021.

CARRIED

10. NEW BUSINESS

There was no new business to discuss.

11. NEXT MEETING

The next Board of Directors' Meeting is scheduled for Thursday, March 3, 2022.

The Board was reminded of the ORRSC Orientation Presentation scheduled for January 20, 2022.

12. ADJOURNMENT

With nothing further to discuss, Chair Gordon Wolstenholme adjourned the Board of Directors' Meeting, the time being 8:20 pm.



CHAIR



CHIEF ADMINISTRATIVE OFFICER

BOARD REPORT

F3a



CHINOOK
ARCH REGIONAL LIBRARY SYSTEM

Chinook Arch Library Board Meeting - April 7, 2022

Chinook Arch Library Board Receives Clean Audit Opinion



Auditor Joanna Kappel of Insight LLP walked the board through the 2021 Audited Financial Statements. Despite reducing the member levy to 2017 levels, Chinook

Arch remains in sound financial shape, posting a modest surplus at year end. This year marks the final year of the board's agreement with Insight LLP, and the board and staff would like to thank the Insight team for their service and support over the past 5 years.

Chinook Arch Celebrates 30 years of Excellence in Library Service

Chinook Arch came into existence on April 1, 1992 after the steering committee spent several years getting buy-in from municipalities and library boards across the region. The original group of 22 members has since grown to 41 municipalities and one school authority, meaning that every resident within the Chinook Arch region now enjoys access to regional library services. The board would like to thank its member library boards and municipalities for their role in making the system what it is today: a model of inter-municipal collaboration that really works for the benefit of area residents.

CELEBRATING
30
YEARS

Board Members Present

Barons	Ron Gorzita
Cardston	Marsha Jensen
Cardston County	Tom Nish
Champion	Terry Penney
Claresholm	Tony Hamlyn
Coalhurst	Lyndsay Montina
Coutts	Stephen A. Pain
Crowsnest Pass	Doreen Glavin
Fort Macleod	Jim Monteith
Hill Spring	Suzanne French
Lethbridge (City)	Robin Harper
Lethbridge County	Tory Campbell
Lomond	Marie Logan
Magrath	Darryl Christensen
Milk River	Anne Michaelis
Milo	Christopher Northcott
Nanton	Lise Mayne
Nobleford	Melissa Jensen
Picture Butte	Teresa Feist
Pincher Creek	Mark Barber
Pincher Creek M.D.	Dave Cox
Raymond	Kelly Jensen
Taber MD	Tamara Miyanaga
Vulcan County	Doug Logan
Warner (Village)	Don Toovey
Warner County	Morgan Rockenbach
ID of Waterton	Lesley Little
Willow Creek M.D.	Maryanne Sandberg
LPL Resource Centre	Wendy Kalkan
Ministerial Appointment	Vic Mensch (Chair)

Regrets

Coaldale	Jordan Sailer
Stirling	Gary Bikman
Taber	Monica McLean
Vauxhall	Shelley Deleeuw

Absent

Arrowwood	Wendy Williams
Barnwell	Deb Hansen
Glenwood	Linda Allred
Stavely	Brydon Saunders
Vulcan	Liz Hammond
Kainai Board of Education	Linda Weasel Head



Policies Reviewed/Approved

- Planning and Facilities Committee
Timeline and Work Plan
- Marketing/Communications
Committee Mandate
- Marketing/Communications
Committee Timeline and Work Plan
- Finance and Personnel Committee
Timeline and Work Plan
- Annual Vacation Policy



Annual Report Approvals

In keeping with Alberta’s library legislation, the Board reviewed and approved the annual reports for Chinook Arch, along with outlet libraries at Kainai and in Wrentham. Libraries continue to rebound from the COVID-19 pandemic, with usage statistics nearing pre-2020 levels. Van deliveries were up by 59% to 720,000 items, and most other indicators showed increases of 12% to 400%.

Contact Us

Chinook Arch Regional Library System
 2902 7th Avenue North
 Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



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chinook.arch7](https://facebook.com/chinook.arch7)



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@chinooklibs



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

G1a

Current Public Works Activity

- Road Maintenance – Public Works has Six (6) graders out on the roads doing road maintenance
- Gravel Program started May 17, 2022 with 6 contracted gravel trucks. Division 4 and 5 have been completed and the crew is now working their way through division 3 from McRae Pit.
- Dust Control program started June 06, 2022 in division 4. the Dust control crew will be working their way counter clock wise throughout the divisions.
- Summerview pit stripping has been completed for clay and aggregate. Site visit was held June 02, 2022 with Sage Management (Crushing Company)
- Planning for crushing and gravel pit reclamation is ongoing. Agreements to purchase gravel has been received from Livingstone Colony and for the Owner of Vantol pit.
- Some improvement work has been completed internally on the Duke of Hazard Road. Ditching, Culvert replacement and gravel has been completed on this road.
- Improvement has been completed on the north of south side of the blue bridge to create drainage and parking space for the creek users.
- Reclamation has started at the old Olson Pit May 16, 2022. Will be on-going for a couple weeks. Reclamation 75% completed.
- Cattle guard annual inspection in Progress. All divisions are now completed and local Hydrovac has been hired to clean 15 structure across all division.
- Training for Permanent and seasonal staff on May 17/22 for flagging and May 18 and 19/22 for first aid.
- PW is working with CPP environmental to do a full desktop assessment of our gravel pit liability. Review is still ongoing. CPP received information from AEP. Proposals need to be review by Public Works. Meeting has held May 25, 2022 to review the proposals and another meeting was held with AEP to discussed the reclamation liability of Scotton Pit.
- MD has hired Heavy Equipment College to provide certified training to our operator. training has been completed from May 24th to May 31st 2022.
- Bridge deck cleaning has started and will be on-going throughout the season.
- Work on going for the new eco station site Monday May 02, 2022.
- Garbage, Recycling, water to the airport... being done weekly by PW crew.
- Working on call log items daily.

Capital Projects Update - Bridges

- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
 - Project has gone back to Council and is deferred until Aug. of 2022. Project will be retendered in Spring 2022. MD has issued payment to Armtec for the culvert. The culvert will stay in the PW yard until installed in the Summer of '22.
 - Don Boyce (2nd lowest contractor on original bid) has confirmed he is available to do the job and has confirmed his pricing
 - Culvert was damaged in 2022, needs to be replaced. Refusal from contractor to install/fix the damaged pipe due to significantly lower expected life span of culvert

- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
 - Tender awarded for engineering in 2021
Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
 - Construction set to commence in 2022
 - The preliminary design report draft is completed and will be used for the AT STIP – BIM Grant application.
 - Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
 - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
 - The STIP-LRB grant application for this project has been submitted.
 - Land requirements for the roadway are being pursued. Signed documents will be forwarded to Council for approval.
 - The Historical Resources Application for this project has been approved.
 - Draft tender documents have been reviewed and are being revised, land is purchased and agreements are signed. Title registration may take a few months
 - Tender released, Tender opening on the 26th/27th, STIP funding not expected

- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
 - Tender awarded for engineering in 2021
Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
 - Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
 - the contractor has indicated that work is underway.
 - Construction set to commence in 2022
 - The preliminary design report is awaiting results from the coring process prior to completion.
 - Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
 - Coring has been completed with favourable results.
 - A tender package is due to be completed by the end of November for Budgeting and allocation of Gas Tax Funds. AT has confirmed this bridge is not eligible for STIP-LRB funding given its current condition rating.
 - Preliminary report & design review received December 6.
 - Council approval of increased scope January 11, 2022.

- All affected landowners/stakeholders contacted regarding anticipated 3 day closure.
- Council approved \$79,000 in additional 2022 funds for full strip-deck replacement on this bridge April 21, 2022
- Tender released April 29th, 2022. Tender opening is May 12th 2PM. Extended to 26th to allow contractors more time to get better lumber pricing

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**

- Engineering to be completed in 2021 due to change in rating since first inspected
- Construction/replacement/removal options to be presented to Council for action in 2022
- The STIP-LRB grant application for this project has been submitted.
- Pending AT Grant and Council approval this bridge can be built outside of the Restricted Activity Period (RAP) as no contact with the water is needed
- Received notice that STIP funding has been approved (was submitted by ISL Engineering), awaiting revised proposal, schedule, & estimate from ISL to confirm expected costs are within budget prior to proceeding with design & tender work

- **10 Year Study**

- Awarded to Roseke to assist with future bridge & culvert maintenance planning
- Draft study received from Roseke, final comments sent back to Roseke. Awaiting final report prior to presenting council with expected 10-year bridge/culvert costs for future capital planning

- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**

- **\$150,000** in grant funding awarded for Year 1 of this program
- **Fintegrate** awarded initial contract to assess all MD crossings, prioritize for remediation, & perform detailed regulatory authorizations
- Alignment with 10 year bridge study to be completed where feasible

Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.
- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21st 2022.

- **Station Street (Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.
 - Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
 - Geotechnical Boring scheduled for April 05, 2022.
 - Site Visit was held April 21st 2022.
- **Cabin Hill Road - Engineering 2021 , Construction moved to 2023**
 - Wood Engineering to design the Local Road - Design option have been reviewed.
 - I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
 - Detailed design and C-estimate has been received June 23rd 2021.
 - Preliminary design drawing have been reviewed and accepted September 27, 2021
 - Council approved a motion to move the construction to 2023.

Large Capital and other Water Projects

- **Lundbreck Shop Floor - Construction 2022 – Budget \$30,000**

Install concrete floor and sumps into the Lundbreck shop.

- Quotes and Estimates from local contractor are being requested and review for construction to begin Spring of 2022.

- **Patton Park Sprinkler System - Construction 2022 – Budget \$40,000**

Connect the Patton Park Sprinkler and drip system to the Municipal Water distribution line.

- Quotes from Scenic Landscaping is being review for approval. Construction to begin Summer of 2022.
 - Scenic is working to reconfirm pricing

- **ECO Station**

- IMDP Committee passed a resolution stating they have no concerns with this development.
- continued work with AEP for approval process and issuing of MD Development Permit
- construction set to commence in April. Needs to begin after the standpipe at our sand shed is completed.
- September 17, 2021, project information sent to Alberta Health Services for comment.
- September 22, 2021, letters requesting consent to vary the *Subdivision and Development Regulation's* 300m setback requirement from a Storage Site were sent via registered mail

to all landowners within the 300m radius of the site. Many have been returned with positive endorsement of this project and agreement to the waiver.

- AEP information circulation process completed.

Direction from MDPC to submit to AEP for variance on development permit on Dec 08.

Submission currently being worked on by Director Milligan. Construction in Spring 2022

- Pronghorn standpipe site operational as of May 2nd, 2022. Construction underway at ECO-station

- Critical timeline path for this project expected to be concrete pad. Pad will take ~2 weeks to prep and finish and will require ~2 weeks to settle/dry before bins can be placed on it. Anticipated timeline for concrete pad work to begin May 16-19th

- Concrete work delayed due to contamination found at site. Testing & excavation of contamination complete per direction by Environmental Consultant.

- Grading to be completed by council meeting with concrete work to follow

-Expected completion June 20-23

- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.

1. BYZ Enterprises Inc. \$5,468,977.50 (Budget \$6,251,600)

2. Porter Tanner Associates Inc.

3. McNally Contractors (2011) Ltd.

4. Jenex Contracting Ltd.

5. Whissell Contracting Ltd.

- BYZ is mobilized

- Virtual discussion meeting held with BMCA & Beaver Mines residences May 18th with good attendance and many takeaways

-Bi –weekly construction updates to resume starting this past Friday

- **Beaver Mines Waste Facility/System**

- Tender released to bidders April 12th, 2022.

- Anticipating minor changes post-Tender regarding control system integration with WTP and building envelope

- Waste System will not started be until 2023 at the earliest to allow for the AEP Approval Process to run its course

- Tender opening completed. 5 bids received with a bid range from \$2,338,309-\$3,544,440. Banner in process of completing detailed bid evaluation

- **Beaver Mines Forcemain & Lift Station**

- The tender package for the forcemain work is being drafted by MPE

- Tender package for the lift station was released April 19th, 2022

- Tenders received for lift station, MPE evaluating bids

- Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.

Our first pre-meeting with the Board was Dec 8th, 2021

Our first Mediated Meeting with the Board and the Appellants is Dec 15th, 2021. (Calgary)

First meeting was held and follow up meeting is slated for February 23, 2022. Meeting with the Board was on Feb 23rd and now we are awaiting the date for round 2 of Mediation.

Tenders are now being prepared and released for some portions of this project so we can proceed with construction this Spring and Summer. This is a multi-month process, so it is hoped our Appeal process will conclude within this timeframe and any direction by the Appeal Board in the manner of additions to our project, can be treated as change orders.

- **Standpipes (Cowley, PC and new site in BM)**

BM Standpipe is fully operational – card terminal has suffered a fatal error in the electronics and will need to be replaced. (Warranty item) Coin operation is functioning. Some lingering issues with newer coins (the coins being lighter) and is being worked on by the manufacturer. Manufacturer believes they have found the root cause and expectation is that this is resolved by council meeting.

PC Standpipe coin operated service functional as of May 2nd, 2022 after Town installed their water meter. Ongoing issues with Credit/debit system have been resolved.

Cowley interface upgrade has been completed. Coin and credit/debit cards accepted.

Recommendation:

That the Operations report for the period May 25th-June 13th is received as information.

Prepared by: Roland/Eric/David

Date: June 9th, 2022




Submitted to: Council

Date: June 14th, 2022

DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
Division 4	To put in another approach & possible culvert	Jonathan	Completed	March 31, 2021	Existing approach. Need widening for bigger equipment. MD to provide the culvert and he will complete the work.	May 24, 2022
Division 1	Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert	Jonathan	-	August 30, 2021	Meet with him, might have to wait till spring 2022	-
Division 2	Requested Grader to level his field after fence has been removed.	Eric/John	-	September 20, 2021	Jon has talk to Mick B at the end of October and the work would be schedule in the spring of 2022	-
Division 1	Permanent snow fence is in bad condition due to the wind	Eric	-	November 29, 2021	Eric talk to Paul May 17, 2022. Will meet with Paul on site to look at a disposal site for the old fence. Will be looked after when gravel program is completed.	-
Division 3	Water accumulating south side of building	-	Completed	January 12, 2022	Graded around the Building	May 26, 2022
Division 1	Old Snow Fence falling/inquiring about rebuild	Don J	-	January 26, 2022	Old snow fence have been cleaned up. First call has been submitted for the rebuild.Will be looked after when gravel program is completed.	-
Division 5	Requested bus turnaround at end of Rock Creek Rd.	John/Eric	-	March 8, 2022	Went to visit site May 17, 2022. Will be built before start of next School year.	-
Division 4	Requesting Gravel, Grading, & Dust Control	Tony T	Completed	May 4, 2022	Forms Received, Tony T Completed	May 25, 2022
Division 5	Request Driveway Grading	Dave S	Completed	May 4, 2022	Form received, will be completed when grader is in area.	May 19, 2022
Division 2	Crook Road Culvert Cold Mix	Eric/Jon	Completed	May 10, 2022	Eric had a conversation with her. She will come in and fill dust control application.	June 8, 2022
Division 5	Request Driveway Grading	Dave S	-	May 11, 2022	Waiting for forms to be submitted	-
Division 5	Lump from dozer left in field. Needs to be cleaned up with skid steer. Twp Rd 7-5	Jon	-	May 16, 2022	will be cleaned up with the skid steer	-
Division 1	Concern over strip of gravel in middle of road	Brian L.	Completed	May 17, 2022	-	May 23, 2022
Division 5	Request Driveway Grading	Dave S	-	May 18, 2022	Waiting for forms to be submitted	-
Division 4	Twp 8-4 off snake trail needs gravel	Tony T	Completed	May 24, 2022	Road was graded and gravel pull from shoulders	May 25, 2022
Division 1	North end of snow fence broken	Tony N	-	May 25, 2022	Will be look after when Gravel program is completed	-
Division 3	Concern over project going on and if it will disrupt her water supply. Beaver Mines	Dave D	Completed	May 25, 2022	Sent to David for follow up	May 25, 2022
Division 3	Requesting Grading on the shared road	Shawn D	-	May 25, 2022	Grading form need to be sign by all land owner. John has talk to him.	-
Lundbreck	Old Highway behind old hotel full of potholes. Causing walking issues for elderly people.	Eric	Completed	May 25, 2022	Road not in service.	May 25, 2022
Division 4	Road Rough, Requesting Grading	Tony T	Completed	May 26, 2022	-	May 31, 2022
Division 4	Request Driveway Grading	Tony T	Completed	May 30, 2022	Tony T Completed	May 30, 2022
Division 3	Southfork Bridge Pothole	Topher/Mike	Completed	May 31, 2022	Filled with Cold Mix	May 31, 2022
Division 5	Chapel Rock Road has some sharp rocks causing concern for tires	Dave S	Completed	May 31, 2022	Dave Informed, will be a worked out through summer	May 31, 2022
Division 3	Request Driveway Grading	Shawn D	-	June 1, 2022	Part of Liscombe Road	-
Division 4	Request Driveway Grading	Tony T	-	June 1, 2022	-	-
Division 4	Washboard bad east of Hwy 785	Tony T	Completed	June 1, 2022	-	June 2, 2022

DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
Division 5	Stinkweed all over yard and hard to take care of, also sprayed all over house	Eric Shane	Completed	June 1, 2022	-	June 6, 2022
Division 5	Wanted to know about MD planting grass or do it themselves?	Jon	Completed	June 1, 2022	Would be completed when top soil is brought in for the Eco Station by the MD	June 6, 2022
Division 3	Came in to pay taxes and said a grader driver damaged his culvert & is in need of repair.	Bob M	-	June 2, 2022	Will be looked at	-
Division 1	Would like to have a grader come by the colony	Brian L.	Completed	June 3, 2022	-	June 7, 2022
Division 3	Would like gravel added to the dead end of the MD road	TonY T	-	June 6, 2022	Would be added to the gravel program list	-
Division 5	Requested Driveway Grading, has submitted agreement (May 16), wondering when it would be completed, would like a call back	Dave S.	Completed	June 6, 2022	Cant get to it for when they need it. They will contact a contractor.	June 8, 2022
Division 4	Washboard on Road. Requesting Grading (twp 8-4)	Tony T	-	June 6, 2022	Will be completed with Wobblys and water truck	June 8, 2022
Division 1	Requesting MD Road to be graded past the gate (into driveway but understood MD owned that land) where grader (Ray) used to park. Road is very pitted.	Brian L.	-	June 6, 2022	-	-
Division 1	Requested grading for driveway for herself & Ty Varsok. Submitted form last fall, coming in to resubmit.	Brian L.	-	June 7, 2022	-	-
		Indicates Completed				
		Indicates Deferred to Spring				
		indicates On the To Do List				

Recommendation to Council

TITLE: Capital Adjustment - Bridge File #75377 Culvert Replacement & Other Work		
PREPARED BY: David Desabrais		DATE: June 14, 2022
DEPARTMENT: Capital Projects		
	June 14, 2022	ATTACHMENTS: 1. Bridge File #75377 Budget 2. Location Photo
Department Supervisor	Date	
APPROVALS:		
 David Desabrais	2022/06/08	 Rodney Milligan 2022/06/08
Department Director	Date	INTM CAO Date

RECOMMENDATION:

That Council approve \$96,000 in additional 2022 funds (28% increase) for the capital work required for the BF 75377 – Screwdriver Creek Culvert Replacement & Other Work; and further;

That Council approve the funding of this capital item through MSI.

BACKGROUND:

- As per section 248(1) of the MGA, a council resolution is required for any capital purchase not included in the 2022 budget
- The 2022 budget for BF 75377 over the Screwdriver Creek estimated 2022 construction costs at **\$338,000** (Total project cost: \$420,000)
- The project was awarded for 2021 construction. The low bidder defaulted and did not complete construction
- Instead of re-tendering the work, we are proposing to go with the 2nd low bidder on the project (initial bid estimates excluding failed bidder ranged from \$319,000-\$600,000 for construction); Don Boyce (local contractor)
- The culvert was purchased in 2021 and was significantly damaged during a windstorm prior to being moved back to the PW yard
- Our internal bridge inspector & Roseke engineering have recommended replacement of the damaged sections of culvert. The MD has attempted to investigate fixing the damaged culvert, but it is impractical. Don Boyce has indicated he would refuse to provide pricing for the job if the intent was to use damaged culvert due to the lowered lifespan of the culvert, increased installation costs, and reputational concerns
 - An attempt would be made to resell the damaged culvert pieces for other uses

Recommendation to Council

- The estimated costs remaining including culvert replacement (\$44,512), and going with the 2nd lowest bidder from the initial tender is **\$375,000**
- Proceeding with 2nd lowest bidder requires approval of **\$96,000** in additional 2022 funds
 - The increase is due to the net loss to replace the damaged (purchased) culvert and due to culvert costs being incurred in 2022 instead of 2021 (~\$50,502; 37m original + \$44,512; 21m replacement). Culvert pricing has gone up significantly since 2021 purchase.

FINANCIAL IMPLICATIONS:

- \$96,000 from MSI

Project Name	Bridge File 75377 Local Road over Screwdriver Creek								
Project Number									
Priority	5 - High								
Service Area	Public Works - Bridges								
Division	Division 3								
Project Description	Culvert Replacement; NW 8-6-2-W5								
Project Cost	<table> <tr> <td>Engineering (2020):</td> <td>\$22,000</td> </tr> <tr> <td>Construction (2021):</td> <td>\$60,000</td> </tr> <tr> <td>Construction (2022):</td> <td><u>338,000</u></td> </tr> <tr> <td>Total Project Costs:</td> <td>\$420,000</td> </tr> </table>	Engineering (2020):	\$22,000	Construction (2021):	\$60,000	Construction (2022):	<u>338,000</u>	Total Project Costs:	\$420,000
Engineering (2020):	\$22,000								
Construction (2021):	\$60,000								
Construction (2022):	<u>338,000</u>								
Total Project Costs:	\$420,000								
Funding Sources	<p>Municipal Sustainability Initiative Grant - Capital</p> <ul style="list-style-type: none"> The M.D. submitted an application for grant funding under the Local Roads & Bridges Program under STIP (AB Transportation) in 2021. It was denied mainly because the BIM rating was above 40%. Therefore this project will be funded through MSI. 								
Timeline	<p>2020 - Engineering 2021 - Delayed 2022 - Compete</p>								
Rationale for Need	The bridge structure is currently in poor condition primarily due to large floor perforations due to corrosion. The BIM model suggested a 2016 replacement year.								
Impact on future operating costs									
Impact on other departments									
Treatment of asset replaced									
Implications of deferral	Delay in reconstruction of this bridge culvert could result in further deterioration and road closure as this bridge was constructed in 1962.								
Other options to Recommendation									

Bridge File 75377 Local Road over Screwdriver Creek

Legend

BF 75377 Local Road over Screwdriver Creek Construction 2021 Culvert



Google Earth







Image © 2020 CNES / Airbus
© 2020 Google
© 2020 Europa Technologies



2 km

Recommendation to Council

G1c

TITLE: Capital Adjustment - Bridge File #75265 Culvert Replacement & Other Work			
PREPARED BY: David Desabrais		DATE: June 14, 2022	
DEPARTMENT: Capital Projects			
	June 14, 2022	ATTACHMENTS:	
Department Supervisor	Date	1. Tender Results 2. Bridge File #75265 Budget 3. Location Photo	
APPROVALS:			
 David Desabrais	 2022/06/08	 	 2022/06/08
Department Director	Date	Interim CAO	Date

RECOMMENDATION:

That Council approve cancellation of the 2022 Tender for BF 75265 – Heath Creek Culvert Replacement & Other Work due to significant cost increase, and further;

That Council direct Administration to include in the 2023 budget.

BACKGROUND:

- As per section 248(1) of the MGA, a council resolution is required for any capital purchase not included in the 2022 budget
- Council approved an additional **\$45,000** in 2022 funds during the May 24th session for bank protection work; bringing the total (2021+2022) project cost to **\$445,000**
 - **May 24 Resolution:**
 - That Council approve \$45,000 in additional 2022 funds (12% increase) for the capital work required for the BF 75265 – Heath Creek Culvert Replacement & Other Work; and further;
 - That Council approve the funding of this capital item through the Federal Gas Tax Fund.
- Land has been purchased, engineering work has been completed, permits have been obtained
- The Tender was received May 27th with bids significantly exceeding engineering estimates. Based on feedback from our engineering company, pricing was out of line compared to previous similar jobs by a significant margin (ATTACHMENT #1)
 - Construction Estimate: \$384,700
 - DeGraaf Excavating (Low Bid): \$491,297
 - Total Est. Project Cost: **\$552,000 (38% higher than original budget)**

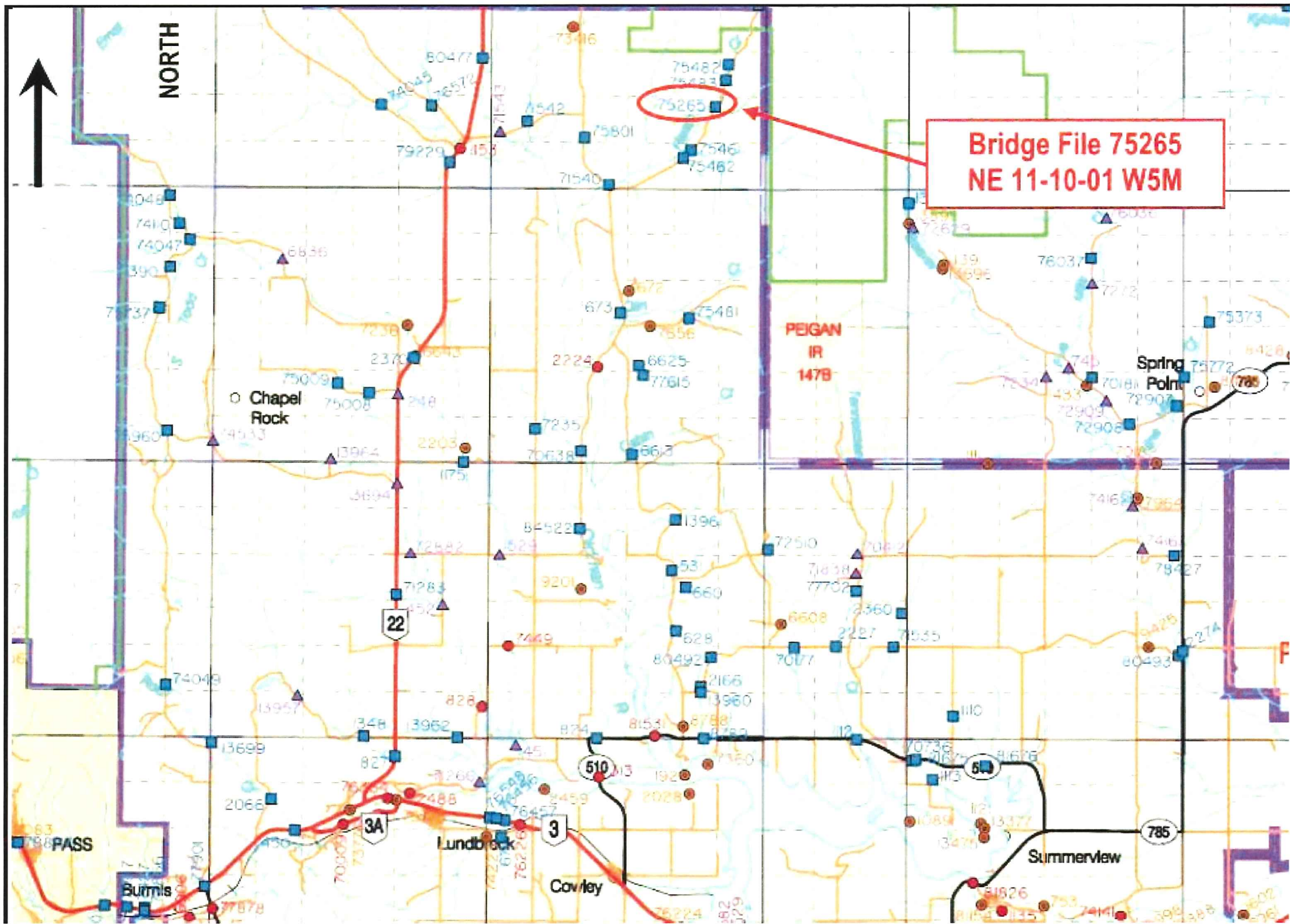
Recommendation to Council

- For rough comparison, Screwdriver Creek is a 37m long, 2.7m Diameter Culvert. Heath Creek is a 28m long, 3m Diameter Culvert.
 - Screwdriver Cr. Total Project Cost (without default/pipe supply issues) ~ \$413,000
- STIP funding has not been received for this project. Therefore funds are planned to flow from the Federal Gas Tax Fund
- Heath Creek has a structural rating of 33.3% per latest inspection (within STIP application requirement) and is in need of replacement, but costs received on the original tender are erroneously high for the structure
- Bridge Inspector performed an inspection June 2nd, 2022 and confirmed structure is in same condition as 2018 (no degradation). Risk is that if culvert fails, it could fail significantly and there are no detours available. Low probability of this occurring in 2022

FINANCIAL IMPLICATIONS:





- **\$40,000** incurred costs in 2021/2022 (would be lost if project was pushed far into the future, instead of 2023)
- **\$405,000** in 2022 Federal Gas Tax Funds removed from 2022 budget
- Uncertainty in costs/STIP funding going into 2023 remains an issue

Project Name	Bridge File 75265 Local Road Over Heath Creek
Project Number	PW-BF-1
Priority	4 - Medium/High
Service Area	Public Works - Bridges
Division	Division 4
Project Description	Culvert replacement, NE SEC 11 TWP 10 RGE 1 W5M
Project Cost	Engineering (2021): \$20,000 Engineering/Construction (2022): <u>\$380,000</u> Total Project Costs: \$400,000
Funding Sources	Federal Gas Tax Fund The MD will submit a application for grant funding under the Local Roads & Bridges Program under STIP (AB Transportation). For Budget purposes this project will flow through the guaranteed Federal Gas Tax Fund (GTF) funding.
Timeline	Complete in 2022
Rationale for Need	The bridge structure was constructed in 1960 and facilitates the passage of a local road over Heath Creek near Cowley, AB. The bridge culvert is currently in poor condition primarily due to cracked longitudinal seams with 55 mm of steel remaining in ring 4 and 68 mm of steel remaining in ring 3.
Impact on future operating costs	
Impact on other departments	
Treatment of asset replaced	
Implications of deferral	Delay in reconstruction of this bridge will result in further deterioration and road closure. There is no available detour available for residents as the road is a dead end. The Average Daily Traffic (AADT) is 32 vehicles.
Other options to Recommendation	A bridge liner and metal struts were reviewed but due to the condition of the culvert it isn't recommended.



Recommendation to Council

G1d

TITLE: Capital Adjustment - Bridge File #2488 Fisher Bridge Replacement		
PREPARED BY: David Desabrais		DATE: June 14, 2022
DEPARTMENT: Capital Projects		
	June 14, 2022	ATTACHMENTS: 1. Bridge File #2488 Budget 2. HWY 3 Local Access 3. HWY 3 ROW
Department Supervisor	Date	
APPROVALS:		
		
David Desabrais	2022/06/08	2022/06/08
Department Director	Date	INTERIM CAO Date

RECOMMENDATION:

That Council receive the update on BF 2488 – Fisher Bridge Replacement for information and proceed per 2022 budget with acknowledgement that some project costs will be incurred in 2023.

BACKGROUND:

- As per section 248(1) of the MGA, a council resolution is required for any capital purchase not included in the 2022 budget
- STIP funding letter received by Alberta Government for Fisher Bridge May 12, 2022 covering 75% of project costs up to **\$930,150** to replace Fisher Bridge
- Fisher Bridge is currently closed and is part of the 2022 budget with **\$1,225,200** allocated for construction (ATTACHMENT #1), contingent on STIP funding with remainder funded through MSI (**\$310,050**)
- Delivery timelines for a new bridge of this nature has the potential to push construction completion into 2023, and therefore this project will likely have an effect on the 2023 budget (no effect on grant eligibility)
- ~**\$15,000** in incurred costs to date for the preliminary design brief, guiding the bridge selection, and STIP application
- Per the preliminary design brief, a request for review submissions for DFO review is not anticipated (bed and banks not expected to be impacted due to bridge selection)
- Latest Functional Planning Study for HWY 3 from Sentinel to Pincher Station shows this bridge as a local connection for both the interim and for the Ultimate Freeway. Not shown within the provinces purchased ROW. Study assumes local access will remain over Crowsnest River (ATTACHMENT #2/3), & explicitly states:
 - “Local road connections provide alternate or emergency route if Highway 3 is closed”

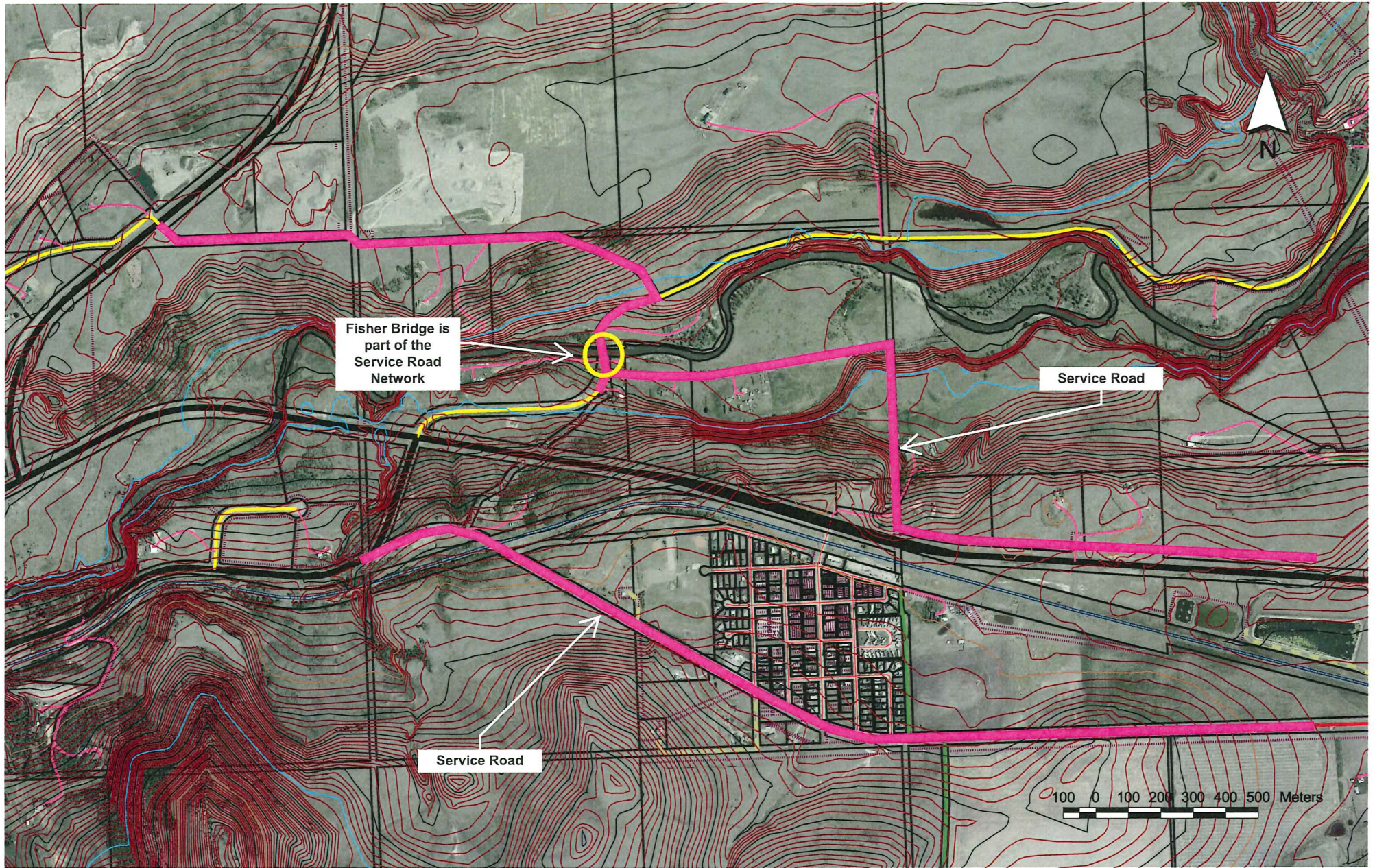
Recommendation to Council

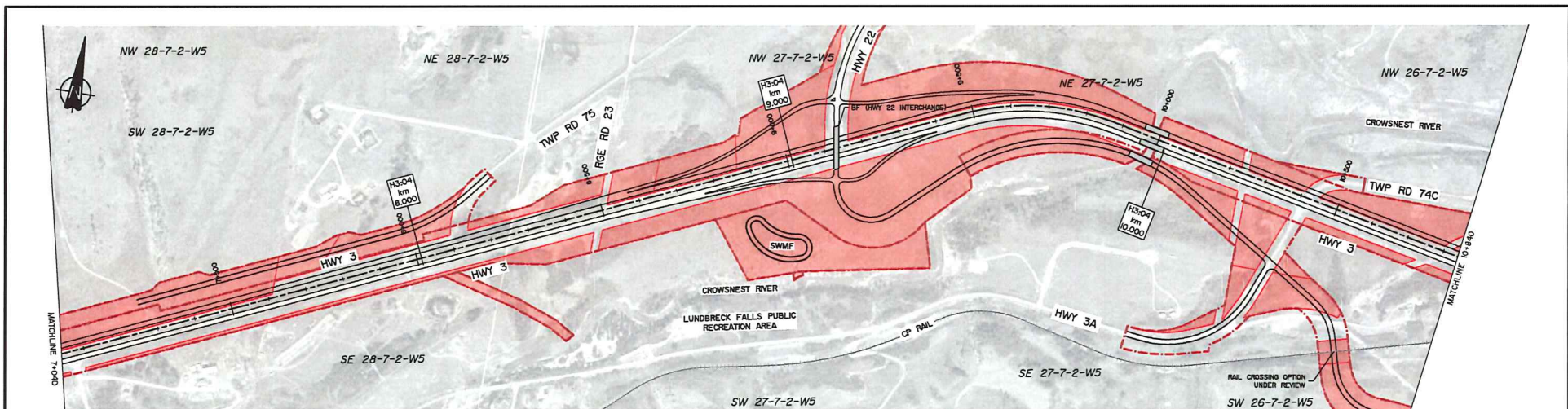
- “Local road connections provide access from Highway 22 to residential properties North of Highway 3”
- Multiple resident complaints regarding this Bridge Closure have been received. Primary complaint being safety of turning off/on HWY 22 for access
- Revised proposal cost within original budget for STIP

FINANCIAL IMPLICATIONS:

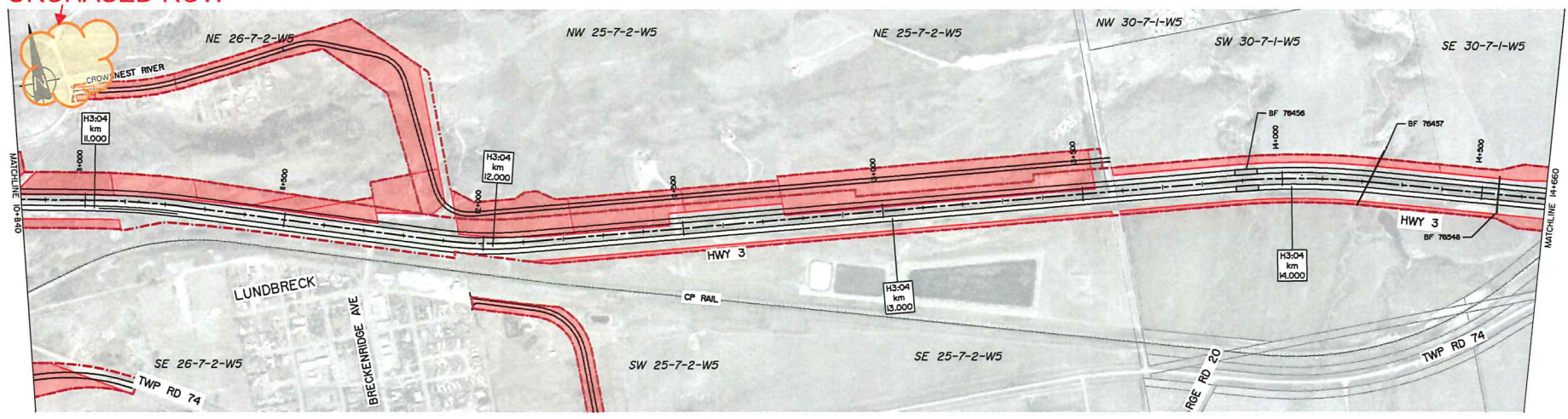
- 2023 project rollover budget implications

Project Name	Bridge File 2488 Fischer Bridge
Project Number	PW-BF-3
Priority	2 - Low/Medium
Service Area	Public Works - Bridges
Division	Division 5
Project Description	Single lane bridge replacement, NW 26-7-2-W5
Project Cost	Engineering (2021): \$15,000 Construction (2022): <u>\$1,225,200</u> Total Project Costs: \$1,240,200
Funding Sources	Strategic Transportation Infrastructure Program The MD will submit a application for grant funding under the Local Roads & Bridges Program under STIP (AB Transportation). This project is contingent on the success of this grant application which will cover 75% of the total capital costs. The remainder, will be funded through MSI. Should the grant application be unsuccessful, any engineering costs incurred to date will be funded through the Bridge Reserve (Res 20/432).
Timeline	Complete in 2022
Rationale for Need	The bridge is 92 years old and is currently closed by the MD. A bridge at this location is needed in the future should the twinning of Highway 3 occur.
Impact on future operating costs	
Impact on other departments	
Treatment of asset replaced	
Implications of deferral	Local residents and travelers will be required to detour 4.9km over Highway 3, 22 and local roads. The bridge will remain a fully closed bridge until Alberta Transportation requires it for Highway 3 Twinning.
Other options to Recommendation	1. Options explored in 2021 included concrete span and full refurbishment, that price was also in excess of \$1,000,000. 2. Remove bridge and construct capital upgrades on detour through RR2-1A (estimated at \$240,000).



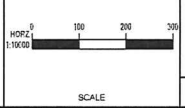
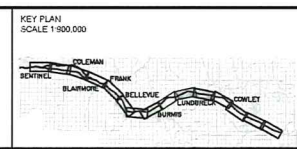


**OUTSIDE OF
PURCHASED ROW**



CONSULTANT
 ISL Engineering and Land Services
 JOB No. 26920

LEGEND
 PROPOSED ROW
 LAND ACQUISITION REQUIRED FOR ROW




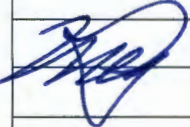
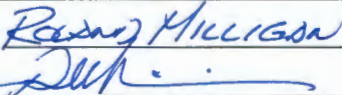
HIGHWAY 3:02 & 3:04 FPS
 STAGE 2 - PASSBURG TO PINCHER STATION
 ULTIMATE FREEWAY PLAN & ROW REQUIREMENTS
 STA 7+040 TO STA 14+660

PHOTOGRAPHY DATE 2017	HIGHWAY H3.04	DATE 2019-12-04	SHEET 08 OF 15	PLAN R-1221-ES-8
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Recommendation to Council

G1e

TITLE: Beaver Mines Water and Wastewater Projects – Funding Update			
PREPARED BY: Meghan Dobie/David Desabrais		DATE: June 8, 2022	
DEPARTMENT: Finance			
			ATTACHMENTS: 1. Nil
Department Supervisor	Date		
APPROVALS:			
	<u>JUNE 9, 2022</u>	 <i>Rosmary MILLIGAN</i>	<u>2022/06/09</u>
Department Director	Date	Interim CAO	Date

RECOMMENDATION:

That Council approve the revised forecast of \$14.1M for the Beaver Mines Water and Wastewater Projects; and further

That Council amend resolution 20/287 to allow using a maximum of \$3.4M from the Municipal Sustainability Initiative (MSI).

BACKGROUND:

- As per section 248(1) of the MGA, a council resolution is required for any capital purchase not included in the 2022 budget, or for capital items that exceed the budget.

Revised Forecast

	Lift Station and Forced Main	Waste Water Treatment Facility*	Distribution and Collection	Total
Estimated Project Total (2020)	2,870,000	3,280,000	6,958,000	13,108,000
Change Order June 2020	-	-	(706,400)	(706,400)
Change Order July 2021	(235,000)	212,594	388,400	365,994
Change Order Nov 2021		35,000		35,000
Change Order Legal (incurred)	1,165	103,601	9,133	113,899
Change Order May 2022		888,856		888,856
Change Order June 2022	670,000		(350,000)	320,000
Total Revised Forecast	3,306,165	4,520,051	6,299,133	14,125,349

Recommendation to Council

June 2022 Change Order Details

Lift Station and Forced Main- the tender process has resulted in a 15% increase in the project. This is mainly due to current market conditions.

Distribution and Collection – the 2021 tender for construction was lower than originally estimated.

Revised Funding

	Lift Station and Forced Main	Waste Water Treatment Facility*	Distribution and Collection	Total
Funding Sources				
Small Community Fund (SCF)	1,629,220	363,648	4,007,132	6,000,000
Stimulus (AMWWP)	1,576,945	3,055,425		4,632,369
MSI	100,000	1,070,844	2,107,444	3,278,287
MD Funded (Reserves)	-	30,135	184,557	214,692
Total Funding	3,306,165	4,520,051	6,299,133	14,125,349

Costs incurred to Date

	Lift Station and Forced Main	Waste Water Treatment Facility	Distribution and Collection	Total
Capital Cost Incurred to Date	328,713	1,404,954	2,207,874	3,941,541
Funding By				
Small Community Fund (SCF)	216,161	421,394	1,379,673	2,017,227
Stimulus (AMWWP)	111,431	786,681	-	898,111
MSI	1,122	166,745	643,644	811,511
Reserves	-	30,135	184,557	214,692
Total Funding	328,713	1,404,954	2,207,874	3,941,541

Previous Motion

At the council meeting held on July 14, 2020 Council moved resolution 20/287:




That Council agree to complete the funding for the Beaver Mines Water Servicing and Wastewater Collection, Beaver Mines Water Treatment Systems, and Lift Station and Forced Main, using a maximum of \$3M from MSI.

FINANCIAL IMPLICATIONS:

Noted above

Recommendation to Council

G2a

TITLE: Grant In Place of Taxes (GIPOT) Write Off			
PREPARED BY: Meghan Dobie		DATE: June 3, 2022	
DEPARTMENT: Finance			
			ATTACHMENTS: 1. GIPOT Notice - Municipal Affairs
Department Supervisor		Date	
APPROVALS:			
	<u>JUNE 3, 2022</u>		<u>2022/06/03</u>
Department Director	Date	Interim CAO	Date

RECOMMENDATION:

That Council write-off the uncollectable GIPOT, in the amount of \$8,280, with funds coming from the tax rate stabilization reserve.

BACKGROUND:

Properties belonging to the Government of Alberta are exempt from municipal taxation. Instead municipalities are paid a grant in place of taxes (GIPOT) on eligible properties. This is a discretionary grant program and not a tax payment. This program acknowledges that the province benefits from municipal services provided to these properties, such as roadwork, snow clearing and emergency services.

In 2019 Municipal Affairs implemented a reduction in payout of the GIPOT. In 2019, GIPOT applications were paid at out 75%. In 2020, 2021 and 2022 GIPOT applications were paid out at 50%.

Roll #	Assessment	Total Due	50% PAID	Write Off
2730.010	404,000	4,056	2,028	2,028
3150.000	481,300	2,427	1,214	1,214
3494.010	327,300	1,661	831	831
5153.000	213,500	1,084	542	542
5153.001	234,400	2,353	1,177	1,177
5153.002	1,300	20	10	10
5153.003	21,700	110	55	55
5153.004	1,900	20	10	10
5153.005	11,400	58	29	29
5153.006	21,700	110	55	55
5153.007	5,700	29	14	14
5153.008	14,700	75	37	37
6083.000	255,500	2,565	1,283	1,283
6086.000	198,300	1,991	995	995
Total	2,192,700	16,560	8,280	8,280

FINANCIAL IMPLICATIONS:

\$8,280 from the tax rate stabilization reserve

Meghan Dobie

From: Roland Milligan
Sent: June 2, 2022 1:46 PM
To: Meghan Dobie
Cc: Joyce Mackenzie-Grieve; Doug Jensen
Subject: FW: Budget 2022/23 - Grants in Place of Taxes (GIPOT)

FYI.

From: gipot@gov.ab.ca <gipot@gov.ab.ca>
Sent: June 2, 2022 1:18 PM
To: Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>
Subject: Budget 2022/23 - Grants in Place of Taxes (GIPOT)

For 2022/23, GIPOT applications for most municipalities will continue to be paid at 50 per cent of the eligible tax notice amount.

A small number of priority applications will continue to be paid the full eligible amount:

- Seniors' facilities eligible under Schedule 2 of the Municipal Affairs Grants Regulation;
- properties where the government is the lessee; and
- local improvement taxes.

The 50 per cent reduction is calculated based on the eligible amount, which may not match the requested amount on the municipal tax notice. Grant application adjustments will be made as we process your tax notice; therefore, do not adjust or reduce your tax notices.

If you have any questions, please contact a program advisor, toll-free at 310-0000, then 780-422-7125, or at gipot@gov.ab.ca.

Sincerely,

Gary Sandberg

Acting Assistant Deputy Minister

Municipal Assessment and Grants

AES, June, 2022

Summer Weed Program – All crews assigned to a Truck, Sprayer & Division

- Hoary Cress (HC) – Still spraying, with cool weather keeping this a viable option. Fall spraying has been working well to reduce many infestations. Will start in Oldman Reservoir with new funding
- Wild Caraway (WC) – has been slow to show up, doesn't do as well in a dry year like this
- Common Mullein (CM) – has become one of the most aggressive weeds of late with the Forestry Area being badly infested with it and our rivers becoming covered due to that
- Bluweed (BW) – pursuing mapped areas and roadside plants.
- Scentless Chamomile (SC) – has been looking good but reported in some mapped areas, with some new spread along Hwy #505
- Leafy Spurge (LS) – our roads are looking good, biocontrol is doing well with the exception of Lee Lake area. Bug sweeping and releases will begin in hot (25C and higher) weather mid July
- Dame's Rocket (DR) – has bloomed and is being pulled and sprayed. Many new patches showing up everywhere
- Knapweeds (SKW & DKW)
 - Spotted Knapweed (SKW) will be bolting by June 13, with flowering to be about mid July, Diffuse Knapweed (DKW) is just coming up June 1st
- Hawkweeds (OHW & HW) – Only visible so far in Forestry Area, will do along with Ox-Eye Daisy (OD)
- Field Scabious (FS) – will look at mapped areas at the end of the month
- Queen Anne's Lace (QL) – not up yet (as of June 1st)
- Babys Breath (BB) – haven't looked yet (June 8), pretty scattered and hard to see, usually starts to show by end of June
- Field Bindweed (FB) – spray known areas by end of June
- Downy/Japanese Brome (DB & JB) – good success with fall spraying large areas with Esplanade, will map areas for repeat this fall. Also good word from many on new Ag herbicide called Focus.
- Yellow Toadflax (YT) – mostly left to biocontrol in Gladstone Valley, will look for up in Forestry Areas mid to late June
- Creeping Bellflower (CB) – Mostly a town problem, quite a bit seen in lawns, will inspect Pincher Creek for plants during and after looking for DR

- **Roadside Program** – Our Roadside Unit will be out spraying for Sweet Clover (not regulated but a hazard on shoulder of Highways), Canada Thistle (CT), OD & Yellow Buttercup (YB) as well as some small, scattered patches of tougher weeds (listed above)
- **Weed Free Gravel Program** – working to gather data from last 20 years (minimum) to put up on website this fall
- **Premix Sales Program** – selling well, with pick-up on Thursdays well established now

- **Provincial Weeds**
 - Alberta Parks (think that's the title) has confirmed that they've put out a contract to spray weeds around Oldman Reservoir and in Green Area of the Castle, with around \$40,000 available
 - Our funding from Alberta Parks for VPL area came in at \$20,000 again this year, twice






- Crop Report – important considering possible disaster declaration due to drought
- Pest Surveillance – Clubroot and other Canola diseases, Pest Surveillance Branch reporting on insect and crop disease progressions, one beaver report
- **Other Provincial Programs** – all the information and Acts supported by our funding from the province.
 - Agricultural Pests Act – ongoing **Pests** that we are gearing up to inspect are, Clubroot, Grasshoppers and **Nuisances** we will be dealing with are Beaver (ratepayer information)
 - Animal Health – Avian Flu still ongoing
 - Deadstock Removal Program – working well with a few logbook and recording issues to be resolved
 - Soil Conservation – some erosion from one windy day in early May, has been good since even accounting for dry weather
- June 1 – 30, excellent time to spray (most) weeds, will be taking every opportunity to do so as described above and with a few planned events as described below
- June 1, ASB Meeting, **SKW** & **BW** sites start
- June 2, reporting, contracts (with Province), Premix sales, MRF & records, safety, general office
- June 6 – 13, rental equipment, mowing around admin & airport
- June 6 – 9, Dalmatian Toadflax (**DT**) Biocontrol, **HC** spraying, watercourses inspections (including Summerview, depending on weather)
- June 6, Roadside spraying (**HC**), grass seeding (Lundbreck),
- June 7, AES Safety Meeting, fire extinguisher inspections, gravel pit inspections (rainy day)
- June 8, JHSC Meeting, AES Facility Inspection follow-up, start Forestry spraying
- June 9, Premix sales, Biocontrol (**DT**), Summerview inspection
- June 13, divisional inspections, record reviews, caraway inspections
- June 14, weed inspections and spraying (all weeds, all divisional roads), Oldman River Recreation Area weed control
- June 15, watercourse inspections (if not too high), visits and control (other than Summerview), **DR** inspections and talks with town
- June 16, Premix sales, gravel pit meeting, weeds around Admin
- June 20, 21, Alberta Parks inspections and control (multi crew with nurse truck)
- June 22 – 30, Divisional inspections with crews
- June 23, Premix sales, equipment, Provincial & Volker billing, reporting, CPR, dams
- June 27 – July 18, watercourse inspections, all crews
- June 28, reporting, ASB package, admin building weeds, start **BB** inspections
- June 29, emergency procedures training, highways training review & work
- June 30, Premix sales, **WC**, **HC** & **DR** control inspections (with crew), deadstock bins cleanout

Sincerely,

Shane Poulsen,
Agricultural Services Manager

Recommendation to Council

G3b

TITLE: LAND USE BYLAW AMENDMENT BYLAW No. 1338-22 Within Portion NE 27-4-28 W4M			
PREPARED BY: Roland Milligan		DATE: June 8, 2022	
DEPARTMENT: Planning and Development			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Application for Amendment to the Land Use Bylaw 2. Applicant's Background Information 3. Bylaw No. 1338-22 4. GIS Aerial of Location 	
APPROVALS:			
			
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council give first reading to Bylaw No. 1338-22, being a bylaw to amend Land Use Bylaw No. 1289-19, and set the time and date for the required Public Hearing.

BACKGROUND:

In January of 2021, the MD received an application for an amendment to the Land Use Bylaw, for the purpose of developing a campground adjacent to the Water Reservoir. The required amending bylaw was prepared and presented to Council on June 8, 2021. The bylaw did not receive first reading and did not advance beyond that point.

Pursuant to Section 31.9 of the Land Use Bylaw, where an application for an amendment to this Bylaw has been refused by Council, another application that is the same or similar in nature shall not be accepted until at least 12 months after the date of refusal. The original application was deemed refused on June 8, 2021, the new application is now able to be heard.

The purpose of the proposed amendment is to allow for the development of a Seasonal Campground within Lot Dam Site B, Plan 2420JK. The lands are located adjacent to Waterton Reservoir, directly adjacent to the existing Provincial Recreation Area (*Attachment No. 4*).

The parcel is currently designated as Agriculture – A within the LUB. To accommodate a campground development, the parcel will have to first be redesignated to Rural Recreation 1 – RR1. The applicant has submitted the required fee and form for the process to begin (*Attachment No. 1*). The applicant has also supplied some supplementary information regarding the proposal (*Attachment No. 2*).

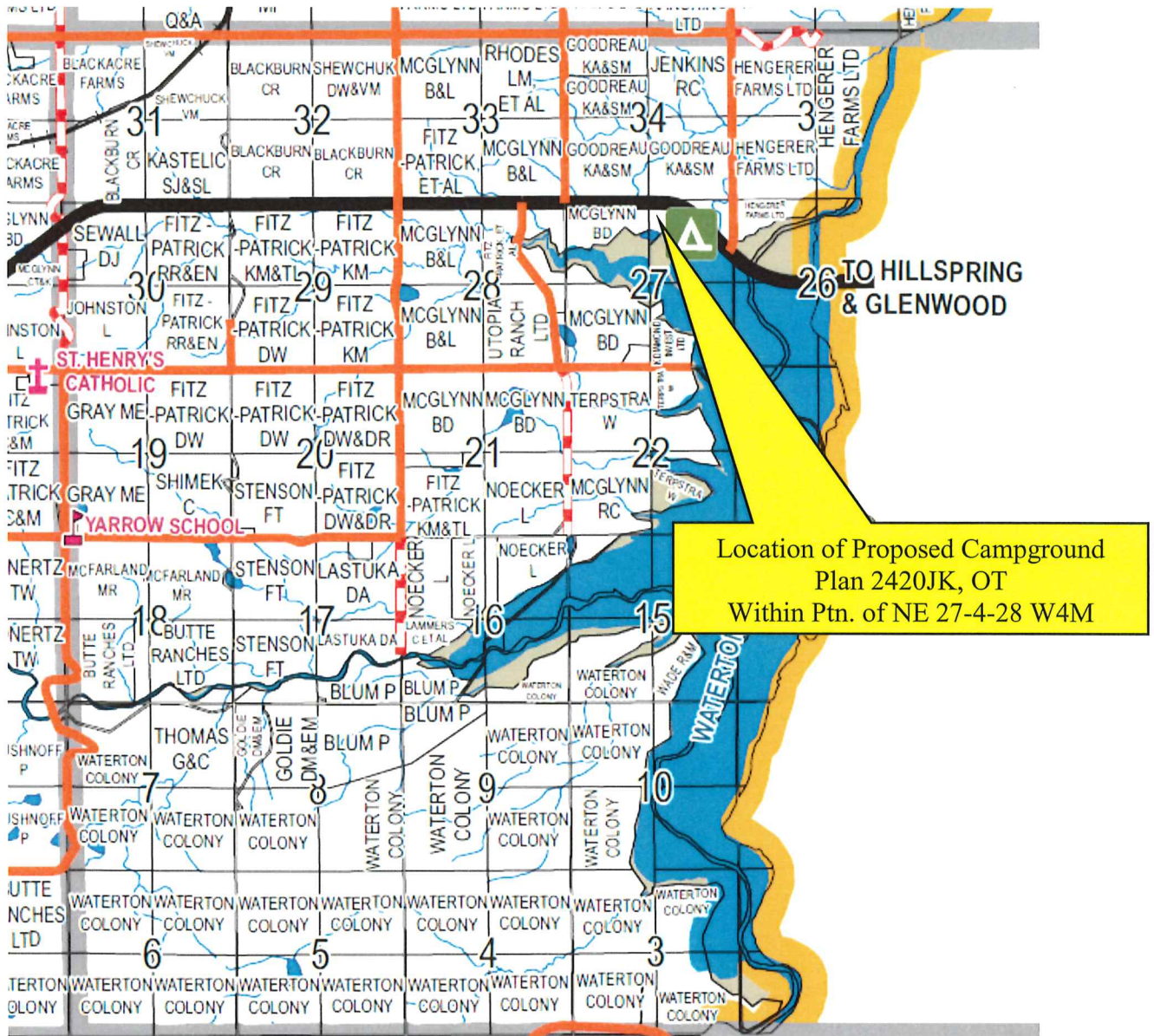
Recommendation to Council

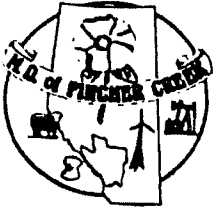
An amending bylaw, Bylaw No. 1324-21 has been prepared for Council's consideration (*Attachment No. 3*). If council gives First Reading of the bylaw, the date for the required public hearing can be set.

FINANCIAL IMPLICATIONS:

None at this time.

Location





MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

APPLICATION FEE \$600

RECEIPT NO. 53587

I/We hereby make application to amend the Land Use Bylaw.

Applicant: GLEUDA KETTLES

Address: PO Box 11635 PINCHER CREEK AB Telephone: 403-741-7648

Owner of Land (if different from above): BRENDA HEISLER / KEANN WOODS

Address: PO Box 2823 PINCHER CREEK AB Telephone: 403-627-2616

Lot _____ Block _____ Registered Plan _____

or Certificate of Title _____

Quarter 28 Township 04 Range 27 Meridian W4

AMENDMENT PROPOSED:

From: AG14

To: REC-1

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

USE LAND AS SEASONAL CAMPGROUND

I/We enclose \$ 600 being the application fee.

DATE: May 17, 2022

Applicant

Registered Owner

Information on this application form will become part of a file which will be considered at a public meeting.

THE DAM CAMPGROUND

PLAN

Application For
Glenda Kettles

NE28-04-27-W4 containing 31.97 acres in the
MD of Pincher Creek,
Alberta

May 2022

THE DAM CAMPGROUND

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2. Current Conditions and Land Use	pg.3
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3. Planning and Policies	pg.4
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4.8 Bear Safety	
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5.1 Objectives of plan	
5.2 Land use and population	
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THE DAM CAMPGROUND

1. Introduction

This plan is to accompany an application to re-zone this property from Agg to Rec-1.

1.1 Location

NE28-04-27-W4 located on the north shore of The Waterton Reservoir adjacent to the Waterton Reservoir Provincial Campground and Recreation Area, South East of Pincher Creek off Hwy 6.

1.2 Conceptual Design

The land encompasses approximately 31 acres. The land use change is intended for a seasonal campground development comprised of 10-12 large (100' X 100') private lots

2. Current Conditions and Land Use

2.1 Current Land Use

Currently the land is unused.

Land use in the immediate area include:

- Provincial campground/recreation area, day use beach, boat launch, and dock.
- Agriculture usage in the surrounding areas

Campground usage in this specific location is complimentary to the immediate area. There will be a minimal effect on the development of existing or potential recreation amenities in the area. Due to the proximity with the Provincial campground and rec area this should create minimal impact to the existing agriculture operations in the area.

2.2 Site Opportunities

This site is remarkably scenic and easily accessible to water sport and activity with no investment from the MD. Lots created on this site will highly desirable, quality development can be achieved.

2.3 Landscape and vegetation

The land is stable and mostly level with a slight slope to the Waterton Reservoir. See attached map. The Current berm is in place to protect again spring runoff. Vegetation consists mainly grasses.

THE DAM CAMPGROUND

2.4 Drainage

There will be a minimal amount of alteration to the current landscape that will affect existing drainage. Minimal amount of the development will be made through roadways and buildings that will not have a negative effect on surrounding areas.

3. Planning and Polices.

3.1 Plan Concept

The intent of this plan is to provide a seasonal campground that allows for the enjoyment of water sports/activities of Waterton Reservoir, fishing in Cameron Creek and the beautiful prairies to Rockies landscape.

3.2 Roads

The safe and efficient use of the nearby highway provides excellent and easy access to the area.

3.3 Plan Standards

- a. Site envelope: No permanent structures
- b. Roads: Dirt roads with addition of gravel will be used to outline campsite roadways. They will be maintained to ensure safe and easy access to lots and highway.
- c. Proper security measures and environmental conditions will be taken into consideration.
- d. Pets: Non-Aggressive dogs are welcome providing they are always tethered and Attended to. Failure to comply will result in eviction from the campground.

4. Servicing Requirements

4.1 Lot access

Access to the campground will be obtained from the existing highway.

4.2 Sewage disposal

Sewage (black and grey water) will be taken off site to a permitted dumping station.

4.3 Water

Water storage will be internal tanks located in campers, and rain collection tanks. Potable water will also be available via water truck on a weekly basis to meet the demands and provide enough for campers during their stay. Water rights will be applied for. For irrigation, basic cleaning and emergency services via ground water well.

4.4 Electrical services

Electrical services will be provided by Fortis.

THE DAM CAMPGROUND

4.5 Garbage storage and disposal

Garbage will be stored on site within bear proof containers. Garbage will be disposed offsite at an approved dumping station as needed.

4.6 Fire and Flood Protection

The campground will adopt the "FireSmart Manual" supplied through Alberta Sustainable Resource Development, and the current flood response plan developed for the Waterton Reservoir Provincial Campground.

4.7 Communications

There are several cell towers within range of this site and provide excellent cell service.

4.8 Bear Smart

There are ongoing bear smart programs in the adjacent areas. It is proposed to adopt similar practices from information available through Alberta Fish and Wildlife.

5, Development Plan

5.1 Objectives

The Dam Campground will give the opportunity of camping and boating that is in high demand in the area.

- Promotes a family friendly, out environment, with access to water sports.
- Spacious annual campsites
- Has low impact on sensitive areas of the property.
- Helps support local business by promoting their products and services.

5.2 Land use and population

The estimated population of the campground would 30-40 people. Based on an average of 3 people per lot at full capacity.

5.3 Site layout

Subject to amendments the attached map is the site layout.

- Proposed campsites.
- Garbage bin and porta potty locations
- Roadway and paths
- Recreation and Green space areas
- Future tree and vegetation placement

6. Conclusion

THE DAM CAMPGROUND

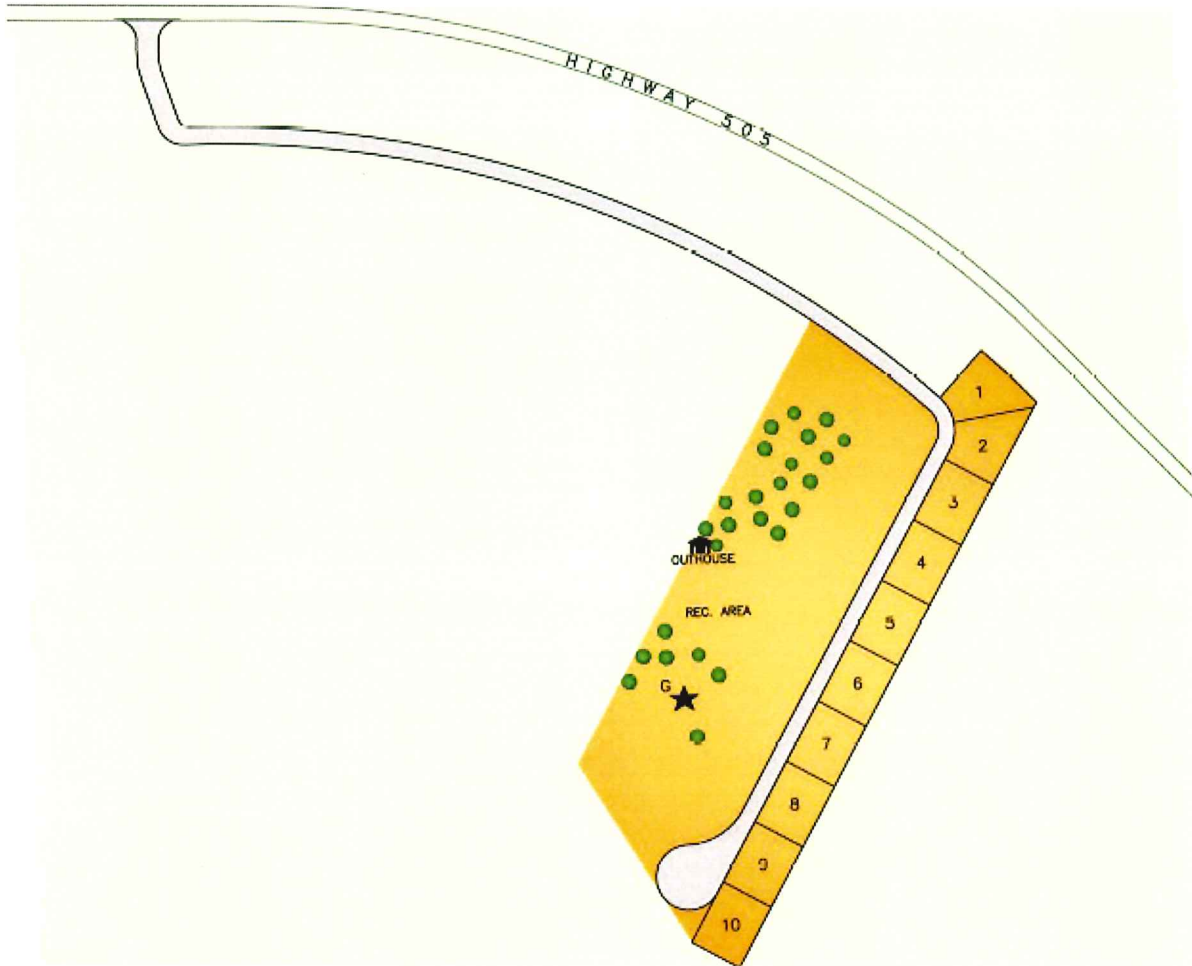
The Dam Campground will be a positive and beneficial addition to the MD of Pincher Creek.

Attachment No. 2
THE DAM CAMPGROUND



THE DAM CAMPGROUND

CAMPSITE MAP



Attachment No. 2
THE DAM CAMPGROUND



Attachment No. 2 THE DAM CAMPGROUND



Attachment No. 2 THE DAM CAMPGROUND



Attachment No. 2
THE DAM CAMPGROUND



THE DAM CAMPGROUND

Attachment No. 2



MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1338-22 **Attachment No. 3**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

WHEREAS Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

WHEREAS The Municipal District of Pincher Creek No. 9 is in receipt of a request to change the land use designation of lands legally described as:

A portion of Block OT, Plan 2420JK within NE 27-4-28 W4M

And as shown on Schedule 'A' attached hereto, from "Agriculture - A" to "Rural Recreation 1 - RR1"; and

WHEREAS The purpose of the proposed amendment is to allow for the development of a campground;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as "Land Use Bylaw Amendment No. 1324-21".
2. Amendments to Land Use Bylaw No. 1289-18 as per "Schedule A" attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this _____ day of _____, 2022.

A PUBLIC HEARING was held this _____ day of _____, 2022.

READ a second time this _____ day of _____, 2022.

READ a third time and finally PASSED this _____ day of _____, 2022.

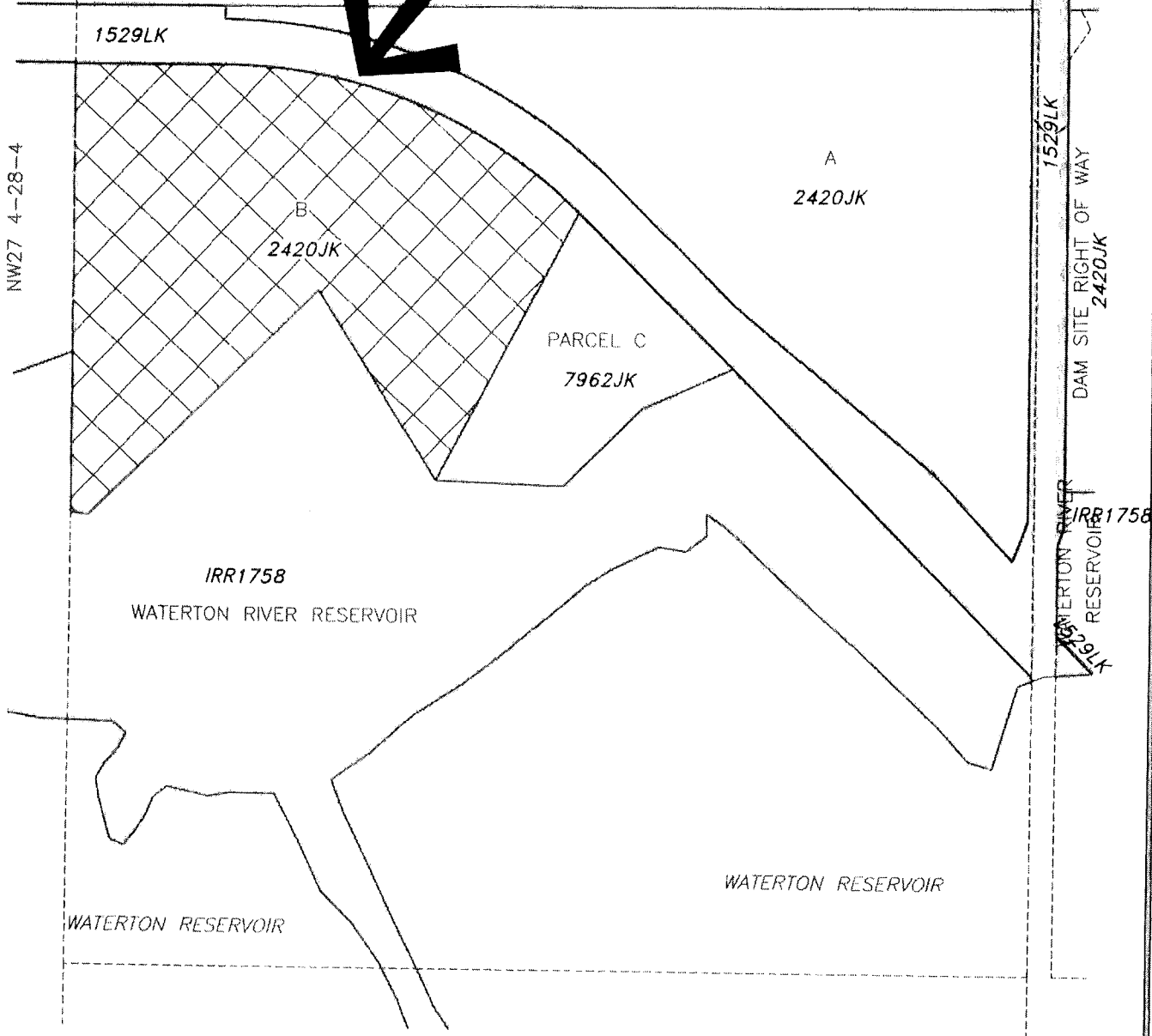
Reeve
Rick Lemire

Chief Administrative Officer
Roland Milligan

SW34

SE34 4-28-4

SW35



LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



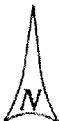
FROM: Agriculture 'A'
TO: Rural Recreation 1 'RR-1'

DAM SITE B, PLAN 2420JK WITHIN
NE 1/4 SEC 27, TWP 4, RGE 28, W4 M
MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK
DATE: JUNE 14, 2022

Bylaw #: 1338-22
Date: _____



0 100 200 300 400 Meters




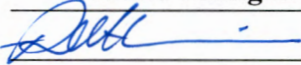
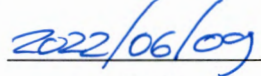
MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



Recommendation to Council

G3c

TITLE: LAND TRANSFER TO TOWN OF PINCHER CREEK LOT 3MR, BLOCK 2, PLAN 901 1646 2004 ANNEXATION CLEAN UP			
PREPARED BY: Roland Milligan		DATE: June 9, 2022	
DEPARTMENT: Development and Community Services			
Department Supervisor	Date	ATTACHMENTS: 1. Town GIS Map 2. Page 6 from July 2004 Annexation Report submitted to the Municipal Government Board	
APPROVALS:			
Roland Milligan		Roland Milligan 	
Department Director	Date	Interim CAO	 Date

RECOMMENDATION:

That Council direct administration to prepare and execute the Land Transfer documentation required to complete the transfer of Lot 3MR, Block 2, Plan No. 901 1646, to the Town of Pincher Creek, in accordance with the July 2004 Annexation Report submitted to the Municipal Government Board.

BACKGROUND:

Earlier this year the MD was contacted by the Town of Pincher Creek (the Town) requesting the ability to cross a portion of MD property for some water line upgrading they are planning.

When the portion of land the Town was enquiring about, is within the Town boundary (*Attachment No. 1*).

The parcel of land is Lot 3MR, Block 2, Plan No. 901 1646. This MR was created when the adjacent parcel was subdivided in 1990.

In 2004 the Town annexed various land from the MD. *Attachment No. 2* is the annexation report that was submitted to the Municipal Government Board. The report outlines all the lands that were to transfer to the Town. This parcel is indicated on page 6 of the report. This is the west area of the Town that was captured to have the Town’s water treatment plant placed within the Town boundary. The MD was to transfer this MR lot to the Town as part of the annexation.

This report to Council is more of an information item as the MD was supposed to transfer the lot during the process.

FINANCIAL IMPLICATIONS:

Recommendation to Council

Any costs involved would be the responsibility of the applicant.

Portion of MD Ownership Map



Lot 3MR
Block 2
Plan 901 1646

LOT 3MR



Legend

- Power Pole
- Street Light
- Power Line
- Kettles Creek
- Pincher Creek
- Islands
- Road Labels
- Dangerous Goods Route
- Title Linework
- Parcels

Attachment No. 1

LOT 3MR
BLOCK 2
PLAN 901 1646

1: 9,028



0.5 0 0.23 0.5 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
© OpenStreetMap contributors

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

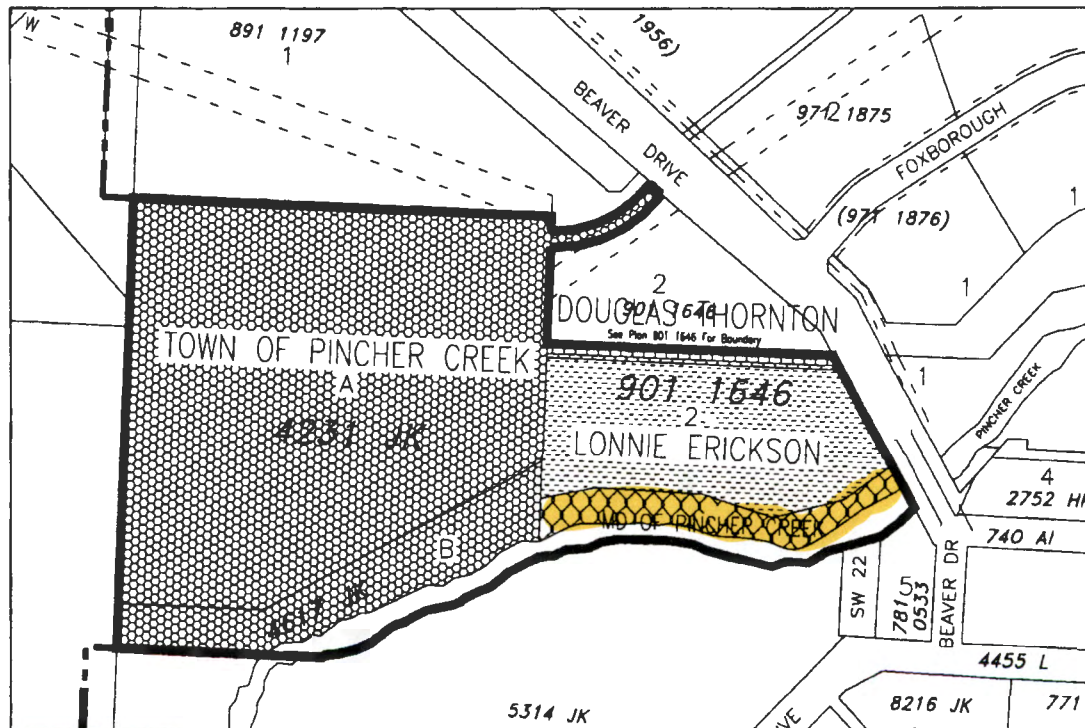
Notes

© Town of Pincher Creek / Oldman River
Regional Services Commission

AREA 1 – West Annexation Area

This area is located west of the Town boundary and contains Pincher Creek's water reservoir, two private landowners and a municipal reserve area adjacent to the Pincher Creek. It is approximately 23.06 acres (9.33 ha) in size. Legal descriptions of land involved are:

<i>Owner</i>	<i>Legal Description</i>	<i>Area</i>
Town of Pincher Creek	Block A, Plan 4231 JK	15.11 acres
Town of Pincher Creek	Block B, Plan 4617 JK	2.30 acres
Douglas Thornton	Portion of Lot 1, Block 2, Plan 901 1646	0.41 acres
Lonnie Erickson	Lot 2, Block 2, Plan 901 1646	4.40 acres
MD of Pincher Creek	Lot 3MR, Block 2, Plan 901 1646	0.84 acres
Total		23.06 acres



**INTERIM
CHIEF ADMINISTRATIVE OFFICER'S REPORT**

May 24, 2022 to June 10, 2022

Discussion:

May 24	Committee and Council Meetings
May 25	Meeting at Castle Mountain Resort with Planner, LUB Amendments
May 30	Staff Meeting
May 31	Beaver Mines Wastewater Mediation Meeting Special Meeting – Appointed Interim CAO
June 01	PW Safety Meeting ASB Meeting
June 06	Meeting with Beaver Mines Community Association President, Pathway and Park Caretaker Agreement discussion
June 08	Meeting with CNP Landfill manager regarding Eco-Station operation costs. Contract Signing for BM Wastewater Treatment System construction
June 09	Joint Health and Safety Meeting Site Meeting with Brent Barbero

RECOMMENDATION:

That Council receive for information, the Interim Chief Administrative Officer's report for the period May 24, 2022 – June 10, 2022.

Prepared by: Interim CAO, Roland Milligan

Date: June 9, 2022

Respectfully presented to: Council

Date: June 14, 2022

Administrative Support Activity since last Council Meeting
– prepared by Jessica McClelland, EA

Letters from last Council:

Beaver Mines Community Association – Pathway Project
Emergency Advisory Committee – Adoption of Regional Emergency Management Plan
Highway 3 Twinning Development Association – Letter of Support

Advertising/social:

Update on gravel program – where crews are hauling from
Update on water standpipes (all operational and payment options working)
Notification of Special Meeting
Notification of CAO departure
Reminder of Bylaw 1198-10 (Animal Control) along with information on Wild Bores
Dust suppression product information and summer plan
Notification Joint Funding 2023
Advisement to producers from Alberta Environment – re Digital Regulatory Assurance System (DRAS)
Beaver Mines project update to residents
Reminder about herbicide sales

Other Activities:




Registration of Councillors for training
AEMA's Alberta Emergency Alerting Training
ASB/Council Packages
Joint Funding 2023 Applications Sent

Upcoming Meetings of Importance:

Regular Committee and Council June 14, 2022
Indigenous Peoples Day June 21, 2022 (Blackfoot Confederacy flag will be raised)
Regular Committee and Council June 28, 2022
ICF with the Town June 29, 2022

Recommendation to Council

G4b

TITLE: Clean Energy Improvement Program (CEIP)			
PREPARED BY: Tristan Walker		DATE: June 14, 2022	
DEPARTMENT: Municipal Energy Projects			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. CEIP report 2. Clean Energy Improvement Program 	
APPROVALS:			
Tristan Walker		Roland Milligan	
	<u>2022/06/02</u>		<u>2022/06/02</u>
Prepared by	Date	Interim CAO	Date

RECOMMENDATION: That the Council for the MD of Pincher Creek provide formal approval for administration to dedicate time for implementation of the Clean Energy Improvement Program in the Municipal District of Pincher Creek.

BACKGROUND:
 The Clean Energy Improvement Program is a market-based financing tool to increase uptake of energy efficiency and renewable energy installations where financing is tied to the property not the property owner.

Initially presented at the Municipal Energy Project Lead 9-month update February 2022.

The Alberta Municipal Services Corporation (AMSC), a wholly-owned subsidiary of Alberta Municipalities, works with municipalities across Alberta to design and deliver the Clean Energy Improvement Program. In order to participate in the CEI Program, municipalities must:

1. Obtain formal approval from council to dedicate time to work on CEI Program
2. Develop and pass a CEIP bylaw (with support from AMSC) to establish the program and enable clean energy improvements
3. Obtain funding to support the program (with support from AMSC) Federation of Canadian Municipalities (FCM) will provide funding which includes a grant to cover program administration costs, training incentives, equipment rebates, home energy evaluation rebates, etc, or the municipality can seek funding through a local bank, credit union or internal funds.

Participation in the CEI Program demonstrates the MD's commitment to sustainable and economic growth by making it easy for residents and businesses to make energy efficiency and renewable energy upgrades to their property utilizing local contractors where possible.

Recommendation to Council

Option a: Continue as is where community members must go through traditional loaning avenues and take out personal loans for energy upgrades.

Option b: That the Council for the MD of Pincher Creek request further information to be discussed at a future council meeting.

Option c: That Council for the MD of Pincher Creek accept the Clean Energy Improvement Program as information.

Administration supports Council providing formal approval for administration to dedicate time to work on a Clean Energy Improvement Program for the MD of Pincher Creek provided their is staff capacity to do so effectively.

The Town is currently developing a bylaw for the CEIP which is in the bylaw committee review phase. Implementing this program together creates opportunity to share administration costs and share the task of approving and onboarding qualified contractors.

FINANCIAL IMPLICATIONS:

Participation in the CEI Program may require additional manpower expenses to be successful.

Clean Energy Improvement Program

Municipality & Program Administrator (AMSC) Roles

June 14th, 2022

Municipal Energy Manager Name: Tristan Walker

Municipal Energy Manager Location: Pincher Creek, AB

Table of Contents

1	Introduction to Clean Energy Improvement Program	3
2	Summary of Program.....	3
3	Municipality Commitments	4
3.1	Path To Launch	4
3.2	Municipality/AMSC Responsibilities	5
3.3	Covering Program Costs.....	6

1 Introduction to Clean Energy Improvement Program

This letter outlines the Clean Energy Improvement Program (CEIP) delivered by the Alberta Municipal Services Corporation (AMSC) available to municipalities and their residents and businesses.

2 Summary of Program

Refer to myceip.ca for full program details along with the attached CEIP 101 presentation and the municipality handout. The website is also the central hub supporting municipalities and property owners. Launched program pages (including Devon & Rocky Mountain House) are viewable publicly.

The CEIP is a market-based financing tool to increase the uptake of energy efficiency and renewable energy installations that has proven successful in Canada and the US. Financing is **tied to the property, not the property owner**. Municipalities can “opt-in” to the program by passing a CEIP bylaw. The Municipality owns the program, the AMSC is hired to fulfill specific functions outlined in the legislation.

Alberta Municipal Services Corporation (AMSC) is the program administrator for the municipality and is contracted to deliver the program as per provincial regulation (AMSC is the only approved provincial program administrator). AMSC assists with onboarding local contractors to boost local development. By installing energy efficiency and renewable energy upgrades, property owners leave the program with more efficient and comfortable homes, often with higher property value.

Interest rates are typically 2-5% with financing up to 100% of project costs and repayment up to 25 years (can be repaid at anytime; i.e., at time of home sale if there is a concern). The CEIP loan cannot more than double an owner’s property tax. CEIP charges have primary lien status. Borrowing for financing clean energy improvements does not count against the debt limit or debt service limit of the municipality. Energy evaluations are required for property owners to participate, and AMSC also provides technical support.

Potential eligible upgrades are listed on the myceip.ca website and include (but are not limited to):

- Energy efficient furnaces
- Energy efficient windows
- Combined heat and power
- Insulation
- Energy efficient water heaters
- Solar PV

Financing is also available to help cover incidental costs such as roofing repairs prior to solar install or mould remediation during insulation upgrades. Total cost of incremental cannot exceed 15% of project cost (or lower, depending on municipality set limit).

Legislated maximums (municipalities can lower this threshold) for property owner financing are:

- \$50K per residential property
- \$1.0M per non-residential property
- \$300k per farmland property

A summary of how CEIP works is pictured below:

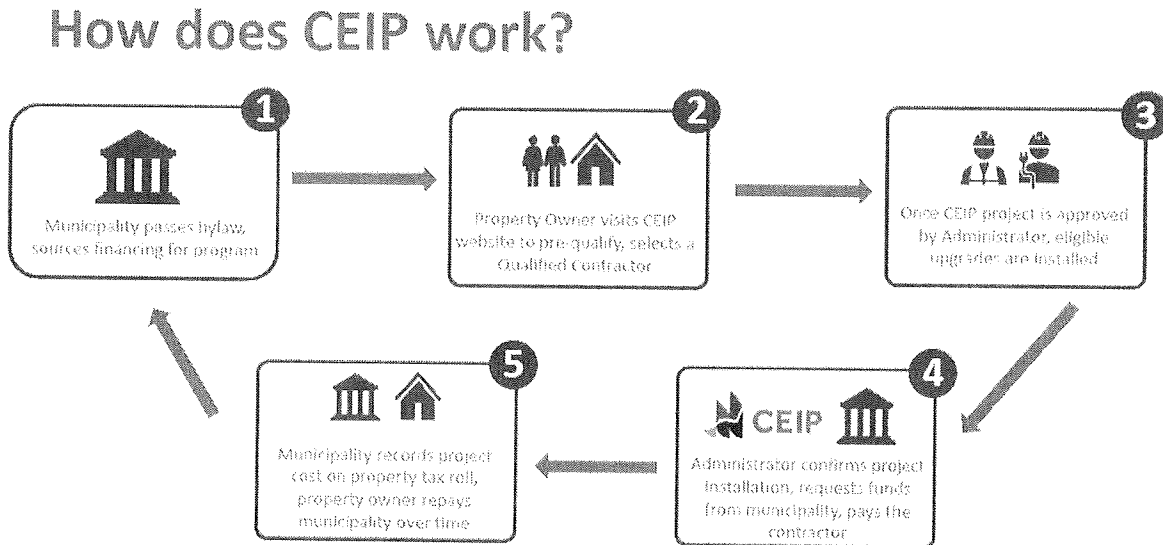


Figure 1: Summary of CEIP Program

3 Municipality Commitments

3.1 Path To Launch

If a municipality wishes to launch the CEIP program within the community, the steps would be as follows:

- 1) Obtain formal approval from council to dedicate time to work on CEIP (municipality will be placed in next available cohort to engage with AMSC. AMSC is currently at capacity with the program, end of 2022 would be first available expected cohort)
- 2) Develop & pass a CEIP bylaw (with support from AMSC) to establish the program & enable clean energy improvements
- 3) Obtain funding to support the program (With support from AMSC)
 - a. FCM Funding (*See Figure 2*)
 - i. Community Efficiency Financing includes a grant that can be used to cover program administration costs for the first 4 years of the residential program, marketing costs, training incentives, equipment rebates, home energy evaluation rebates, etc.
 1. *Requires market study before applying (AMSC can assist with this). May be burdensome for very small, specialized municipalities. Grant is dependent on capital lending amount*

- b. Local bank or credit union funding
- c. Internal funds
- 4) Develop targeted marketing, communications, and engagement materials
- 5) Finalize detailed program design
- 6) Complete contractor onboarding and participant and contractor engagement sessions
- 7) Launch!

CEF Program Funding	No CEF Program Funding
<ul style="list-style-type: none"> • Start-up costs and residential CEIP administration costs covered by CEF grant for first 4 years of the program • Admin fees apply for all commercial projects and for residential projects after the first 4 years 	<ul style="list-style-type: none"> • Admin fees apply for all projects from the beginning of the program • Municipality responsible for start-up costs

Figure 2: CEIP Program Funding Admin Fees

Typical timeframe from passing bylaw to launch is about 1 year if applying for FCM funding and 4-5 months without.

The CEIP lender is the municipality. Municipalities must seek out lending opportunities and pass that financing on to the participant. The municipality would be responsible to check to see if property owners are in good standing on property taxes.

The City of Lethbridge passed a bylaw on August 11, 2021 to implement the program. Devon and Rocky Mountain House are two (2) of the smaller municipalities which have passed bylaws (and have now launched). Having a close and larger neighbour such as Lethbridge participate in the program will help build local qualified contractors and knowledge about the program. The Town of Pincher Creek is also in the process of developing a bylaw for the purpose of implementing the program which creates the possibility of sharing administration costs and responsibilities.

3.2 Municipality/AMSC Responsibilities

Once the program launches, AMSC and the municipality have different responsibilities, with most day-to-day administration of the program falling to AMSC. A few key items the municipality is responsible for:

- Verifying applicants are in good standing on tax bills and other accounts with the municipality
- Executing financial agreement (Clean Energy Improvement Charge)
- Record and the collect CEI charge once a project is completed and contractors have been paid

Figure 3 summarizes responsibility splits between the municipality and AMSC.

Municipality Responsibilities

- Verify applicant is in good standing
- Collaborate on the marketing plan
- Coordinate local marketing efforts and events.
- Execute financing agreement with property owner
- Record and collect Clean Energy Improvement Charge
- Provide funds to pay contractors

AMSC Responsibilities

- Review bylaw before passing
- Recruit & onboard contractors
- Application processing and technical reviews
- Facilitate agreement executions
- Verify project completion
- Facilitate contractor payments
- Lead marketing plan & program website
- Customer service
- Reporting

Figure 3: Municipality/AMSC Responsibilities

3.3 Covering Program Costs

During the implementation phase, a program administration fee of up to 5% of project capital costs is charged. This fee is intended to cover administration costs of both the Municipality and AMSC. E.g., a \$20,000 solar install would have up to a \$1,000 administration fee. The Master Program Agreement between the municipality and AMSC will determine the split of the Program Administration Fee.

CLEAN ENERGY IMPROVEMENT PROGRAM

January 12, 2022





ABOUT THE ALBERTA MUNICIPAL SERVICES CORPORATION

The Alberta Municipal Services Corporation (AMSC) is the program administrator for the Clean Energy Improvement Program as designated under the Clean Energy Improvements Regulation.

The Alberta Municipal Services Corporation (AMSC) is a wholly-owned subsidiary of Alberta Municipalities. Alberta Municipalities is a not-for-profit association founded in 1905. It represents Alberta's 265 urban municipalities including cities, towns, villages, summer villages, and specialized municipalities, as well as Associate and Affiliate members.

What is the Clean Energy Improvement Program?

- CEIP is a market-based financing tool to increase the uptake of energy efficiency and renewable energy installations that has proven successful in Canada and the US.
- CEIP is different than other financing instruments; financing is tied to the property, not the property owner.
- Participation is voluntary; municipalities can 'opt in' by passing a CEIP bylaw.
- AMSC is the program administrator for the municipality; municipalities contract AMSC to deliver the program as per provincial regulation.



Benefits of CEIP



Increases
local jobs



More resilient
building stock



Achieve sustainability
goals

Why will property owners choose CEIP?



Competitive Terms

- ✓ Long repayment periods (up to 25 years)
- ✓ Competitive interest rates



Technical Assistance

- ✓ Technical Support from Administrator
- ✓ Contractors trained on the Program



Loan Transferability

- ✓ Financing stays with the property not the participant
- ✓ Reduced risk of not achieving return on investment



Consumer Protections

- Only one provincial administrator
- Contractors must adhere to defined regulations and marketing practices
- Project Financing Maximums
- AMSC is required to explain agreements terms to property owners
- Buyer's right to cancel
- Mortgage Lender Consent
- CEIP lender is the municipality

Role of the Program Administrator

- On Feb. 11, 2021, the Government of Alberta signed a Ministerial Order designating AMSC as the provincial program administrator.
- The program administrator acts as the hub for municipalities, property owners, and Qualified Contractors involved in the program.
- Supports municipalities in the development of CEIP bylaws and program design.
- Leads program administration, including application and payment processing, onboarding contractors, website management, and customer service.



Role of the Municipality

- Pass a bylaw to establish the program in their community.
 - The Administrator will support the municipality in developing their bylaw to ensure accuracy and compliance with the Regulation.
- Borrow or use internal funds to capitalize the program. Borrowing can be made from a local bank (e.g., ATB) or sourced through other lending organizations.
 - Important Note: Borrowing made for financing clean energy improvements does not count against the municipality's debt limit or debt service limit.



CEIP Implementation

Municipality Responsibilities

- Verify applicant is in good standing
- Collaborate on the marketing plan
- Coordinate local marketing efforts and events.
- Execute financing agreement with property owner
- Record and collect Clean Energy Improvement Charge
- Provide funds to pay contractors

AMSC Responsibilities

- Review bylaw before passing
- Recruit & onboard contractors
- Application processing and technical reviews
- Facilitate agreement executions
- Verify project completion
- Facilitate contractor payments
- Lead marketing plan & program website
- Customer service
- Reporting

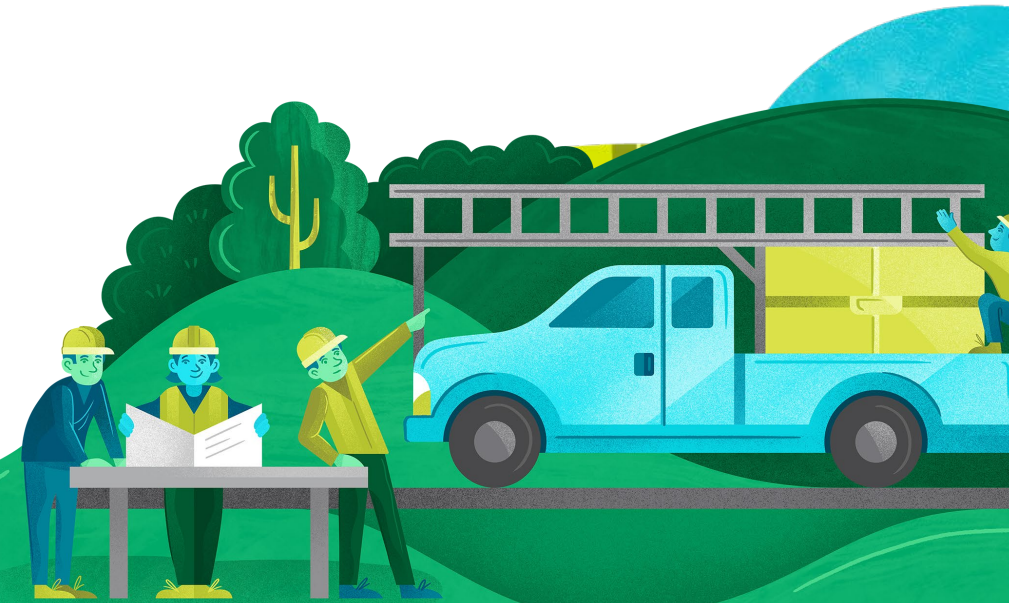
Clean Energy Improvement Projects

Eligible energy efficiency upgrades and renewable energy installations:

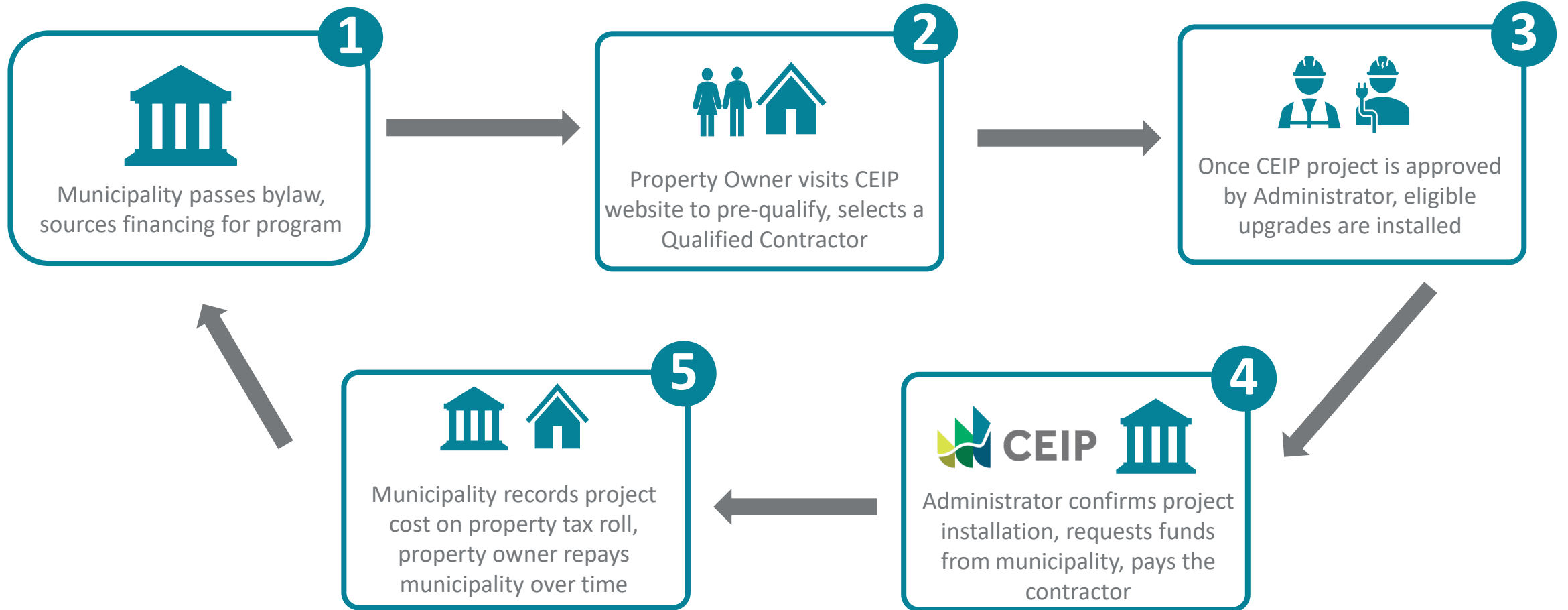
- Furnace
- Windows
- Solar PV
- Combined Heat and Power
- Insulation
- Water Heater

Legislated Project Capital Cost Maximums:

- \$50K per residential property
- \$1.0M per non-residential property
- \$300K per farmland property



How does CEIP work?





FCM: Community Efficiency Financing

- This stream includes a grant that can be used to **cover program administration costs for the first four years of the program**, marketing costs, training incentives, equipment rebates, Home Energy Evaluation rebates, etc.
- Maximum grant is equal to 50% of the loan.
- AMSC will provide guidance on the development and submission of the FCM CEF application.
- Program is on a first-come first-served basis, and demand is high. Alberta municipalities have already begun to submit applications.



Program Administration Fees

- Shared fee of up to 5% of project capital costs, charged to participants

Examples: \$20,000 residential solar installation = \$1,000 administration fee

\$500,000 commercial energy efficiency project = \$25,000 administration fee

- Commercial CEIP will be key to a sustainable program

CEF Program Funding

- Start-up costs and residential CEIP administration costs covered by CEF grant for first 4 years of the program
- Admin fees apply for all commercial projects and for residential projects after the first 4 years

No CEF Program Funding

- Admin fees apply for all projects from the beginning of the program
- Municipality responsible for start-up costs

Who are we working with?



Initial Stages

- City of Grande Prairie
- Sturgeon County
- Town of Drayton Valley
- Town of Cochrane
- Town of Athabasca



Bylaw Adoption

- Town of Canmore*
- City of Leduc*
- City of St. Albert*
- Town of Okotoks*
- City of Lethbridge *
- Town of Athabasca*
- City of Calgary*
- Town of Drayton Valley*



Program Launch

- Town of Rocky Mountain House*
- Town of Devon*
- City of Edmonton *

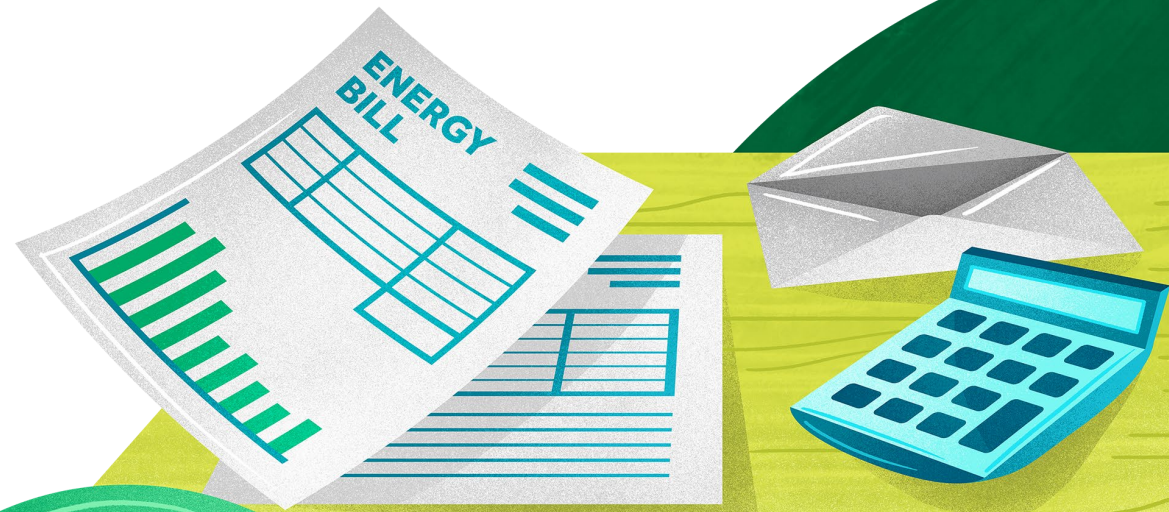
*Bylaws passed



Road to Launch

1. Obtain internal approval for municipal staff to dedicate time to work on CEIP
2. Develop and pass CEIP bylaw
3. Apply for FCM funding (if applicable)
4. Develop targeted marketing, communications and engagement materials
5. Finalize detailed program design
6. Complete contractor onboarding and participant and contractor engagement sessions
7. Launch!

Questions?



Thank you

Visit myCEIP.ca for more information.





A DIFFERENT KIND OF FINANCING FOR RENOVATION PROJECTS THAT MAKE A DIFFERENCE

The Clean Energy Improvement Program is Alberta's approach to Property Assessed Clean Energy (PACE) financing. PACE is an innovative financing tool for residential and commercial property owners to pay for energy efficiency upgrades and renewable energy installations.

CEIP IS A RESILIENCE-BUILDING, INNOVATIVE FINANCING TOOL FOR PROPERTY OWNERS

- With CEIP, property owners can access flexible, long-term financing through their municipality, with repayment facilitated through an added charge to the participant's regular property tax bill. Approval is primarily based on mortgage and property tax payment history, and participants can finance projects with a competitive interest rate and flexible terms.
- This type of financing encourages property owners to make multiple upgrades at once (for example, replacing their furnace or boiler, hot water tank, and insulation), creating more projects for local contractors, upgrading building stock, and decreasing utility bills.
- Although legislative framework is in place to allow the program to exist in the province, local participation is made possible when a municipality decides to "opt-in" to the program by adopting a clean energy improvement bylaw.

CEIP INCREASES JOB OPPORTUNITIES AND DRIVES ECONOMIC STIMULUS

- CEIP boosts job opportunities in the energy efficiency and renewable energy sector for local Qualified Contractors. Local businesses and professionals that can benefit from the program include, but are not limited to, HVAC contractors, window and insulation installers, solar PV providers, energy advisors, and energy auditors.
- **Benefits for municipalities:** creates local jobs, increases property value, deeper energy savings projects lead to deeper greenhouse gas emissions reductions, and the municipality reaches its sustainability goals quicker.
- **Benefits for property owners:** low-cost financing that can cover up to 100% of the eligible project costs; long, flexible repayment periods; utility bill savings; loan transferability (the Clean Energy Improvement Charge is tied to the property, not the property owner); and increased property value.



FUNDING OPPORTUNITIES AVAILABLE FOR CEIP

- In 2020, the Federation of Canadian Municipalities (FCM) launched the Community Efficiency Financing (CEF) program. This program provides funding for municipalities to develop and implement efficiency financing programs, such as CEIP.
- The Program Capitalization Stream offering provides a loan for the financing requirements of the program of up to \$10M at a low-interest rate (approximately 2%).
- As part of this stream, a grant is also available to cover program administration costs for up to four years (includes municipal staff time, program administrator costs, marketing costs, etc.). The grant value is up to 50% of the total program financing provided by FCM (e.g., if the loan requirement is \$4M, a grant of up to \$2M is available to cover administration costs).

CEIP ADMINISTRATIVE SUPPORT

- The Alberta Municipalities Services Corporation (AMSC) is the provincial CEIP program administrator.
- As program administrator, the AMSC serves as the central hub for municipalities, Qualified Contractors, and property owners participating in CEIP.
- The AMSC supports municipalities in the program and bylaw development and manages the majority of the program administration responsibilities (e.g., application processing, Qualified Contractor onboarding and marketing support).

MUNICIPAL PROGRESS WITH CEIP IN ALBERTA

- The Town of Devon and the Town of Rocky Mountain House passed CEIP bylaws and are preparing to launch CEIP in late summer 2021; both applied for and received funding to capitalize their programs.
- The Town of Canmore, Town of Okotoks, City of St. Albert, City of Lethbridge, and the City of Leduc have passed CEIP bylaws. They are all in the program design process.
- The City of Edmonton applied and was approved for FCM funding, and is expected to pass its CEIP bylaw and launch in late summer 2021.
- An additional twelve communities have participated in the CEIP Community of Practice meetings or have had preliminary discussions with AMSC about CEIP. The CEIP Community of Practice (COP) is a group of municipalities engaged in sharing best practices, co-developing materials and tools, and facilitating connections between municipalities. All municipalities across Alberta are welcome to join the CEIP COP. Please email hello@myceip.ca to express your interest in joining.

PACE PROGRAMMING OUTSIDE ALBERTA




- Twelve municipalities in Canada have PACE programs available – all of which are offered to residential property owners only. These include Ontario (City of Toronto), Prince Edward Island (City of Charlottetown and the Towns of Stratford) and Nova Scotia (Halifax, Town of Amherst, Town of Bridgewater, District of Barrington, Municipality of Cumberland, District of Digby, District of Lunenburg, District of Yarmouth and Town of Wolfville).
- FCM's CEF program is providing \$300M in financing to support PACE program adoption in municipalities across Canada. As a result, PACE-type programs will become widely available across Canada over the next 4 years.

INTERESTED IN LEARNING MORE?

Visit myCEIP.ca or email us at hello@myceip.ca to learn more about implementing CEIP in your community.

Recommendation to Council

G4c

TITLE: Climate Resiliency Grant			
PREPARED BY: Tristan Walker		DATE: June 14, 2022	
DEPARTMENT: Municipal Energy Projects			
Department Supervisor		Date	ATTACHMENTS: 1. Climate resiliency grant report
APPROVALS:			
Tristan Walker		Roland Milligan	
	<i>June 8, 2022</i>		<i>2022/06/08</i>
Submitted by	Date	Interim CAO	Date

RECOMMENDATION: That the Council for the MD of Pincher Creek provide formal approval for administration to apply for the climate resiliency grant and guidance for the study focus.

BACKGROUND:

The climate resiliency grant is a funding opportunity offered by the Municipal Climate Change Action Center for the purpose of assessing location specific risks due to climate change and developing mitigation tactics. Examples of such risks include but are not limited to: wildfires, flooding, major precipitation events, changes in growing seasons, and extreme temperatures.

The grant provides 100% funding up to \$80,000 per project in either a (1) planning, or (2) strategic capacity for a total of \$160,000.

1. The community can contract an approved external service provider to complete an assessment and create an action plan with recommended mitigation tactics
2. The community can contract an approved external service provider to research and/or prepare measures for implementation.

The study can be done using a collaborative or external method, at the discretion of staff, council and community time and desire.

In order to apply for the grant Municipalities must:

1. Submit an expression of interest with high level community information
2. Submit an application containing project objective, plan, budget, a copy of the final contract, and administration or council sign off
3. Receive project approval

Recommendation to Council

The first payment will be released upon a signed funding agreement, with the final payment delivered upon completion of all project requirements.

Applying for the climate resiliency grant demonstrates the MD's commitment to its duty to support its residents by assessing the current risks and creating plans and mitigation measures to stay ahead of the changing landscape.

Applications are due March 2023, or until funding is used, and projects must be completed by March 2024 with a typical timeline ranging from 6 months to one year.

This grant supports the work of the Pincher Creek Region Emergency Management Organization and has been deemed an asset to their planning.

Option a: That the Council for the MD of Pincher Creek request further information to be discussed at a future council meeting.

Option b: That Council for the MD of Pincher Creek accept the climate resiliency grant as information.

Option c: That Council for the MD of Pincher provide guidance on direction of the study and approve of moving forward with the application process.

Administration supports Council providing formal approval for administration to dedicate time to work on a Climate resiliency grant for the MD of Pincher Creek provided there is staff capacity to do so effectively.

FINANCIAL IMPLICATIONS:

Participation in the climate resiliency grant requires time from staff to complete the application and participate in the study if a collaborative method is chosen by administration and council.

Climate Resilience Capacity Building Program

June 14th, 2022

Municipal Energy Manager Name: Tristan Walker

Municipal Energy Manager Location: Pincher Creek, AB

Table of Contents

- 1 Introduction to Climate Resilience Capacity Building Program3
- 2 Summary of Program.....3
 - 2.1 Project Streams3
 - 2.2 Climate Change in Alberta3
 - 2.3 Deliverable Examples6
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1 Introduction to Climate Resilience Capacity Building Program

This letter outlines the Climate Resilience Capacity Building Program (CRCBP) delivered by the Municipal Climate Change Action Center (MCCAC) in collaboration with the Rural Municipalities of Alberta and the Government of Alberta. It is available to Alberta Municipalities and Indigenous communities to better understand, manage, and adjust to changing climatic conditions.

2 Summary of Program

Refer to mccac.ca for full program details. Pre-qualified contractors are available for viewing with examples of completed projects. The following sections will outline the opportunities for funding and give various examples of previously accomplished deliverables.

2.1 Project Streams

The Program offers two funding streams applicable to Pincher Creek, the purpose of each is outlined below:

- **Planning Stream:** Funding will be provided to communities in Alberta for the assessment of climate risks and vulnerabilities, and the creation of a climate adaptation and resilience plan.
- **Strategies and Initiatives Stream:** Funding will be provided to communities in Alberta for research and assessment of the feasibility of adaptation measures in community plans and preparing actions for implementation

Prequalified contractors will work with the community understand location specific risks and values, gather data, establish a list of potential risks, identify mitigation tactics and advise on policies to support the implementation of those tactics. This program can be used to create plans and strategies to stay ahead of the changing climate.

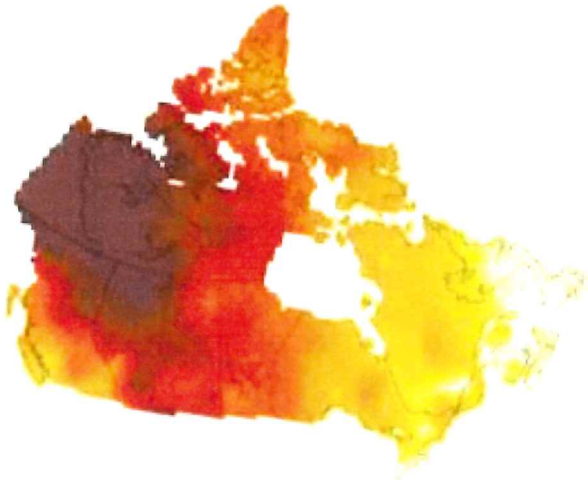
Communities can participate in any aspect of the program covering 100% of pre-GST costs, with a maximum funding cap of \$160,000 and individual project cap of \$80,000.

2.2 Climate Change in Alberta

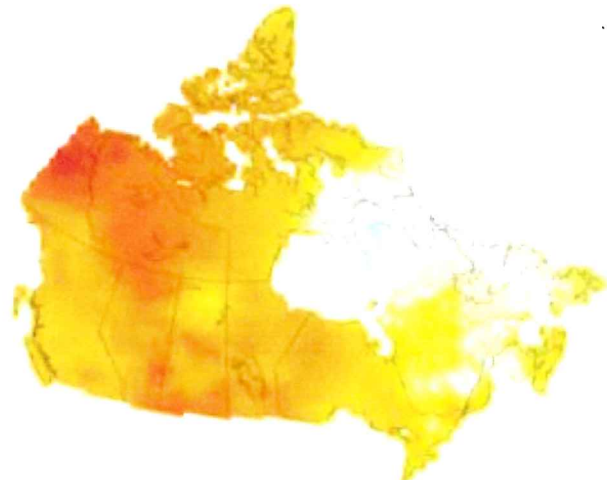
Alberta is already seeing the effects of climate change on a range of factors including growing season, precipitation, and days of extreme temperatures. A report published in 2019 indicates that average winter temperatures in Alberta have already increased by up to 4⁰C since 1950. The other four seasons see smaller increases, yet still significant as shown in Figure 1 below.

(c) SEASONAL TEMP ACROSS CANADA

a) Winter



b) Spring



c) Summer



d) Autumn

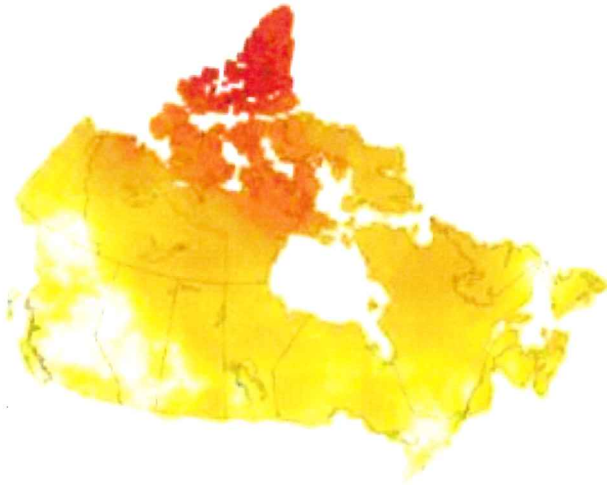


Figure 1: Average seasonal temperature increase across Canada

Further to this, the frequency and magnitude of extreme heat days has already increased by 20 days and is projected to increase by a factor of 4 if the average world temperature increases by 2 degrees.

Southern Alberta is directly affected by these changes as they lengthen the growing season by up to 60

days, change the appropriate crops for cultivation, and drastically change the seasonal precipitation patterns as shown in Figure 2.

Projected Change (%) in Seasonal Precipitation

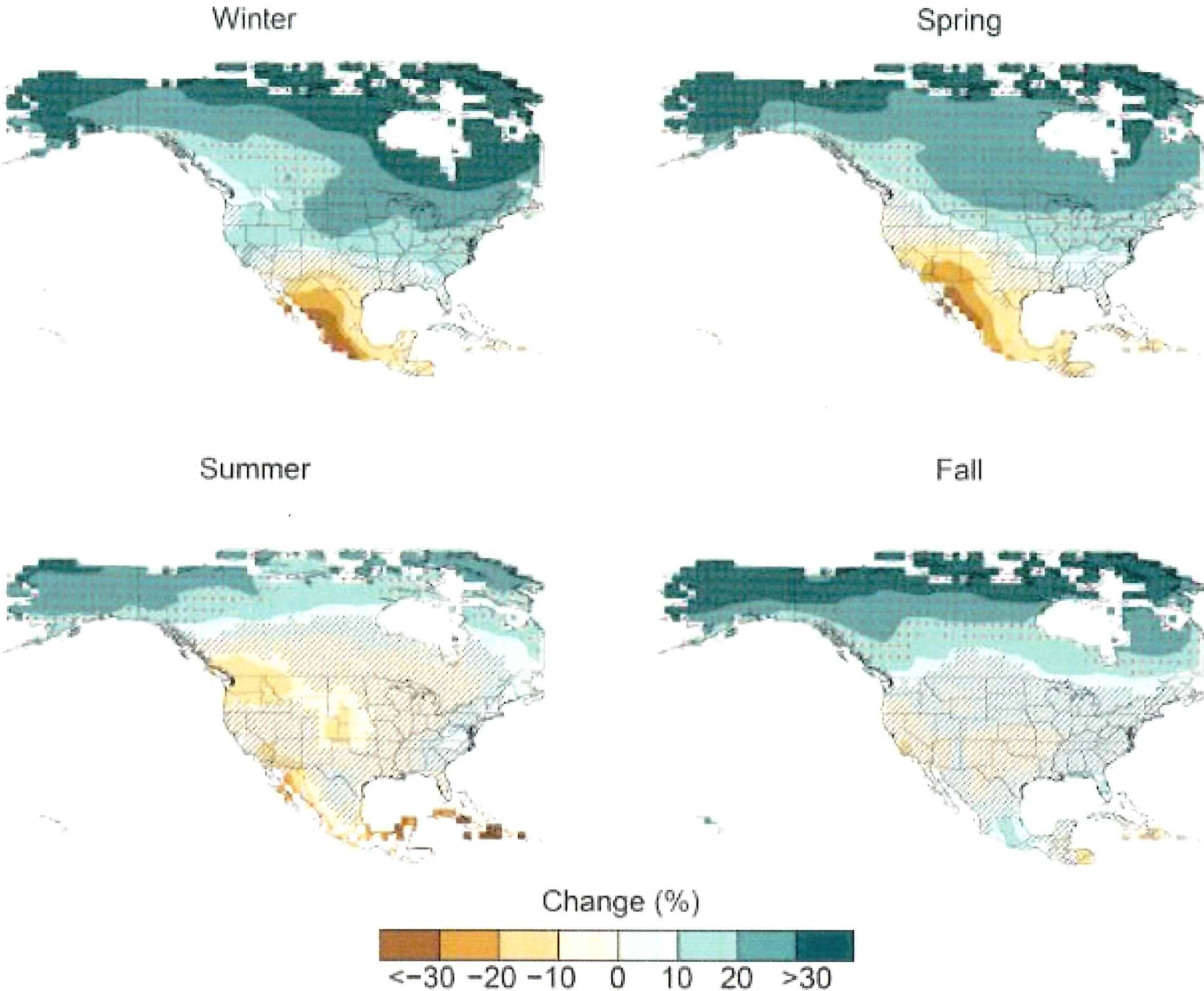


Figure 2: Seasonal precipitation changes across North America

As shown in the Figure above, the precipitation patterns in Southern Alberta change to see large increases in the winter and significantly more dry weather in the summer. This accompanies more

singular extreme precipitation events as the number of days with above 25mm of precipitation is expected to rise, along with the number of dry days.

Understanding and preparing for these changes in climate and weather position Pincher Creek to stay resilient and maintain value in infrastructure.

2.3 Deliverable Examples

The City of Lethbridge conducted a planning study to develop an assessment of their climate risks. Facilities analysed ranged from roads and bridges to water facilities and refuse collection. Risk factors for fire, temperature, water, and other events were developed for each category and projections were created future climate effects and risks. These risk factors were used to outline high level mitigation tactics that can be studied more in depth in a strategic study. The following graphic shown in Figure 1 is a summary of some of the metrics found in the study.

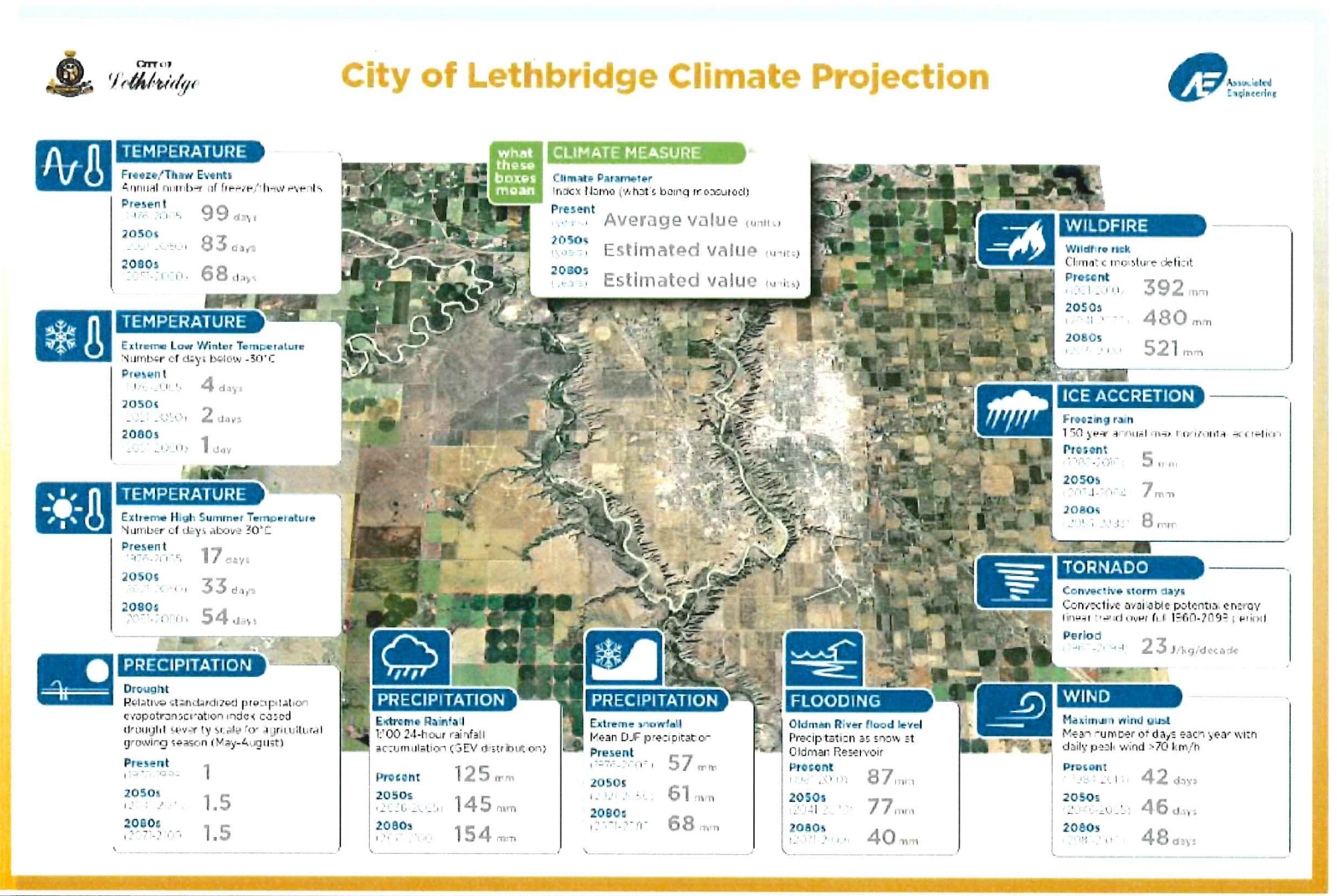


Figure 3: City of Lethbridge climate change planning study summary graphic

Other examples study the effects of climate change on water and wastewater infrastructure in Akwesasne, create climate adaptation plans in Spruce Grove and developing climate resilience strategies in the City of Leduc.

3 Municipality Commitments

This section outlines the requirements from the Municipality to pursue the CRCBP grant.

3.1 Path To Launch

If a Municipality wishes move forward with the CRBC program, the steps would be as follows:

- 1) Review Program materials and obtain support and guidance from Council to pursue the grant
- 2) Submit Expression of Interest
 - a. The MCCAC will be in touch for a follow up interview to confirm eligibility
- 3) Submit an Application
 - a. Indication of which stream is being pursued;
 - b. Project Objectives - *detailed description of the project highlighting how the work supports the community in understanding the risks associated with climate change, how these risks impact their community, community planning, and/or the advancements of community plans;*
 - c. Project plan - *project activities, deliverables, key milestones, timelines and/or schedules;*
 - d. Project Budget - *matching funding and detailed project costs, including administrative costs incurred by the community. Administration costs can be up to a maximum of 15% of the value of the total grant value;*
 - e. Contract - *A copy of the final contract between the Community and the Contractor for the Project, including details of a payment schedule between the Community and Contractor;*
 - f. Authorized Signature;
- 4) Project Approval
- 5) Funding Agreement and First Payment
 - a. Upon signing of the Funding Agreement, 75 per cent of the total funding will be released to the community
 - b. The first payment will be released to the community when the Funding Agreement is signed.
 - c. The final payment will be delivered after project completion requirements are fulfilled.
- 6) Launch!

Projects must be fully completed by March 31, 2024, with typical timeframes ranging from 6 months to a year.




3.2 Project Completion

Once the program launches, the Municipality can be involved in the study at their own discretion, decided in collaboration with the contractor and established in the project plan. Upon project completion, to close out the grant communities must provide:

- a signed Project Completion Statement (provided by the Municipal Climate Change Action Centre), with a short project description and one or more quotes from community leaders
- a financial report, reconciled with the project budget submitted in the program application;
- a copy of the final risk assessment, climate resilience plan, feasibility study, and/or other deliverables relevant to the project;
- evidence of a media release, outreach event, public announcement, or a brief explanation of how the participants shared their involvement in the Climate Resilience Capacity Building Program and /or shared the completion of the project and key findings with the community. Participants must indicate the project was funded in whole (or in part) by the Municipal Climate Change Action Centre. All communications should indicate the Municipal Climate Change Action Centre is a partnership of Alberta Municipalities, Rural Municipalities of Alberta, and the Government of Alberta;
- 3-5 high quality images of workshops, engagement events, or other activities showing the project in action;
- completion of a Program evaluation survey (provided by the Municipal Climate Change Action Centre);

Recommendation to Council

G4d

TITLE: CANCELLATION OF SUMMER MEETINGS			
PREPARED BY: JESSICA MCCLELLAND		DATE: June 7, 2022	
DEPARTMENT: ADMINISTRATION			
		ATTACHMENTS: None	
Department Supervisor	Date		
APPROVALS:			
			
Department Director	Date	<i>J. McClelland</i> CAO	Date

RECOMMENDATION:

That the regularly scheduled Council Committee Meetings and Council Meetings of July 26 and August 9, 2022, be cancelled;
 And that the Agricultural Service Board meeting scheduled for August 3, 2022, be cancelled;
 And that the Subdivision Authority and Municipal Planning Commission meetings scheduled for August 2, 2022, be cancelled;
 And further that if there is an emergent need to have a meeting during this time that an appropriate date and time be set.

BACKGROUND:
 Historically MD Council has taken a break during the summer months from holding Regular Council Committee meetings and Regular Council meetings, and regularly scheduled Committee and Board Meetings.

FINANCIAL IMPLICATIONS:

None at this time.

From: Cindee Matejko <Cindee.Matejko@albertahealthservices.ca>
Sent: June 6, 2022 2:44 PM
To: Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>
Subject: Meet with Alberta Health Services; South Zone Leadership Team

Good afternoon,

I am reaching out on behalf of the AHS South Zone Leadership team; Dr. Aaron Low, Zone Medical Director and Ms. Linda Iwasiw, Chief Zone Officer to schedule a virtual touch base with the Reeve of the Municipal District of Pincher Creek, Mr. Rick Lemire regarding healthcare in the zone.

Our leadership team is hoping to share some background and context for AHS healthcare planning in the area, and discuss how we can work together going forward.

Our executive have the following dates/times available and require 45 min:

June 24 from 10:30-11:30
August 9 from 10:30-1:00, 2:30-4:00
August 11 from 2:00-4:00

If you could please let me know if anything will work from your end and I will arrange a Zoom meeting. If not, I will provide additional dates/times.

Thank you in advance.

Cindee Matejko

Interim Executive Assistant to Linda Iwasiw
Chief Zone Officer, South Zone

Executive Assistant to Colin Zieber
Senior Operating Officer
Public & Primary Health, CDM, Women & Children's Health, IQM, Lethbridge Lead
South Zone

Office: (403) 388-6215
Teams: (587) 787-1097
Fax: (403) 388-6215
cindee.matejko@ahs.ca

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Cowley Lions Club
PO Box 53
COWLEY, Alberta
T0K 0P0

June 2, 2022

MD of Pincher Creek #9
PINCHER CREEK, Alberta
T0K 1W0

To Whom It May Concern:

The Cowley Lions Club would like to inform the MD of Pincher Creek that approximately 60% of the large cottonwood trees from the Castle River Rodeo and Campground area have been removed. The remainder of the cottonwood trees will be removed in the next year or two,.

Please see the attached copies of the invoices that the Cowley Lions Club have paid for the removal of the trees. The total cost of the removal is \$28,173.70 . There has also been volunteer hours from our club members that amount to approximately 320 hours.

The Cowley Lions Club is requesting that the MD look at these invoices and if they could help with any financial assistance.

Thank you in advance.

Ken Clinton
Chairman, Campground Committee





P.O. Box 265
Lundbreck, Alberta
T0K 1H0

Invoice

403 627-8955

Date	Invoice #
4/28/2022	1614

Invoice To
Castle River Rodeo Campground C/O Cowley Lions Club Ken Clinton Lundbreck, AB T0K 1H0 403-627-7539

Ship To
Castle River Rodeo Campground C/O Cowley Lions Club Ken Clinton Lundbreck, AB T0K 1H0 403-627-7539

P.O. No.	Terms	Rep	Ship	Via	F.O.B.	Project
			4/28/2022			

Quantity	Item	Description	Price Each	Amount
		Clean up branches and wood from roadways and piles throughout camground.		
1	3000	April 25/22 - Labor x 4 guys /day	1,500.00	1,500.00
7	3017	April 26/22 Skid Steer with grapple / hr.	125.00	875.00
1	3000	April 26/22 - Labor x 4 guys /day	1,500.00	1,500.00
1	3000	April 27/22 - Labor x 4 guys /day	1,500.00	1,500.00
6	3017	April 27/22 Skid Steer with grapple / hr.	125.00	750.00
1	3000	April 28/22 - Labor x 4 guys /day	1,500.00	1,500.00
6	3017	April 28/22 Skid Steer with grapple / hr.	0.00	0.00

Delivered Apr 28/22

E-mail
realmssoftheunknown@hotmail.com

Sales Tax Summary

GST (1) On Sales@5.0% 381.25
Total Tax 381.25

Please Make all checks payable to: Kerry Smyke	Total	\$8,006.25
--	--------------	------------

GST/HST No. 830321741

381.25
6 25 00



PO Box 2431
 Pincher Creek, AB
 T0K 1W0
 403-627-4832

Invoice

Invoice Date	Invoice #
2022-04-13	2501

Invoice To
Cowley Lions Club PO Box 53 Cowley, AB T0K 0P0 Canada

P.O. Number	Terms	Due Date
Castle River Camp...	Net 30	2022-05-13

Description	Quantity	Rate	Amount
April 7, 2022			
Supply 80 Ton Crane, Operator & Rigging: Travel & Set-up	2.5	345.00	862.50
Supply Rigger/Swamper: Travel & Set-up	2.5	60.00	150.00
April 8, 2022			
Supply 80 Ton Crane, Operator & Rigging: Tree Clean-up	7.5	345.00	2,587.50
Supply Rigger/Swamper: Tree Clean-up	7.5	60.00	450.00
Supply Rigger/Swamper: Tree Clean-up	7.5	60.00	450.00
April 11, 2022			
Supply 80 Ton Crane, Operator & Rigging: Tree Clean-up	10.5	345.00	3,622.50
Supply Rigger/Swamper: Tree Clean-up	10.5	60.00	630.00
Supply Rigger/Swamper: Tree Clean-up	10.5	60.00	630.00
April 12, 2022			
Supply 80 Ton Crane, Operator & Rigging: Tree Clean-up	9.5	345.00	3,277.50
Supply Rigger/Swamper: Tree Clean-up	9.5	60.00	570.00
Supply Rigger/Swamper: Tree Clean-up	9.5	60.00	570.00
April 13, 2022			
Supply 80 Ton Crane, Operator & Rigging: Tree Clean-up	7	345.00	2,415.00
Supply Rigger/Swamper: Tree Clean-up	7	60.00	420.00
Supply Rigger/Swamper: Tree Clean-up	7	60.00	420.00
GST on sales		5.00%	852.75

#555 Apr 29/22

Thank you for your business.	Total	\$17,907.75
.ll Invoices 30 days past due are subject to a 1.75% Service Charge. Credit Card & E-transfer accepted at: admin@jbeeztruckandcrane.ca	Balance Due	\$17,907.75

85275
1705500



P.O. Box 2302
 Pincher Creek, AB T0K-1W0
 403-627-2854 phone
 403-627-3424 fax

Status: Closed

Invoice #: 38873
 Invoice Date: 4/14/2022
 Date Out: Wed 4/ 6/2022 04:00 PM

Operator: JORDAN GERVAIS
 Terms: On Account

Cowley Lions
 General Delivery
 box 53
 cowley, AB T0K 0P0

Customer# 165
 403 627-5428

DELIVERY

Delivery Date: Wed 4/6/22 8:06 AM

Contact: ken
 Phone: 403 627-7539

Address: ;
 cowley lions campground

Qty	Key	Items Rented	Status	Returned Date	Price
1	0809	LIFT, BOOM, S65, 4WD, DIESEL, 07 Meter out: 3702.0 Meter in: 3727.0 Total hours on meter: 25.0 1Day \$550.00 1Week \$1,675.00 4Wks \$5,050.00 +4Wks \$5,050.00 OPERATION AND SAFETY MANUAL ARE WITH THE MACHINE - READ THEM	Returned	04/13/2022 3:35:00PM	\$1,675.00
Qty	Key	Items Sold	Status	Each	Price
1	DELPERHRHB35c	DELIVERY PER HOUR SEMI	Delivery	\$150.00	\$150.00
1	PICKPERHRHB57	PICK UP PER HOUR SEMI	Delivery	\$150.00	\$150.00
77	DIES	DIESEL, PER LITER	Pulled	\$2.30	\$177.10

Thank you for your business.

RENTAL CONTRACT

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM!

If equipment does not function properly notify lessor within 30 minutes of occurrence or no refund or allowance will be made. If this is a reservation, a reservation cancellation fee up to 1/2 of the total amount may be charged if reservation is cancelled within 72 hours of the scheduled "time and date out".

I certify that I have read and agree to all terms of this contract.

Rental:	\$1,675.00
Damage Waiver:	\$0.00
Sales:	\$177.10
Delivery Charge:	\$300.00
Misc. Charges:	\$0.00
Subtotal:	\$2,152.10
GST #R101413060:	\$107.60
TOTAL:	\$2,259.70
PAID:	\$0.00
AMOUNT DUE:	\$2,259.70

SIGNATURE:

Cowley Lions

From: [Diane Burt Stuckey](#)
To: [MDInfo](#)
Subject: Health Care Staff Plaque Dedication
Date: June 5, 2022 3:36:01 PM
Attachments: [Creamy_Gold_Green_Watercolor_Border.Special_Summer_Promotion_Facebook_Post-7.png](#)

Hello Roland! On behalf of Windy Slopes, the Reeve and Council is invited to attend the following Dedication Event to honour and appreciate our local health care staff.

A short program will be followed with the dedication of a plaque and refreshments on this day. To take place in the front of the hospital by the flagpole.

Maggie Olson, Foundation Chair will be the Mistress of Ceremonies for the event. Your Reeve or designate is welcome to say a few words of appreciation to the health care workers that have served during the COVID pandemic.

It will be a casual event, and it is hoped that all health care staff will feel honoured and appreciated by the occasion.

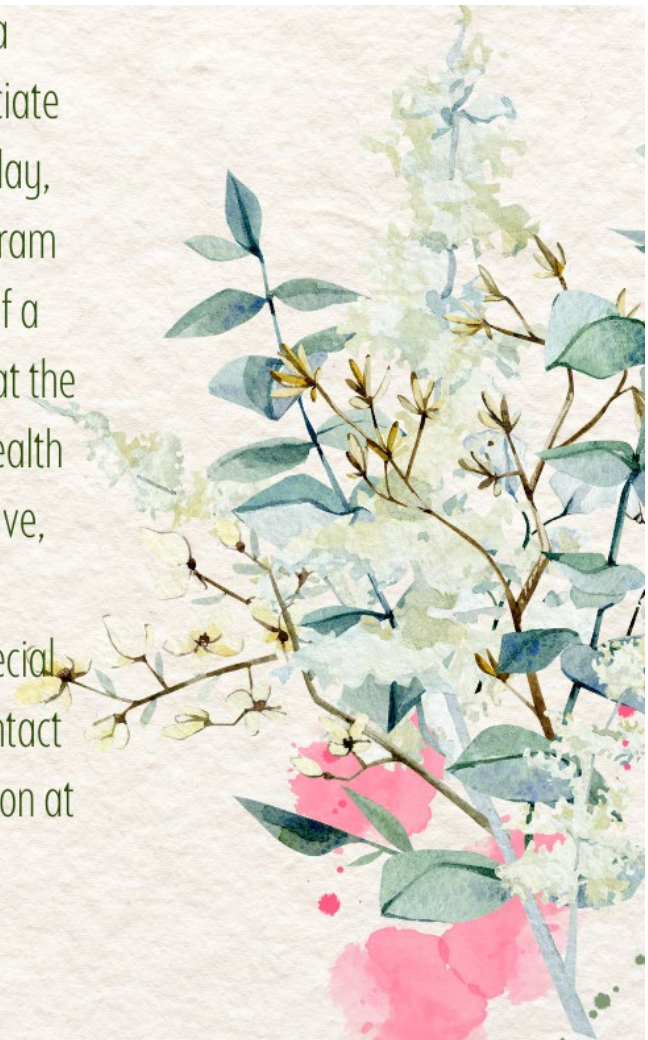
Please circulate this invitation to Reeve and Council and know that all members of the staff and public are welcome to attend this event as well.

Sincerely,
Windy Slopes Health Foundation

You are cordially invited to attend a Dedication Event to honour and appreciate our local health care staff on Wednesday, June 22, 2022 at 1:00 p.m. A short program will be followed with the dedication of a plaque and refreshments. Please meet at the flagpole in front of the Pincher Creek Health Care Centre, 1222 Beverly McLachlin Drive, Pincher Creek.

Everyone is welcome to attend this special occasion! For any questions, please contact the Health Foundation Chair, Maggie Olson at 403-627-3682.

Sincerely,
Windy Slopes Health Foundation





Highway 3 Twinning Development Association

Board Meeting Agenda

Friday June 10, 2022, 10:00 AM to Noon

VIRTUAL MEETING – Microsoft TEAMS (Click link below to join, or from your Calendar invite)

[Click here to join the meeting](#)

1. Call to order/Attendance/Quorum
2. Approval/Additions to the Agenda
3. Approval of Minutes
 - February 4, 2022 Board Meeting – for Approval
4. Reports

4.1. Alberta Transportation Report	Darren Davidson
4.2. MLA Report/s	
4.3. MP Report/s	
4.4. Presidents Report	Bill Chapman
4.5. Administrator Report – as provided	Victoria Chester
4.6. Finance Report – as provided	Jack Brewin
5. Business Arising
 - 5.1 PricewaterhouseCooper Stakeholder Engagement increase in cost to \$55,000 + gst – Bill Chapman
6. New Business
 - 6.1 New Member Approved by Executive since February Board meeting - for Ratification
 - Sunrise Panel Manufacturing
 - 6.2 BC Hwy 3 Coalition Creston Food Hub – Brian Hildebrand
7. Other Reports from Board Members and Attendees (Round-table)
8. Next Board Meeting; **Friday September 2nd 2022, 10:00 am to Noon, VENUE TBD**
9. Adjournment



HIGHWAY 3 TWINNING DEVELOPMENT ASSOCIATION

Board Meeting Minutes

February 4th, 2022

Virtual Meeting – Microsoft Teams

In Attendance:

Bill Chapman	Town of Coaldale	Blair Painter	Crowsnest Pass
Gordon Reynolds	Town of Bow Island	Eric Van Essen	Lethbridge County
Jack Brewin	Town of Taber	Nick Paladino	City of Lethbridge
Brent Feyter	Town of Fort Macleod	Brian Hildebrand	MD of Taber
Shane Hok	Cypress County	Brian Wright	Town of Pincher Creek
Darren Hirsch	City of Medicine Hat	John Turcato	MD of Taber
Bev Thornton	Alberta SouthWest	Peter Casurella	SouthGrow
Jon Sookocheff	Eco. Dev. Medicine Hat	Darlene Sinclair	Community Futures-Leth
Trevor Currie	Gataeway Carriers	Stacey Benson	Pincher Creek Chamber
Rebecca Tokaruk	Lantic/Rogers Sugar	Matthew Salmon	Triple M Housing
Scott Wojtowicz	LambWeston	Marie Logan	Horizon School District
Trevor Lewington	Eco. Dev. Lethbridge	Dave Elniski	AMTA
Darren Davidson	S. AB Transportation	Mayor David Wilks	BC Hwy 3 Coalition
Don Drake (10:35)	County of Forty Mile		
MLA Grant Hunter	Cardston-Taber-Warner	Brenda McDonald	On Behalf of MLA Rachel Thomas

Board Member Regrets: None

Chair

Bill Chapman H3TDA President

Recorder

Victoria Chester H3TDA Director of Advancement

1. Call to order

Meeting called to order at 10:02 am.

2. Introductions

Welcome to all the members attending. Round-table introductions were made.

3. Approval of the Agenda

Motion: Jack Brewin to Approve the Agenda, as provided

CARRIED

4. Approval of the Board Meeting Minutes;

Motion: Gordon Reynolds

To Approve the Minutes of the November 5, 2021 meeting of the H3TDA board as provided

CARRIED

5. Reports

5.1 **Alberta Transportation Report:** Darren Davidson (left at 10:25, re-joined at 10:45)

- Update on status for twinning Taber to Burdett; Still on budget. Design near completion. Procurement documents should be out shortly. Construction start projected end of 2022 or more likely early 2023. No rest-stop pullouts planned due to close proximity to municipalities. Board believes rest-stops (two preferably) are needed but does not want to delay progress. Darren will investigate smaller pullouts. Utility relocation will be completed by Proponent. Points of interest via tourism groups. Drainage project south of Taber has been considered.
- Piikani Nation Functional Planning Study is underway. CIMA+ is Consultant and will likely be a two-year process.
- AB Department of Transportation through Darren is working on contribution for H3TDA Economic Impact Study.

5.2 **MLA Reports:**

- MLA Grant Hunter reported some landowners have had concerns regarding the use of good, irrigated land for Hwy 3 twinning Taber to Burdett, resulting in discussion with Darren Davidson for a smaller roadway. Darren explained the roadways width allows for expansion in the future. Conversation with the Minister of Transportation recognizing the rationale for future planning, however, hopefully does not force the twinning over budget. Additional citizen concerns about roadway alignment have also been discussed with Darren. Pushing for construction as soon as possible, as improvements are critical to the AG food processing. Government efforts with BC need to be ramped up for Hwy 3 on the BC side. As can be seen by the floods, having another supply-chain corridor through the mountains is absolutely critical. Province/Minister Sawhney will lobby the Federal Government for twinning all of the remaining sections of Hwy 3. She is working on increased collaboration and Federal infrastructure funds, then Province will need to allocate funding as cost-share. Project equation should be completed for the whole Agri-food processing corridor, Medicine Hat to Lethbridge. (left at 10:38)
- Mayor Wilks reported projects on BC Hwy 3 are moving forward but challenging. BC Gov has spent 170-220 million to temporarily fix the Coquihalla, which does not include any fixes to Trans-Canada that remains closed in some sections.

BC Hwy 3 Coalition Board was circulated a request to collaborate on an Economic Impact Study. Coalition does not wish to delay H3TDA progress any further, response should be forthcoming in the next week.

Elko-CPR overhead bridge being replaced (13.3 mil). Bigsand-CPR overpass in progress for approval (23-30 mil). Agree with MLA Hunter that Hwy 3 is important, given it was the only Hwy open during the recent flood event.

5.3 **MP Reports:**

- Brenda on behalf of Rachel Thomas, sends greetings. H3TDA letter to the Federal Minister of Transportation in Dec has received no response to H3TDA to-date, has there been any discussion or acknowledgment MP Thomas is aware of? Brenda will keep us posted.

5.4 **Presidents Report:** Bill Chapman;

- Mayors & Reeves are receptive to our monthly report and advocacy, we are grateful for the opportunity.
- Presentations were provided to Lethbridge County and the MD of Pincher Creek, both were well received.
- Two fatalities on Hwy 3 over the Christmas break, our thoughts go out to the families.
- As mentioned previously, we have been working closely with the BC Hwy 3 Coalition. They shared with H3TDA a truckers survey, which is included in the Board package. This is a very interesting and relevant study. We are pleased the Coalition is considering joining H3TDA on an Economic Impact Study.
- We are happy to see the Town of Coalhurst join the H3TDA and attend today meeting. The true sense of all municipalities working together to support all the efforts along the Hwy 3 corridor is really paying off.
- Reminder we would like to compile 10,000 signatures on our petition located on our website.

Motion: Blair Painter

To Accept the Presidents report, as provided

CARRIED

5.5 **Administrators Report:** Victoria Chester;

- 200 Christmas cards were stuffed, sealed, addressed, stamped and mailed. 130 were sent to 'potential' members and included an application for membership, with 14 returned incorrect address. Christmas cards to H3TDA were received from MP Rachel Thomas (note name change), MLA Grant Hunter, MP John Barlow, Ric McIver and Collaborative Strategies.
- MD of Taber has provided the 2022 BoD/Liability Insurance and invoice has been paid.
- Membership Invoices for both adjacent and industry were prepared and emailed. Several members have already paid.
- Respondents for the Citizen Survey along with non-member industry list, for a total of 217 approached, were emailed with an application to join H3TDA, as part of new member outreach in January. Lantic/Rogers Sugar have re-joined!
- Director of Advancement Contract was prepared directly with H3TDA and endorsed with H3TDA President on January 5th.

- BC Hwy 3 Coalition met on January 10th, attended by Bill and the Director of Advancement. This was a good meeting with several informative topics and a presentation by Telus regarding cellular coverage along Hwy 3 in BC. Of note Mayor Pratt of Cranbrook asked if we had seen the 2017 Truck Survey, which he forwarded and is included with this meeting package for information. Good discussion regarding a joint Economic Impact Study and those members in favour suggested a BC committee review with H3TDA. January 17th Director of Advancement discussed with Rob Gay (Regional District of East Kootenay) the forming of the committee and more details about the idea behind a shared study. January 25th the Director of Advancement met with the BC Committee and, in summary, BC has funding options to review with Board, also rational for Study is different for BC – twinning is not the priority - instead improvements are. BC is behind H3TDA in the planning stage. H3TDA will proceed with individual RFP and perhaps BC will have Board approval and we can look to combine later.
- Economic Impact Study; further to the above, the Board approved the 2022 budget inclusive of \$10,000 for the study. The budget amount was reduced with the plan to find grant funds to share cost for the study. Seeking these grant funds is a Director of Advancement priority for Q1 2022. In the meantime, Peter (SouthGrow) has given our prior Study provider (UofL) the heads up H3TDA will be contacting them with an RFP in the near future. A broad Scope of Work RFP has been prepared and ready for sending out once facilitator references are gathered.
- Strategic Plan 2022-2024 was approved by the Board at the November Board meeting. The size of the plan document made it hard to transmit, as such a link to the document was created. All members, MLA's and MP's received the link for reference. The 2022 Work Plan was prepared and is included with the Board meeting package for discussion and approval.
- AUMA attendance by the Director of Advancement was fruitful. Additional Executive members in attendance included Bill, Gordon & Blair. Conversations were had with Minister of Transportation Sawhney, Minister of Municipal Affairs McIver, Minister of Agriculture Horner, and MLA Hunter. We spent evening time with Darren Davidson.
- The Culver Room at the City of Lethbridge has been booked for the Board meeting dates in 2022. The City reminds H3TDA current restrictions require a maximum of 16 allowed in the room and masks must be worn at all times, if not eating or drinking.
- Director of Advancement has provided two Council Presentations; Lethbridge County and MD of Pincher Creek. We have the Town of Fort Macleod scheduled for the end of March.
- H3TDA has been advised by Town of Coalhurst that Council has APPROVED 2022 membership!!! Hurray! However, we have also been notified both Village of Barnwell and MD of Willow Creek Councils have both voted against paying the 2022 membership.
- Director of Advancement completed the Yearend financials and Avail LLP has been contacted to start our Notice to Reader.
- New Municipal H3TDA representatives were recorded and the email distribution contact lists updated. New representatives are:
 - MD of Taber; Brian Hildebrand and alternate John Turcato
 - County of Forty Mile; Don Drake and alternate Allen Kuizenga
 - City of Medicine Hat; Darren Hirsch
 - Lethbridge County; Eric Van Essen and alternate John Kuerbis
 - City of Lethbridge; Nick Paladino
 - Town of Coalhurst; R.K. Hauta
- Letter to the Federal Government requesting financial support for the twinning of Hwy 3 as the secondary supply chain corridor was prepared and sent, cc'd to our H3TDA MP's and MLA's. No response received to-date.
- Website was updated with more current "Latest News" and addition of more/new traveler stories. Website Petition signers increased from 3510 to 3569 current signatures since last Board mtg. (approx. 159 added since Billboard installed in Oct).
- Medicine Hat Home & Leisure Booth is purchased for March 4th - 6th and we are seeking a shared spot at Ag Expo March 2-3
- Maintained normal operations; Facebook, Website update, agendas/minutes, bookkeeping and connected with Piikani Nation Councillor Riel Provost-Houle.

Motion: Brian Hildebrand

To Accept the Administrators report, as provided

CARRIED

5.6 **Finance Report:** Jack Brewin;

- 2021 Year-end Budget to Actual was provided. Ending balance is \$39,428.07, less Dec A/P to still clear results in ending balance of \$36,908.07. \$36,922.42 was the Budget estimated ending balance forward.
 - Q1 Budget to Actual to January 28th was provided. Current balance of \$45,903.97.
 - Avail has been contacted and 2021 Financial review has started.
- Call for comments or questions, there were none.

Motion: Darren Hirsch to Accept the Finance Report, as provided

CARRIED

6. New Business

6.1 New Members Approved by Executive:

- Lantic/Rogers Sugar re-applied for Membership, after lapse in 2021.

Motion: Scott Wojtowicz to Ratify approval of Lantic/Rogers Sugar

CARRIED

6.2 BC Truck Survey, as previously mentioned, was provided. Great information!

Motion: Gordon Reynolds to Accept for information

CARRIED

6.3 Draft 2022 Work Plan was presented, as provided. Call for comments or questions, there were none.

Motion: Brian Hildebrand to Approve the 2022 Work Plan, as provided

CARRIED

6.4 Board discussion to revise the Top-4 Priorities for Twinning Hwy 3. Medicine Hat to Burdett (71kms) is needed to address remaining Agri-food Corridor, however, bypass at Bow Island is significant and requires further municipal consultation. Airport section, Medicine Hat city limits to Hwy 1 is not currently a priority for the City of Medicine Hat, so is not included at this point. Stage 1A in Fort Macleod has made progress with communications but is not yet funded, so therefore not 'complete'. Order of priority for the top four locations was debated.

Motion: Brent Feyter to Approve the 2022 Top 4 Priorities for Twinning as

CARRIED

1. *Medicine Hat to Seven Persons (23kms)*
2. *Pincher Station to Bellevue (36kms)*
3. *Seven Persons to Burdett (46kms)*
4. *Fort Macleod Stage 1A (Shovel Ready)*

8. Other Reports from Board Members and Attendees (roundtable):

- Bev Thornton reported Peaks to Prairies program "Decarbonizing the Supply Chain" nominated, closing is March 10th at 5am, please vote.
- Eric will promote signing the Petition within Lethbridge County.
- Peter reported on the upcoming Zero Emissions Infrastructure Program (ZEIP) providing funding to municipalities and businesses to install electric vehicle charging stations.
- Trevor Lewington shared Hwy 4 supply-chain branding progress.
- Shake Hok is happy with H3TDA progress.
- Scott commented that the significant representation by Taber and area reflects the importance of the region.

9. Next Board Meeting; Annual General Meeting, Friday April 1st 2022, 10:00am to Noon, Venue TBD

10. Adjournment: 12:01pm

Motion: Blair Painter that the meeting be formally adjourned

CARRIED

Director of Advancement Administrator/Operations Report

June 2022

(Activity since last report April 1, 2022)

- The Economic Impact Analysis (EIA) engagement and funding search has been the Director of Advancements priority so far this year. Many calls and emails were completed in April and May. To-date the following groups have committed and/or already paid a donation to H3TDA to help fund the EIA:

\$10,001 H3TDA Budget

\$9,999 Dept of Transportation

\$3,000 SouthGrow Project Matching

\$12,500 Community Futures Leth+Taber/MedHat+Fort Macleod+Crowsnest

\$2,000 AB SW+Peaks to Prairies

\$5,000 Invest Medicine Hat

\$10,000 Palliser Eco Partnership (*proposed, awaiting June 10th Board meeting)

Total commitments \$52,500.00

Total PwC Proposal \$55,000.00 + GST of \$2,750.00 = \$57,750.00 (**see Agenda item)

SHORTFALL \$5,250.00

We still have ASBG, PGA, EDL and AMTA waiting on Board meetings to identify if any donations can be made. Given the minimal shortfall and likelihood this amount could be reallocated within the H3TDA 2022 Budget, the Executive approved proceeding with PricewaterhouseCooper (PwC) engagement. The Agreement was provided by PwC and reviewed by the Executive. The number of stakeholder engagements identified in the Agreement was felt to be low and communication with PwC resulted in a slight increase to the proposal cost, with a new Agreement prepared. Once the Agreement is finalized, H3TDA will provide a Media Release with the exciting news and start the EIA process (draft is prepared). Activity over the summer should include a survey of H3TDA members, phone conversations with key stakeholders, and a 'cloud' repository for reports and studies set up for PwC review - where H3TDA & our Economic partners and Stakeholder groups/Associations can contribute/upload relevant reports and studies to inform the EIA. The Executive have approved the Department of Transportation's agreement for the \$9999 funds, after some edits to address/contact information.

- The CRA sent a letter to H3TDA informing that the address for H3TDA was wrong and required confirmation. April 8th H3TDA replied with the corrected information and a question regarding the GST rebates filed for and not yet received. A voicemail from the CRA was received June 2nd and Bill will respond to learn what he can regarding our GST rebate status.
- The Director of Advancement attended the H3TDA booths at the March 2nd to 4th Ag Expo, the March 22nd to 24th Medicine Hat Home & Leisure show, and the March 30th to April 2nd Lethbridge Home & Garden show. Bill, Peter, Brent, Darren Hirsch & Shane Hok attended at various points to provide support (breaks and set-up/take-down assistance). The Executive approved the purchase of a tall banner and a large backdrop for these spaces, which can be reused in the future. The Director of Advancement obtained the design and completed signage, in addition to printing of handbills/flyers (approximately 3000 were distributed via all three tradeshow) and membership applications. Chocolate was purchased for the table. We added approximately 200 signatures to the Petition for each tradeshow, a total addition of approximately 600 names. We also had planned Crowsnest Pass Home & Leisure show for early May, but it was cancelled.
- The Department of Transportation filed an interest for the National Trade Corridors Fund (NTCF) and in May is preparing the funding request. As such, the Department of Transportation requested H3TDA provide Letters of Support. Members were contacted and asked, with short notice, to provide letters (a template was created and provided). 23 letters were received and additional older letters from those communities/groups not represented were sent. Also provided were several studies H3TDA had that would help support funding, along with a printout of Petition signers with their shared stories. While the EIA is not yet available, there is a possibility the Department of Transportation can still add the report to the funding request, depending on when it is complete.... As the Federal Funding decision process can take many months.
- The Executive is reviewing the future use of the Culver Room and the discount provided to the City of Lethbridge for its use. The Director of Advancement has contacted our Board representative and will collaborate with the City on the going forward.

- The H3TDA older laptop had an orange 'screen of death' and was not accessible for a short period and was fixed by the Director of Advancements husband 😊 In the meantime Peter with SouthGrow has donated a newer laptop to H3TDA. The Director of Advancement will set-up the new laptop over the summer. THANK YOU Peter!
- Billboard on the Piikani Nation installed by Public Image, was removed by the Piikani. Public Image has offered to provide a portable sign to make up for the 4 months remaining on the purchased billboard. A location to place the portable sign in the West has been difficult to identify. Recently an option for a location in Crowsnest Pass may work, however, the Director of Advancement need to connect with a member of the Department of Transportation, which has not yet occurred.
- The most recent meeting of the BC Hwy 3 Coalition was held in-person in Nelson BC. Brian Hildebrand attended in person. The MD of Taber paid for Brian's travel, as such the Executive approved a Thank You letter to be sent to the MD. This letter has not yet been completed by the Director of Advancement. BC Hwy 3 Coalition has offered to assist with costs to attend future in-person BC Hwy 3 Coalition meetings, if approved in advance. (additional report within Agenda)
- GOA RFI list of Rest-stop locations was obtained and provided to the Executive.
- A FOIP request was received for the Federal Minister of Infrastructure confirming approval to release the emailed letter to the Federal Government requesting financial support for the twinning of Hwy 3 as the secondary supply chain corridor. The Executive approved the request and a response was provided.
- Following the AGM, the Executive elected its 2022 H3TDA Officers as:
 - Bill Chapman – President
 - Gordon Reynolds – Vice-president
 - Jack Brewin – Treasurer
 - Blair Painter – Secretary
 - Brian Hildebrand – Director-at-Large

Following the election, the Executive discussed changes to the Authorized signers of the H3TDA bank account, and approved the signers as follows:

- Bill Chapman
- Jack Brewin
- Brian Hildebrand
- Victoria Chester


A certification of this change was prepared, signed by Bill & Gordon and provided to ATB.

The 2022 Societies Registry form has been completed reflecting the new Officers and mailed along with the 2021 Financial statements, as required.

- Website Petition signers increased from 3569 reported at Feb Board meeting to 4172 current signatures.
- Meeting with Darren Davidson was had on May 17th.
- Late March Director of Advancement conversation with Minister Sawhney's Chief of Staff regarding her inability to attend our AGM, reported the Minister would connect with H3TDA when in Southern Alberta. The Minister was in Lethbridge the week of May 30th and H3TDA was not contacted – to our disappointment.
- Director of Advancement attended the Lethbridge Chamber of Commerce Supply Chain State of the Industry on May 17th. Several presenters discussed challenges with the supply chain and the Director of Advancement commented on the need for twinning Highway 3. The presentation by Richardson Oils Seed was informative, and a screenshot of some data is provided to the Board for information.
- Maintained normal operations; Facebook, Website update, agendas/minutes and bookkeeping. Collaborated with Mayors & Reeves to schedule June in-person meeting at Luigi's in Taber, then upon M&R rescheduling, the Executive decided to hold the June H3TDA Board meeting virtually.

Strategic & Work Plan Completion Tracking

Q1-2022/March	C	Q2-2022/June	C	Q3-2022/Sept	C	Q4-2022/Dec	C
Darren mtg	X	Darren mtg	X	Darren mtg		Darren mtg	
Town Hall		Town Hall		Town Hall		Town Hall	
Media Release	X	Media Release	Pending	Media Release		Media Release	
Visit Businesses		Visit Businesses		Visit Businesses		Visit Businesses	
Draft ToR for EIA	X	Select EIA Prof	X	EIA to Ministers		How Fund Twin?	
ConfirmBC in/out	X	Confirm EIA Funds	X	Promo EIS		Incr Industry Pln	
Ref for EIA Prof	X	Contract EIA Prof	X	Host MPs		Reciprocal Drive	
ToR RFP distrib.	X	Host MLAs		EIA Actions		1yr&3yr Budgets	
Apply EIA Grants	X	Tradeshows	X	ABMunis		EO HR role?	
New 4 Priorities	X	GOA Strategic Msg		Tradeshows		Petition Deadline	
Meet Minister		Piikani visit		Feedback 2 Min			
Invgt Boothshare	X	Intrnl Fund Options		Host Min & Mem			
H3TDA PO Box		EO/Board ToR	Partial	Assoc Mem Prpsl			
EO Succession	X	EO on-board pkg		H3TDA BoD Ins			
Council Present.	X	Recruit Board	X	Touchbase Rcp			
New Rep 1on1	X	Inv. New Rep TH	Partial	Promo Petition			

 is Incomplete

Trucking Challenges

- Alberta faces rising inflation and critical supply chain issues
- Commercial trucking industry is a crucial component of the provincial and national supply chain
- Alberta by itself is facing a shortage of 3,600 drivers in the coming year

RICHARDSON

Challenges in the Chain

- Significant changes to transportation system are needed
- Top five commodities trucked by weight are minerals, general freight, fuel oils & crude petroleum, forest products, and base metals & articles of base metals
- Inefficient transportation means a reduction in competitiveness

RICHARDSON

Highway 3 Twinning Development Association

Budget to Actual Report

2022 Cash Budget to Actual Jan 1 to June 30 - Q2

Balance Forward = 39,428.07

	(a)	(b)	(c)	(b) - (c) = (d)				
	2022 Budget	Q1 Budget	Q1 Actuals	Variance	Variance Explanation	2021 Actuals	2020 Actuals	2019 Actuals
Revenue:								
1	Event Income	0.00		-	Note 1		250	
2	Memberships (Adjacent)	33,551.25	22,551	23,485.05	934	Note 2	33,551.00	49,559
3	Memberships (Industry)	6,000.00	3,290	3,227.50	(63)	Note 3	2,790.00	2,540
4	GST Refund & Bank Interest	1,265.00	294	7.51		Note 4	1,311.43	1,208
5	Project Matching/EIA Donations	3,000.00	1,500	20,500.00	(19,000)	Note 5	2,772.60	2,291
6	Total Revenue Surplus or (Deficit)	43,816	27,635	47,220.06	(18,129)	Note 6	40,425.03	55,848
	Total Assets/Cash Q2	83,244		86,648.13				
Expenses:								
7	Promotion/Advertising	5,000.00	2,500	3,239.61	(740)	Note 7	4,761.90	2,845
8	Website Development	1,000.00	500		500	Note 8	507.73	330
9	Office:				-	Note 9		
	a. Supplies/Postage/PO Box	600.00	300	184.00	116		286.18	
	b. Equipment (repair/replace)	400.00	200		200		59.98	
	c. Licenses (Hosting/Email/business/IP address)	600.00	300	647.60	(348)		359.57	503
	d. Cell Phone contract/Conference Calling	800.00	400		400		1,243.86	694
10	GST Paid	2,500.00	1,250	1,423.54	(174)	Note 10	2,145.07	1,637
11	Insurances (Business/Event)	600.00			-	Note 11	678.00	575
12	Bank charges and fees	75.00	38		38	Note 12	65.20	
13	Unpaid Memberships	3,000.00	3,000		3,000	Note 13		
14	South Grow Contract	2,275.00	2,275		2,275	Note 14	2,275.00	4,550
15	Director of Advancement Contract	36,400.00	18,200	17,418.33	782	Note 15	24,786.63	30,224
16	Professional Fees:				-	Note 16		
	a. Accountant/Audit	2,000.00	2,000	2,200.00	(200)			
	b. Legal/Attorney/Professional	10,000.00	10,000		10,000		11,000.00	
	c. Stakeholder Events/Memberships	3,500.00	1,750	2,720.00	(970)		920.00	55
17	Travel & Meeting Reimbursements:				-	Note 17		
	a. Mileage	3,000.00	1,500	248.40	1,252		898.57	445
	b. Accommodation	1,400.00	700	310.00	390		881.08	550
	c. Meals	400.00	200	120.00	80		80.00	13
	d. Venue/Meeting Rooms	400.00	200		200			110
18	Event Expense (3 locations)				-	Note 18		
	a. Venue/Meeting rooms/AV	2,000.00	1,000	630.00	370			250
	b. Meals/Catering	1,000.00	500	731.40	(231)		236.19	393
	c. Entertainment/Music	600.00	300		300			1,200
	d. Materials/Promo items	1,000.00	500	111.67	388			470
19	Total Expenses	78,550	47,613	29,984.55	17,628	Note 19	51,184.96	44,184
20	Net Budget Surplus (Deficit)	(34,734)	(19,977)	17,235.51	(35,757)	Note 20	(10,759.93)	11,664
	Ending Bank Balance	4,694		56,663.58				27,062

**Reconciled to June 3rd. Outstanding May cks of \$2,388.70

NOTES For the PERIOD

INCOME

Note 1

Note 2

Note 3

Note 4

Note 5

All Municipal Members invoiced, are Paid. Lethbridge and Medicine Hat invoiced in July

Heibert is the only stakeholder past due

2021 GST rebated filed in Aug & January, never received....

5 CFs, SouthGrow, & Invest Medicine Hat donations to EIA paid

EXPENSES

Note 6

Note 7

Note 8

Note 9

Design fee for H3TDA signage+Lg Backdrop+Tall sign+Banner+Tradeshow printing & candy

a. 2 rolls of stamps for 2021 Christmas cards

From: Oldman Watershed Council <news@oldmanwatershed.ca>

Sent: June 3, 2022 10:03 AM

To: Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>

Subject: Oldman Watershed Council Newsletter | June 3, 2022



The inaugural OWC Summer Social and Annual General Meeting will be held this year on June 23 at the Rotary Picnic Shelter in Lethbridge

This fun summer event is all about reconnecting with each other after being apart and we can't wait to see you in person! Enjoy socializing with friends and colleagues over a delicious lunch while we celebrate our achievements in a relaxed outdoor setting.

Registration and free [OWC Membership](#) is required to attend the event.

REGISTER NOW

CALL FOR BOARD MEMBERS

Are you, or someone you know, just fantastic?

We are seeking three excellent people to join the OWC Board of Directors in the following areas:

- (1) Member-at-Large
- (1) Academia
- (1) Environmental, non-government organization

Help shape the future of our watershed and organization, and consider submitting an application today.

More details and information can be found at:

BOARD APPLICATION

MEET THE OUTREACH STAFF

If you've been out at watershed events, or watching our [Tiktok](#) and Instagram channels, you may have already met them, but if not—meet Shannon and Conlan! As our new Watershed Stewardship Assistants, they have already hit the ground running to make a difference in our watershed.

MEET THE WSAs!

Donor Spotlight

We would like to give a warm thank you to two of our donors:

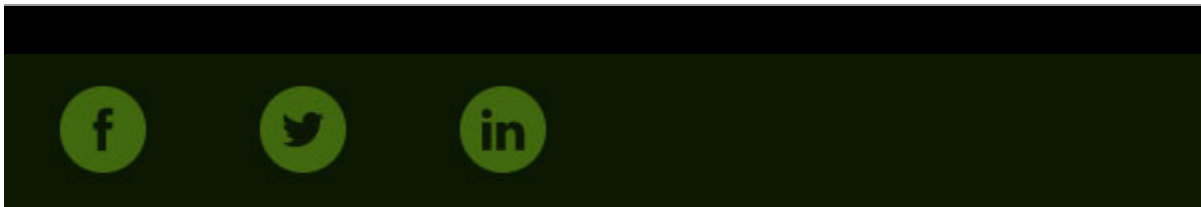
Antione Gendron
Town of Cardston

Thank you for your support!

If you would like to learn more about supporting the OWC, [click here](#).

For more information about the OWC please visit www.oldmanwatershed.ca. To contact us, please email info@oldmanwatershed.ca.

Please do not reply to this email, news@oldmanwatershed.ca is not a monitored account.



[Remove my name from all future mass email communications:](#)

Address postal inquiries to:
Oldman Watershed Council
PO BOX 1892
Lethbridge, AB T1J 4K5



TOWN OF PINCHER CREEK
Box 159, 962 St. John Avenue, Pincher Creek, AB T0K 1W0
Phone: 403-627-3156 Fax: 403-627-4784
reception@pinchercreek.ca
www.pinchercreek.ca



RECEIVED
MAY 27 2022
M.D of Pincher Creek

May 25, 2022

Municipal District of Pincher Creek # 9
Box 279
Pincher Creek, Alberta. T0K 1W0
Att'n. Reeve and Council

Dear Reeve Lemire and Council,

Please be advised that Town Council discussed the Airport projects again at the Council meeting last evening and made the following resolution:

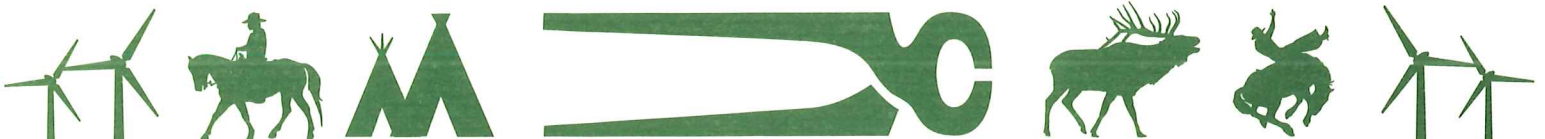
Nodge: That Council for the Town of Pincher Creek direct administration to inform the MD of Pincher Creek that we respectfully withdraw from the Regional Airport Committee. We recognize and value the airport as a significant asset in the region and would invite the opportunity to contribute to costs on a case by case basis to ensure the ongoing safe operation of the facility.

Thankyou for the opportunity to be included in the regional proposals.

Best Regards,

A handwritten signature in blue ink, appearing to read "Laurie Wilgosh".

Laurie Wilgosh – CAO
Town of Pincher Creek





Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0
Tel 403-627-1750 Email admin@sasci.ca

NOTICE OF ANNUAL GENERAL MEETING

The Board of Directors is pleased to announce the
ANNUAL GENERAL MEETING
of
SOUTHWEST ALBERTA SUSTAINABLE COMMUNITY INITIATIVE

to be held on Tuesday, June 21, 2022 @ 6pm (in-person)
at The Annex: 750 Kettles St, Pincher Creek, AB

We are excited to inform our community about the project SASCI has been working on. Following the AGM, Grant Specialist Liza Dawber will demonstrate a new tool she has to locate and apply for non-profit funding. Representatives from all community organizations are welcome to attend the AGM & demo.

A meeting package will be emailed once an RSVP is received.
For those wishing to attend from afar, a zoom link will also be sent out.

SASCI is actively recruiting for membership and for board positions.

Are you **VESTED** in Pincher Creek and surrounding communities? Would you like to positively **AFFECT** the social **WELLBEING**, economy, and environment of the local area?

Do you **RISE** to meet challenges and opportunities?

Will you **SHARE** your ideas, insight and **INSPIRATION** for sustainable **INITIATIVES**?

We are a not-for-profit association of volunteers,
dedicated to growing the capabilities of our community and its members.

JOIN US!

RSVP by Thursday, June 16, 2022

Email: admin@sasci.ca

Please note that "sasci@telus.net" is no longer in use

Call/text Carrie Cooley at SASCI's mobile # (403) 627-1750

Hi Jessica,

I have been asked to invite the Reeve to say a few words on behalf of the MD of Pincher Creek at the below event. Can you please pass on this invitation and let me know if the Reeve or a designated representative would be available to attend?

Thank you!

Marie

Hello Reeve & Council,

We would like to invite you to attend our local National Indigenous Peoples Day event! This event is being organized and hosted by numerous community organizations and groups, please see the attached poster.

When: Tuesday June 21st at 9 a.m.

Where: Pincher Creek Swimming Pool/Library Flag Pole (inside bad weather alternative is the United Church basement)

Why: National Indigenous Peoples Day

Special request: please wear orange

You are welcome and invited to attend the entire day. If you are only available for a portion of the day we would recommend joining us from 9 am to 9:45 am at the Flag Pole in front of the pool/library.

National Indigenous Peoples Day

Tuesday, June 21st

Wear orange and join us at 9:00am on the lawn in front of the library/pool

- *Blackfoot Confederacy Flag raising, Blessing by Elder Peter Strikes With A Gun, and Honour Song
- *Honour walk down Main Street
- *Event wrap up on library lawn at 10:00am- Unmarked Graves presentation, Crafts, Story Telling, and a treat of Fry Bread and Berry Soup (while supplies last)

**In case of inclement weather, activities will be moved to the United Church basement*

Call Pincher Creek CALP- 403.627.4478 or
Pincher Creek Library- 403.627.3813 for more information



TransAlta Corporation

Box 1900, Station "M"
110 - 12th Avenue SW
Calgary, Alberta
T2P 2M1

T (403) 267-7110
www.transalta.com

RECEIVED

MAY 26 2022

Bart Grant
Stakeholder Coordinator

Toll Free Number: (877) 547-3365 Extension 1
Email: projects@transalta.com

M.D. of Pincher Creek

May 20, 2022

LOCAL AUTHORITY

MUNICIPAL DISTRICT OF PINCHER CREEK NO 9
BOX 279
1037 HERRON AVENUE
PINCHER CREEK, ALBERTA T0K 1W0

RE: Riplinger Wind Power Project

TransAlta Corporation is Canada's largest owner/operator of wind energy projects with 21 wind facilities across Canada and the United States. We have solid experience in the wind industry that ranges the full life cycle of a facility from project planning to day-to-day operations.

Over the past number of years, we have been investigating the potential for the development of a wind energy project in your area. That work has included environmental studies and monitoring, wind resource analysis, wind farm design that meets all municipal, provincial, and federal guidelines and setback criteria, as well as preliminary consultation and leasing efforts with our host landowners. Based on the information at hand, we have determined that the site is well suited for a wind farm development.

As one of our project stakeholders, we would like to introduce the Riplinger Wind Power Project (the Project). We have not provided a Project study area as we are in the process of finalizing the specifics of the Project. A Project specific website is coming soon, and a Project Information Package will be sent in the coming months followed by a stakeholder information session where we can better discuss the various elements of the project, listen to any concerns you may have and answer your questions about the Project.

Yours truly,

TRANSALTA CORPORATION

For: BART GRANT
Stakeholder Coordinator

Jessica McClelland

From: Roland Milligan
Sent: June 7, 2022 7:46 AM
To: Jessica McClelland
Subject: FW: Action Alert: "Red Tape Reduction" Likely to Threaten our Parks and Public Lands

Council Info. They are asking that citizens write their MLA and the Minister.

From: Alberta Wilderness Association <awanews@abwild.ca>
Sent: June 6, 2022 8:00 AM
To: Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>
Subject: Action Alert: "Red Tape Reduction" Likely to Threaten our Parks and Public Lands

Action Alert: "Red Tape Reduction" Likely to Threaten our Parks and Public Lands

June 6, 2022





Recent legislative changes under the guise of “Cutting Red Tape” could be a threat to Alberta's parks and public lands, and will likely reduce public participation, transparency, and evidence-based decision making when it comes to setting important regulations for these lands. Alberta Wilderness Association (AWA) has reviewed the proposed changes and believes the public needs to be concerned about the erosion of environmental values.

“Bill 21, along with previous Red Tape legislation, threatens our wild spaces,” says Devon Earl, AWA conservation specialist. “The Minister will have significantly more discretionary power to make under-the-radar decisions regarding our parks, public lands, and resources and to adopt regulations that are much better suited to private interests than to environmental protection.”

Bill 21, the *Red Tape Reduction Statutes Amendment Act*, received Royal Assent on May 31, 2022, but hasn't been proclaimed yet. This bill is one of a series of bills passed over the last few years under the umbrella of “red tape reduction”, which is being presented by our provincial government as a way to simplify regulations and remove onerous and unnecessary rules. Though we can all agree that reducing unnecessary restrictions would be positive, Bill 21 and other red tape legislation do not stop there.

Bill 21 and past red tape legislation remove oversight from Cabinet, and increase discretionary power of a Minister, reducing the visibility of regulatory changes and reducing the opportunity for the public to raise their concerns and have their voices heard. This is true in Bill 21 for the *Public Lands Act* and the *Provincial Parks Act*. Changes proposed in Bill 21 also allow the Minister to adopt documents from “any government, board, agency, association or person” as legally-enforceable rules under the *Public Lands Act* and *Provincial Parks Act*. There seems to be no requirement for such documents that become regulations to be science-based or consistent with land-use planning to limit cumulative effects.

If you can, AWA encourages you to write to your local MLA and Minister Jason Nixon (AEP.Minister@gov.ab.ca) regarding your concerns about Bill 21, the *Red Tape Reduction Statutes Amendment Act*, and copy AWA (dearl@abwild.ca). Specifically, we suggest that you include the following key points and requests in your email:

- Bill 21 allows Ministerial discretion to trump science-based decision-making and public consultation when it come to decisions about parks and public lands. This is not fair to Albertans who value our wild spaces.
- Ask that the provisions in Bill 21 that amend section 1.1 of the *Public Lands Act* and add a section following the existing section 12.1 of the

Provincial Parks Act not be proclaimed. These provisions allow documents created by any government, board, agency, association, or person to be adopted as legally-enforceable standards and guidelines.

- Ask that Minister Jason Nixon commit to completing land-use planning that limits cumulative effects to lands and waters, prior to making any changes that affect our parks and public lands.

For more information, [click here](#) or contact Devon Earl, AWA Conservation Specialist (dearl@abwild.ca).

[View this email in your browser](#)



Dedicated to the conservation of wilderness and completion of a protected areas network, AWA inspires communities to care for Alberta's wild spaces through awareness and action.

[Donate](#)

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Alberta Wilderness Association

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Calgary, Ab T2N 1Y9
Canada

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455 12 St NW
Calgary, Ab T2N 1Y9
Canada

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From: [Paul Carolan](#)
Subject: YOU ARE INVITED
Date: June 6, 2022 8:31:08 AM
Attachments: [2022 HALO in the Hangar - 15th Anniversary.png](#)

Hi!

On June 30, 2022, HALO Air Ambulance will celebrate an important milestone! Join us as we mark 15 Years of Service to Southern Alberta!

Please share this invitation with your family, friends and colleagues! We would love to see you there!

There will be a short program at approximately 6:15 pm.



Sincerely Yours,

Paul Carolan

HALO Air Ambulance

paul.carolan@haloairambulance.com

www.haloairambulance.com

From: [Roland Milligan](#)
To: [Jessica McClelland](#)
Subject: FW: Alberta Export Expansion Program - Re-launch
Date: June 3, 2022 2:52:44 PM
Attachments: [image002.png](#)

Council Info

From: Selena McLean-Moore <Selena.McLean-Moore@gov.ab.ca>
Sent: June 3, 2022 2:51 PM
To: Selena McLean-Moore <Selena.McLean-Moore@gov.ab.ca>
Subject: Alberta Export Expansion Program - Re-launch

Hi all.

The Alberta Export Expansion Program (AEEP) has now re-opened and is accepting new applications for export-related projects. The AEEP provides both for-profit and non-profits the opportunity to promote Alberta exports through the reimbursement of some of the costs associated with international business travel.

More information on the AEEP can be found here: <https://www.alberta.ca/alberta-export-expansion-program.aspx>

Have a great weekend!

[SELENA MCLEAN-MOORE, EcD](#) | [Regional and Industry Relations](#) | [Jobs, Economy, and Innovation](#) |
| Cell: 403-977-5227 | Email: selena.mclean-moore@gov.ab.ca |



-

Classification: Protected A

Home Care Request for Expression of Interest and Qualification (RFEIOQ)

What does it mean that AHS is issuing a RFEIOQ for Home Care?

Alberta Health Services (AHS) and Alberta Health (AH) are taking action to ensure that there is an innovative and sustainable continuing care system in place for all Albertans. In addition to adding new continuing care beds, AHS and AH are expanding and improving home care supports available to all Albertans.

Interested service providers are being requested to submit proposals which will be evaluated to determine their qualification for potentially receiving a future contract to provide home care services. This RFEIOQ will seek to continue or to enhance the current home care service level provisions and will identify opportunities for innovations in service delivery.

How long will the RFEIOQ process take?

The RFEIOQ process will take approximately 14 weeks to complete. Proponents have eight weeks to submit proposals followed by a six-week evaluation period. The RFEIOQ responses will then be evaluated. We plan that by the end of 2022, we will have a list of pre-qualified Home Care vendors to consider for contract opportunities in the future.

What about existing contracts for Home Care?

AHS has advised all current Home Care contracted providers that their current contracts – originally due to expire in September 2022- will be extended by six months, with the option to extend for another six months. This will ensure there are no service disruptions for clients while the RFEIOQ process moves forward. Current Home Care contracted providers are invited to submit proposals.

Will this mean that clients and families will see a change in who provides their home care?

No changes are being made at this time and clients and families will continue to receive the best possible care no matter where they are in the province and if they are receiving care from AHS or a contracted service provider.

Will future contracts ensure caregiver consistency?

Contracted providers are and will continue to be required to report on caregiver consistency. This will remain a performance metric within their contracts. As part of the RFEIOQ process, operators are being asked to show innovative ways that they will provide care, including staffing for consistent care. Both AHS and AH have responsibilities to ensure that care is being provided in a safe, and high-quality manner.

How does AHS address standards of care and service delivery?

Quality of care and standards for care delivery are addressed in existing contracts, and AHS ensures that operators are always delivering to these standards. Any new contracts will continue to include provisions that identify the contractual accountabilities that operators must meet. We will continue to ensure enhanced quality and performance standards are met, including client outcomes, staffing requirements, and processes for missed visits, in operator accountabilities.

Will Home Care still be publicly funded?

Home Care will remain publicly funded in Alberta and available to anyone who has been assessed.

Why is this RFEIOQ being issued?

The RFEIOQ is being issued as part of this process to renew the Home Care service contracts and explore innovative home care options for future Home Care service delivery in Alberta. We are working to enhance home care options for all Albertans.

Is there a wait time to get Home Care in Alberta right now?

There is no wait time to enroll in Home Care programs. Once care needs are assessed, and special services needed by each client identified, operators and/or AHS will work with clients to schedule when they will be able to start receiving each individual service.

What about private assisted living congregate buildings?

AHS is also considering new contract opportunities for Congregate Private Supportive Living Service Providers who are also interested in directly delivering home care services to their residents. There will be a separate process for these types of contracts. That process will be shared directly with these operators once it is finalized.

Who should I contact if I have questions or a client or family member has questions?

Questions should be directed to continuingcare@ahs.ca.

Local Government Fiscal Framework Engagement Backgrounder

June 2022



RMA
RURAL MUNICIPALITIES
of ALBERTA

About the Local Government Fiscal Framework

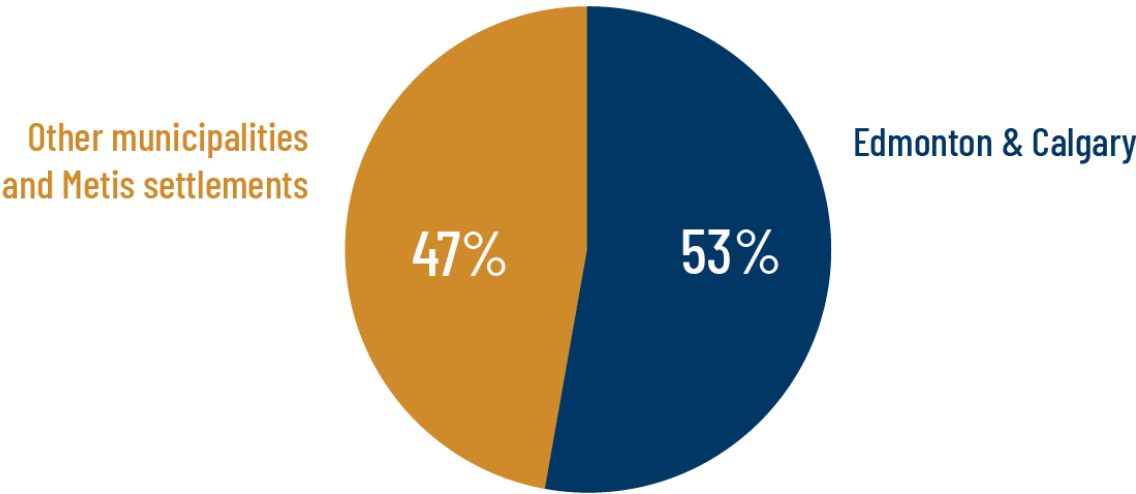
Beginning in the 2024 – 2025 fiscal year, the Government of Alberta will replace the [Municipal Sustainability Initiative](#) (MSI) with the Local Government Fiscal Framework (LGFF) as Alberta’s primary municipal capital grant program.

Unlike the MSI, the LGFF is formalized through legislation (the [Local Government Fiscal Framework Act](#) [LGFF Act]). This is intended to enhance certainty for municipalities, as making changes to the LGFF’s structure or allocation amount will require a longer and more formalized process than changes to the MSI due to the requirement for legislative amendments.

What do we know so far?

Like MSI, the LGFF will provide funding to all municipalities and Metis settlements in Alberta. The LGFF Act has set the total baseline funding amount for all recipients at \$722 million in 2024 – 2025. Edmonton and Calgary will receive \$382 million, and the remaining \$340 million will be shared among all other municipalities and Metis settlements.

Share of 2024 – 2025 LGFF Funding



While the exact overall LGFF funding amounts for future years beyond 2024 – 2025 is not specified, the LGFF Act establishes that the annual change in funding amount is based on 50% of provincial revenue growth from three years prior. For example, if provincial revenues were to increase by 5% from the 2021 – 2022 fiscal year to the 2022 – 2023 fiscal year, the overall LGFF amount in 2025 – 2026 (the second year of the program and first time it would change from the initial \$722 million amount) would increase by 2.5%, to approximately \$740 million.

What is yet to be determined?

Although the overall funding amount and growth formula are finalized through legislation, many details of the program are still unknown. The LGFF Act already includes the mechanism for allocating Edmonton and Calgary's share of funding among the two large cities, but does not set a process for allocating funding among the remaining municipalities and Metis settlements.

The details of how the LGFF will be administered are also unknown. This includes issues such as flexible use of funding, project eligibility, application and reporting processes, payment processes, as well as how to effectively incorporate already-announced provincial priorities for the LGFF (asset management, disaster mitigation, and red tape reduction) into the program.

Also yet to be determined is the overall purpose of the program. Aside from providing all municipalities and Metis settlements with some level of annual funding to help offset capital costs, the province has not specified what "success" looks like for the LGFF. Determining these outcomes will impact how funding is allocated and the program administered. For example, a funding program with a goal of providing an equitable level of funding to all municipalities in the province may look very different from one with a primary goal of providing extra support to struggling or low-capacity municipalities. It is likely that the program will have multiple measures of success but understanding what these are and how they intersect is vital to ensuring the program is designed effectively.

The Engagement Process

Over the summer of 2022, the Government of Alberta is engaging with Edmonton, Calgary, RMA, ABmunis, and the Metis Settlements General Council to determine the LGFF allocation formula and program design. The province is also undertaking limited direct engagement with all municipalities relating to program design.

Most engagement is taking place with the RMA and ABmunis, and is divided into two streams:

Allocation Formula	Program Design
Determining how the funds are distributed	Determining eligibility, reporting, outcomes, etc.
RMA / ABmunis negotiation	GOA-led working group with participation from the RMA and ABmunis
Limited GOA involvement	GOA survey to all municipalities for direct input
Concludes by August 12, 2022	Concludes by mid-September

Both streams will result in recommendations submitted to the Minister of Municipal Affairs and the eventual implementation of an allocation formula and specific program structure.

While the GOA has taken an open-ended approach to each engagement stream, it has established the following scope for each:

Allocation Formula	Program Design
Must provide funding to all municipalities	Address areas such as eligibility, reporting, grant stacking, etc.
Must respond to needs of municipalities involved in restructuring	Operating funding is out of scope
Must be based on publicly available, verifiable data	Program design should prioritize asset management, disaster resilience, and red tape reduction
Must not require a new data collection process	

The RMA's Approach & Objectives

The RMA's engagement approach is not based on a pre-determined formula and structure. Instead, the RMA plans to enter discussions with key objectives and priorities in mind that could potentially be met through a variety of means. As Alberta's municipalities are highly diverse in terms of their type, size, fiscal capacity, cost drivers, and strategic priorities, it will be impossible to design a single program that works equally well for everyone.

However, there is room for improvement over the current MSI program. MSI allocation relies on a complex combination of two formulas: the MSI formula itself and the Basic Municipal Transportation Grant (BMTG) formula, which was carried over when the MSI and BMTG were combined into a single program in 2014.

Since the development of the MSI and BMTG formulas, much has changed. Available data sources are larger and more consistent, and municipal cost drivers have evolved. For this reason, while the current formula may not be "broken" in terms of how it distributes funding, it is fair to question whether it is based on metrics that are currently relevant for municipalities in the province, and whether it would continue to meet municipal needs as the provincial context continues to change.

The RMA is viewing the LGFF consultation process as an opportunity to modernize how capital funding is allocated and administered. It is also a chance to re-consider how funding needs and municipal cost drivers are determined. It is a rare opportunity to build a new approach to municipal grant funding that will better support the needs of rural municipalities in the province.

Defining success

For the RMA, a successful outcome will include the following:

- ◆ As a whole, RMA members will receive a similar or higher share of funding in comparison to MSI.
- ◆ All municipalities will view the LGFF as a fair program with an equitable allocation formula.
- ◆ The LGFF will support municipalities in meeting local infrastructure needs.

These outcomes can be achieved in several ways and through various program and allocation approaches. However, there are also many scenarios in which these outcomes may not be realized for some municipalities. For example, an allocation formula based on metrics that provide disproportionate funding to some municipal types and do not accurately reflect the cost drivers of others would be viewed as inequitable, at least by some. Additionally, while there is simply not enough overall funding available through the LGFF to fully meet municipal infrastructure needs, if the amount received by some municipalities is unreasonably low or the use of funds is overly restrictive, some or all municipalities may view the program as not supporting them in meeting their local infrastructure needs.

RMA priorities

In preparation for engagement, the RMA Board of Directors identified five high-level priorities that have shaped the association's initial research and position development, and will continue to be utilized during the actual engagement process. An overview of each priority is as follows:

Apply a rural lens to municipal cost drivers

Any grant, including the LGFF, is intended to help address municipal needs. However, defining and measuring “need” can be challenging, as this definition will vary across municipalities. For the purposes of municipal capital funding, need is commonly linked to either developing new infrastructure and services in municipalities experiencing rapid growth, or to maintaining existing infrastructure in municipalities struggling to remain viable. In both cases, the measures of need are likely to differ between urban and rural municipalities.

The RMA plans to prioritize the use of metrics and indicators that have a meaningful link to rural needs and cost drivers to ensure that funding flows fairly to both urban and rural municipalities.

Balance municipal autonomy with importance of essential infrastructure and services

Municipal autonomy in using grant funds has been a long-time core RMA position. While this continues to be the case, as municipal responsibilities increase due to downloading and growing citizen expectations, there is a risk that some municipalities may under-invest in core infrastructure, which can have both local and regional impacts.

The RMA plans to propose options within the allocation or program design engagements to balance continued autonomy with possible approaches to incentivizing municipalities to focus grant funding on maintaining or upgrading core infrastructure to support essential services.

Support municipalities with limited capacity / viability challenges

Some municipalities rely on grant funding, including that provided through the MSI or LGFF, to remain viable. In many cases, such municipalities have fiscal challenges with capital, operational, and planning impacts. While capital funding can be helpful in supplementing local revenues, it cannot address more fundamental issues driving viability challenges, and in some cases can even exacerbate such issues if the grant funding is used on new or unnecessary projects that lead to increased operating and maintenance costs.

The RMA plans to engage on this issue with a focus of accurately and fairly defining “low capacity” municipalities and ensuring that the program provides some level of support without inadvertently rewarding incidences of mismanagement or poor decision-making.

Minimize drastic shifts in funding from MSI

A completely new LGFF formula could lead to major changes in allocation for individual municipalities in comparison to the current MSI allocation process. This could have major short- and long-term impacts, especially for municipalities with high reliance on grant funding.

The RMA plans to propose options that will minimize major shifts in allocation for as many municipalities as possible, and if significant shifts occur, recommend a phased approach to minimize impacts on municipal planning.

Understand and respond to ABmunis proposal

ABmunis has publicly released a partial allocation formula proposal. The proposal includes allocation factors, but no details on how each would be weighed or the specific allocation amount for each municipality. The proposal represents a reasonable starting point, but includes several factors that would not effectively address rural cost drivers or needs.

The ABmunis proposal consists of the following components:

- ◆ A base amount
- ◆ Population
- ◆ Kilometres of road
- ◆ Tangible capital assets
- ◆ Own-source revenue to assessment

The RMA plans to apply a rural lens to the proposal to evaluate the strengths and limitations of the ABmunis proposal for RMA members, as well as how some components of the proposal can be modified or combined with metrics being developed by the RMA to reflect both urban and rural priorities.

Next Steps

The RMA is currently in the process of developing initial specific priorities relating to both allocation and program design. These are informed by the RMA Board of Directors, as well as the member townhall held on May 25, 2022, which included live polling and an opportunity for questions and discussion. The RMA is also working closely with the Alberta Rural Municipal Administrators Association to ensure that the administrative perspective is considered in the RMA's position development.

The program design working group kicked off on May 30 with a meeting led by Municipal Affairs. The working group will be meeting frequently over the summer to develop positions on a wide range of program design issues, with the goal of submitting recommendations to the Minister of Municipal Affairs in mid-September.

The RMA and ABmunis are still in the process of determining the approach to negotiating the development of an LGFF allocation formula, although this work will likely commence in the coming weeks and must be complete by August 12.

As progress continues on both program design and allocation, the RMA will provide members with regular updates, and may re-engage, either through another townhall or a survey.

For questions on the engagement process, the RMA's positions, or next steps, please contact Wyatt Skovron, RMA Manager of Policy & Advocacy, at wyatt@RMAAlberta.com.

2022

STARS OF ALBERTA VOLUNTEER

Awards



Have you heard about...

- The volunteer who shifted his efforts during COVID to run a free outdoor community food bank, while also delivering food hampers to those in self-isolation.
- The passionate volunteer advocate for LGBTQ2S+ rights who established a prominent LGBTQ2S+ refugee-serving organization to provide outreach, mentoring, and group activities to support newcomers.
- The local vet who helped to raise funds for playgrounds, organized field trips for local seniors, and during COVID, used her social media skills to promote local businesses.
- The community volunteer who organized the local community music festival and also performed in her free time at the seniors' centre and community hospital.

Tell us about a remarkable volunteer by nominating them for a Stars of Alberta Volunteer Award in the Youth, Adult, Senior, or Breaking Barriers category! **Share their stories...inspire others!**

Deadline for nominations
June 30, 2022

alberta.ca/stars-awards

780-910-8902 (toll-free first by dialing 310-0000)

ABVolunteerAwards@gov.ab.ca

Alberta



2022
STARS OF ALBERTA
VOLUNTEER
Awards

Share their stories... inspire others!

Tell us about a remarkable volunteer by nominating them for a Stars of Alberta Volunteer Award in the Youth, Adult, Senior, or Breaking Barriers category!

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Alberta 



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofiedadmin@tofiedalberta.ca
W www.tofiedalberta.ca

May 25, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Alberta Provincial Police Force

Minister Shandro, Town of Tofield Council have attended the Presidents Summit, read, and reviewed the Price Waterhouse Cooper report, and have attended municipal engagement sessions on the proposed Provincial Police Force, all of which have discussed and debated the merits of Provincial Policing.

Minister, please note: Town of Tofield Council in no way supports this initiative to replace the RCMP with an Alberta Provincial Police Force.

The rationale behind this seems poorly timed and ill researched. The Fair Deal panel provided, in our opinion, solid evidence for this potential project to be halted and not further investigated. For review, at the time of results 65% of respondents were not in support of this initiative. Once again, in our opinion, this should have been a large enough response to have negated taking this process any further.

In a time of already uncertain economic forecasts, this seems to be short sighted. The costs to have a transfer to a Provincial Policing Force would be astronomical. Considering these potential costs as well as the current Police Funding Model which we must now shoulder does not sit well with Council and does not sit favorably with the community. Respectfully, this initiative seems to be somewhat tone deaf.

The RCMP have proven to be a pillar of strength, guidance, and protection not only for our community but the Province as a whole. It is without question that Tofield Council support our local detachment of exceptionally skilled and hard-working individuals, but also the members across our fine Province of Alberta.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, Tofield Council respectfully implore you reconsider the movement to a Provincial Policing Force. Tofield stands in solidarity with our friends at the Town of Mundare, as well as the other numerous Alberta Municipalities who have voiced similar concerns. We ask that you instead look to strengthen and improve your work with the RCMP for the true betterment of our Province.

Sincerely,



Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



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Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 26, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 ST
Edmonton, AB
T5J 2Y2

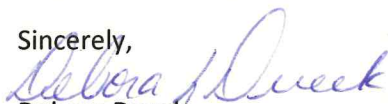
Re: Alberta Utility Fees

The following correspondence is being sent in a movement of solidarity. There have been multiple municipalities across Alberta who have reached out with grave concern, regarding the rising fees for both electricity and natural gas.

In a time of extreme economic downturn, supply shortages and employment volatility, the fee increases appear to be exceptionally short sighted. The province of Alberta and its hardworking people have been wrought with challenges over the past two years, and this is simply providing further stress and instability to the people of this province.

Mayor and Council for the Town of Tofield implore the Commission to truly review the fees and the charges being unfairly downloaded to the Alberta residents. In what has proven to be the most challenging time of many people's lives, these life essential utilities should not be viewed as an opportunity for profit.

Sincerely,


Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA

From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: News Release: Easing the pressure on Alberta's EMS system
Date: May 26, 2022 9:39:29 AM

Corr – info

troy

Troy A. MacCulloch, CMML, FSAScot
 Chief Administrative Officer
 Municipal District of Pincher Creek No. 9
 1037 Herron Drive, PO Box 279
 Pincher Creek, AB T0K 1W0
 Phone: 403.627.3130
cao@mdpincercreek.ab.ca

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From: Livingstone-Macleod <Livingstone.Macleod@assembly.ab.ca>
Sent: May 25, 2022 11:16 AM
To: Livingstone-Macleod <Livingstone.Macleod@assembly.ab.ca>
Subject: News Release: Easing the pressure on Alberta's EMS system

Please find below the latest News Release on the government's next step to address Alberta's EMS system pressures. Reach out to our office should you have any questions.

Kind Regards,

Office of Roger Reid, MLA
 Livingstone-Macleod



Jody Maull

Constituency Manager / Livingstone-Macleod

Roger Reid, MLA

Main office: 618 Centre Street SE High River, AB T1V 1E9 Ph: 825-212-2000

Satellite Office: Box 3353 Bay 12 Ranchland Mall 1300 Hewetson Ave. Pincher Creek, AB T0K 1W0 Ph: 403-904-8110

Email: livingstone.macleod@assembly.ab.ca

Sign up for our newsletter: <http://eepurl.com/hV5SMH>

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Easing the pressure on Alberta's EMS system

May 25, 2022 [Media inquiries](#)

Creating 100 new emergency medical services (EMS) positions and extending 70 temporary positions will put 19 new ambulances and five support vehicles on the streets.

Alberta Health Services is moving quickly to fill new [EMS positions](#), primarily in the Calgary and Edmonton zones.

Additional 24-7 ambulance coverage will be deployed in both Okotoks and Chestermere by the end of August.

“The COVID-19 pandemic has increased the strain on Alberta’s health-care services, and our emergency medical system is no exception. Our government is taking immediate steps to address this pressure by supporting AHS’ 10-point action plan, which is already getting resources to the front lines. Putting 19 new ambulances on the street ensures emergency services respond as quickly as possible whenever and wherever they are needed.”

Jason Copping, Minister of Health

“AHS EMS is continuing to experience the ‘new normal’ of 30 per cent increase in call volume, and we are taking tangible steps to address this. These positions will help ensure we have sustainable staffing in place immediately and over the longer term. We are grateful for the funding and support from Alberta Health, which has enabled this resourcing as an important component of the EMS 10-point plan.”

Darren Sandbeck, chief paramedic and senior provincial director, Alberta Health Services

AHS has secured nine new ambulances. Five will be deployed in Edmonton and four will be deployed in Calgary by the end of June. Ten more new ambulances will serve

these areas, five in each city, by the end of September.

Additionally, to increase the efficiency of patient transporting, five non-emergency transport vehicles will be added on evenings and weekends – four in the Edmonton Zone and one in the Calgary Zone – by the end of June.

New EMS positions

- Forty new primary care paramedic positions, 20 each in both Calgary and Edmonton.
- Sixteen new emergency medical responders responsible for inter-facility transfers, eight each in Calgary and Edmonton.
- Two new advanced care paramedics and two new primary care paramedics specifically allotted for suburban-rural coverage in the Calgary Zone.
- Forty temporary rover positions – staff who may fill in at various stations in a zone – in Calgary and Edmonton. In addition, the north, central and south zones will each have 10 positions extended until March 2023. These positions, originally hired in 2021, have assisted in managing short-notice staffing challenges, including illness and fatigue.

Quick facts

- Budget 2022 provides EMS with a total operating budget of \$587 million, a 12.2 per cent or about \$64-million increase from Budget 2021.
- AHS and Alberta Health continue to work with staff and community partners on the EMS 10-point plan and the larger EMS service plan.
- The Government of Alberta formed the Alberta [EMS Provincial Advisory Committee](#) in January to provide immediate and long-term recommendations to address the growing demands on EMS.
- The EMS committee will submit their initial formal report to the Minister of Health by the end of May, and a final and more detailed report with long-term recommendations in July.

Related information

- [Alberta EMS Provincial Advisory Committee](#)
- [Together4Health](#)

Related News

- [Funding for HERO and HALO soars to new heights](#) (Mar 31, 2022)
 - [STARS ready for takeoff as province doubles funding](#) (Mar 25, 2022)
 - [Budget 2022 boosts EMS capacity | Le budget 2022 renforce la capacité des SMU](#) (Mar 10, 2022)
-
-



April 13, 2022

Shandro, Tyler, Honourable
Minister of Justice and Solicitor General, Deputy House Leader
Office of the Minister
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: FURTHER SUPPORT FOR THE RCMP

Dear Minister Shandro,

In the early parts of 2020, the Town of Fox Creek learned of the province's proposal to replace the RCMP with a Provincial Police Force. At that time, we had also received an abundance of letters from fellow municipalities voicing their support for the RCMP and their concerns over the proposal. We followed suit and shared our opposition to the plan with your predecessor as well.

As such, we at the Town of Fox Creek are having a hard time understanding why this proposal is still moving forward given the amount of opposition that the province has received.

We know that all municipalities who spoke up provided sound arguments against the proposal; arguments that aligned with our own. Arguments that should have been enough for the province to reconsider their position on this matter.

For your reference, we will reiterate just some of what the negative implications of a Provincial Police Force are.

1. Increase in operating costs, ultimately at the expense of taxpayers.

As we are just starting to come out of the pandemic, where many people and businesses struggled financially under the strain of closures and loss of employment, now is not the time to be increasing taxes to compensate for the operating costs of a Police Force that that majority of the province is not in favour of.

2. Policing services are already strained in many rural communities.

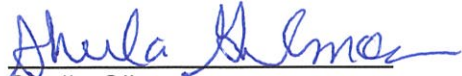
Services, including that of policing, are already strained in rural communities and with the provincial cuts to funding and changes to policies, it would not be conjectured to say that the installation of a Provincial Police Force would not be an improvement for these communities. If anything, it would act as an additional cause of attrition.

3. Now is not the time to distance ourselves from the rest of Canada.

We strongly believed, and continue to believe, that now is not the time to further distance ourselves from the nation. Now is the time to work towards building better relationships for the betterment of the province. As stated in the previous letter, alienation is a great way to further reduce Alberta's voice on the larger national and international stage.

We sincerely hope that the province stops to listen to their constituents, and reconsiders continuing with their proposed Alberta Provincial Police Force. We also hope that the province sees that, instead of replacing them, there is an opportunity to bolster and support the betterment of the existing RCMP.

Sincerely,



Sheila Gilmour
Mayor
sheila@foxcreek.ca

cc: The Honourable Jason Kenney, Premier
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108308

May 13, 2022

Reeve Rick Lemire
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Lemire:

Thank you for your recent application to the Provincial Education Requisition Credit (PERC) program. The Government of Alberta is committed to supporting municipalities by providing a tax credit to offset uncollectable education taxes on delinquent oil and gas properties through the PERC program.

I have worked together with my colleague, the Honourable Adriana LaGrange, Minister of Education, to process your PERC application and I am pleased to inform you that your application has been approved. A credit adjustment of \$11,980 will be applied to your June 2022 Alberta School Foundation Fund requisition invoice.

Our government will continue working in collaboration with stakeholders to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans. I appreciate your continued partnership with the province on this issue.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver".

Ric McIver
Minister

cc: Honourable Adriana LaGrange, Minister of Education
Roger Reid, MLA, Livingstone-Macleod
Joseph Schow, MLA, Cardston-Siksika
Troy MacCulloch, Chief Administrative Officer, Municipal District of Pincher Creek



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108536

May 16, 2022

Reeve Rick Lemire
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Lemire:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the Municipal District of Pincher Creek:

- **The 2022 MSI capital allocation is \$620,076.**
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- **The 2022 MSI operating allocation is \$53,528.**
Your 2022 operating allocation will be the same as in 2021.
- **The 2022 CCBF allocation is \$177,680.**
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications. MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

.../2

The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,



Ric McIver
Minister

cc: Troy MacCulloch, Chief Administrative Officer, Municipal District of Pincher Creek

I2m
RECEIVED
JUN - 8 2022
M.D of Pincher Creek



REEVE VACANT
PO BOX 279 1037 HERRON AVE.
PINCHER CREEK AB T0K 1W0

Ottawa, June 2022

Dear REEVE VACANT and Council,

The economic contributions from rural communities are integral to Canada's success. Rural areas are home to many key industries such as manufacturing, forestry, agriculture, and energy.

Yet, municipalities under 20,000 residents receive less support from the federal government in comparison to their much larger counterparts. Red tape duplications and certain application requirements disproportionately burden small rural communities with very few staff.

This is unfair, unjust, and needs to be addressed urgently. As such, Conservative Shadow Minister for Rural Economic Development and Rural Broadband Strategy, M.P. Shannon Stubbs, Deputy Shadow Ministers M.P. Damien Kurek and M.P. Jacques Gourde, are seeking to convene a townhall with you to address federal funding for rural communities.

Rural Canadians must band together for fairer and more robust funding for communities all over rural Canada.

It is integral to our economy that the federal government works for everyone no matter where they live. The voices of rural Canadians need to be heard. We kindly ask you to express the three most important issues impacting your economic development as a rural community. We will use this feedback to ensure our work for rural Canada is as productive as possible and will determine the agenda for our proposed townhall. This is an opportunity to network, share your priorities, and solutions to the challenges we face.

We value hearing from you and should you wish to attend our forum, please email M.P. Stubbs at shannon.stubbs@parl.gc.ca, M.P. Kurek at damien.kurek@parl.gc.ca, or M.P. Gourde at jacques.gourde@parl.gc.ca.

Thank you for your time.

Shannon Stubbs, M.P.
Shadow Minister for Rural Economic Development
and Rural Broadband Strategy
Lakeland

Damien C. Kurek, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Battle River—Crowfoot

Jacques Gourde, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Lévis—Lotbinière

From: [Jody Hipkin](#)
To: [MDInfo](#)
Subject: A Coal Policy for Alberta - 2022 and Beyond
Date: June 8, 2022 3:35:33 PM
Attachments: [image001.png](#)
[image002.png](#)

June 8, 2022
Mr. Rick Lemire
M.D. of Pincher Creek No. 9
Via email: info@mdpincercreek.ab.ca

OFFICE OF THE MAYOR

RE: A Coal Policy for Alberta – 2022 and Beyond

The Town of High River Mayor and Council is grateful for the ongoing support that they have received through the previously passed Town of High River Coal Policy Resolution.

On May 24, 2022 the Town of High River Mayor and Council passed the following resolution:

Coal Policy - A Coal Policy for Alberta - 2022 and Beyond Resolution #RC101-2022

WHEREAS coal exploration and development will impact water resources for downstream communities affecting businesses, residents, ranchers, farmers and ecosystems;

AND WHEREAS coal exploration and development is causing irreparable damage to the landscapes and watersheds as well as adversely affecting the public's access, use and enjoyment of Crown lands on the Eastern Slopes of Alberta;

BE IT RESOLVED THAT Council endorse the proposed policy titled – “A Coal Policy For Alberta – 2022 and Beyond” prepared by a Grassroots Coalition of Albertans including policy experts, indigenous groups, conservationists, recreation groups, ranchers and landowners;

AND THAT Council directs administration to send this document to all other urban, rural and first nations municipalities throughout Alberta and Saskatchewan asking them to endorse and sign on.

The “[A Coal Policy for Alberta – 2022 and Beyond](#)” document can be downloaded for your organization by visiting the link. The Town of High River does not require an endorsement signature in response to this letter, it is merely for informational purposes only.

If you wish to sign on and support this policy, please visit www.acoalpolicyforalberta.com. Your municipality will be added to the large list of supporters.

Sincerely,

Mayor Craig Snodgrass